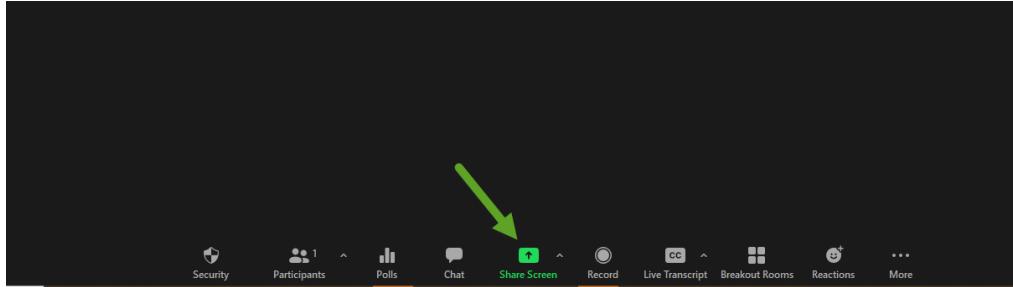
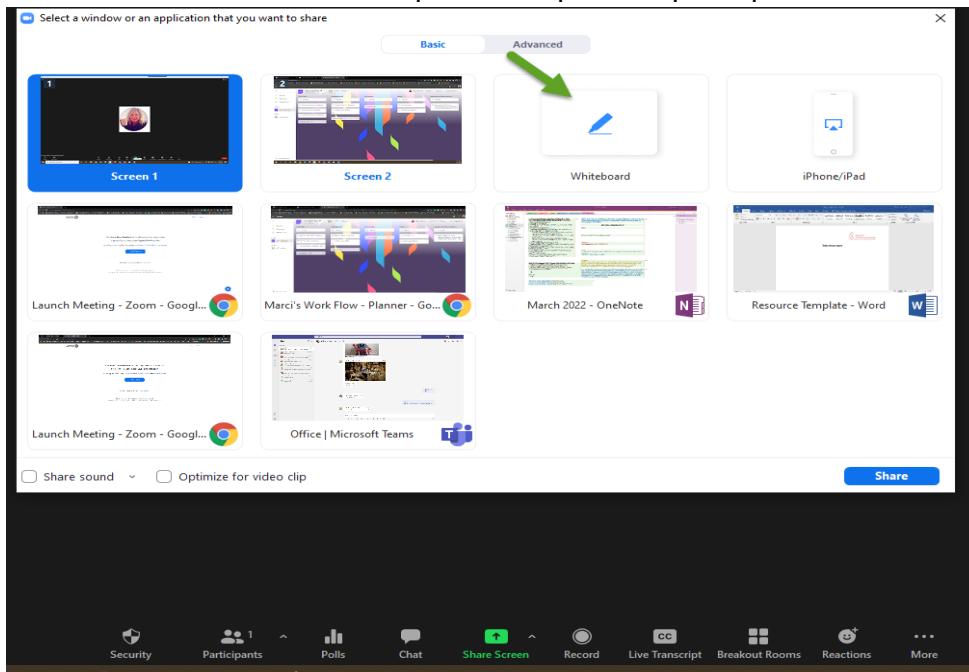


Zoom Whiteboard Feature

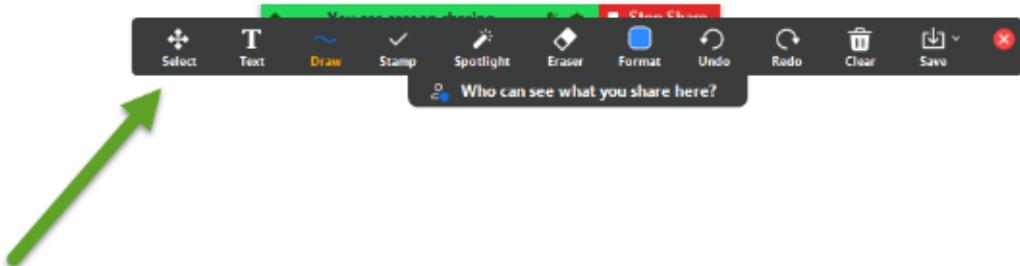
1. In a Zoom meeting, click the green "Share Screen" button to access the whiteboard feature and toolbar.



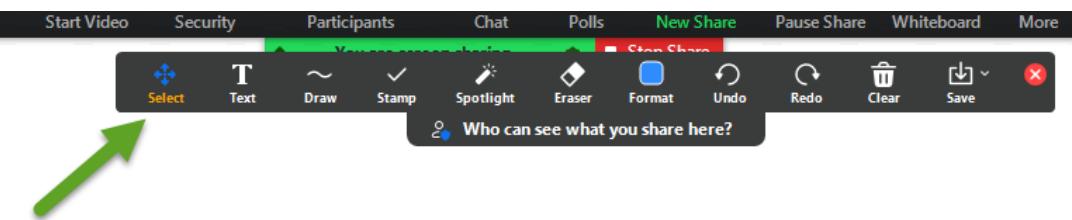
2. Click the whiteboard feature to provide a space for participants to work collaboratively.



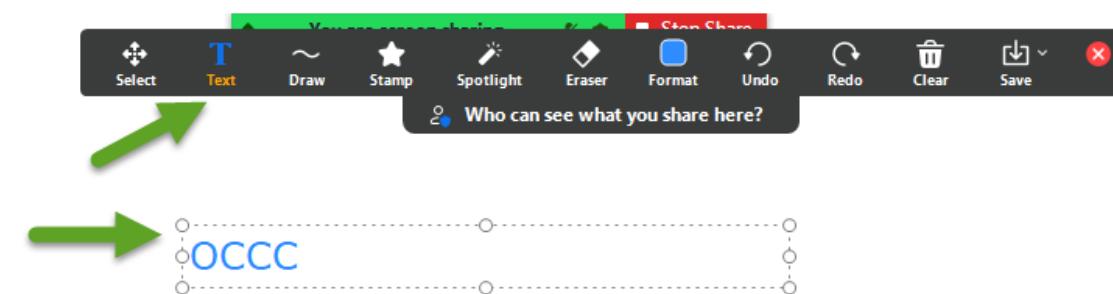
3. The whiteboard toolbar will allow participants to create and format content on the whiteboard.



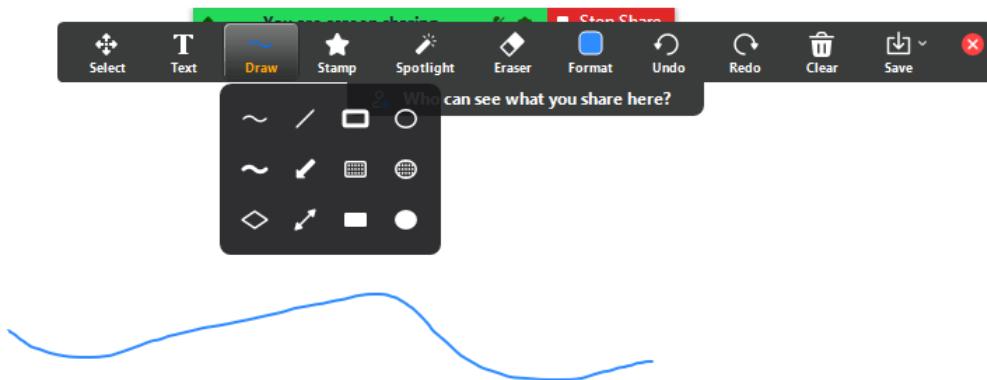
4. Click the "Select" button to move or resize features placed on the whiteboard.



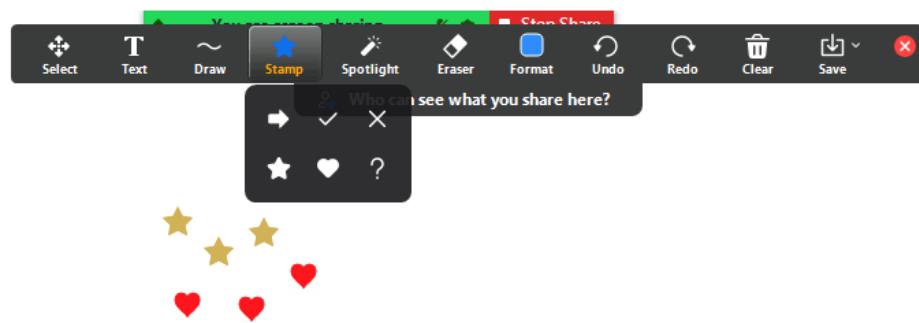
5. Click the "Text" button to type text on the whiteboard.



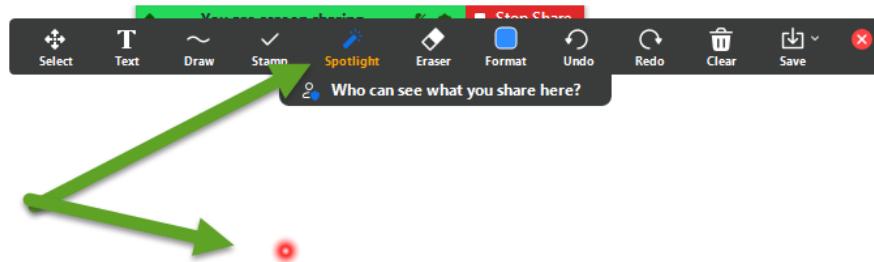
6. Click the “Draw” button to write with a pen or access shapes on the whiteboard.



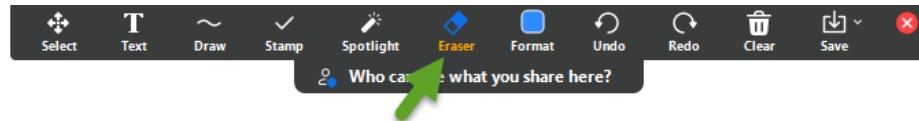
7. Click the “Stamp” button to access the stamp menu and stamp features.



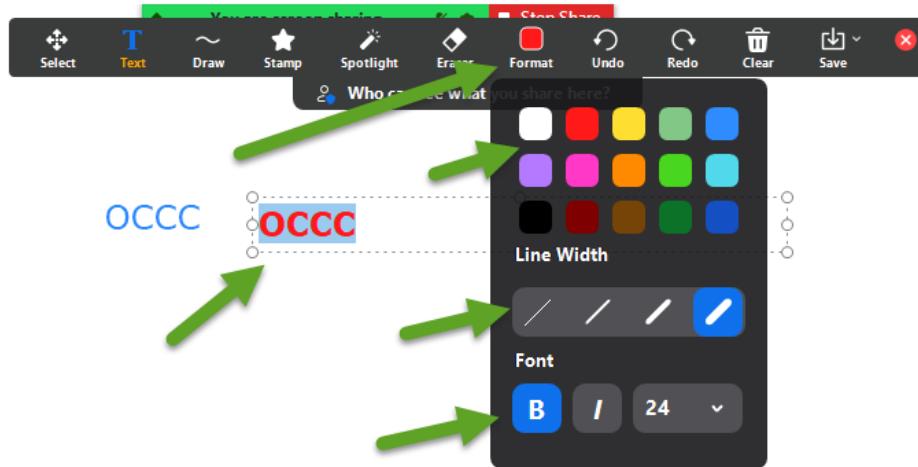
8. Click the “Spotlight” button to initiate a spot on the mouse to highlight while using the whiteboard.



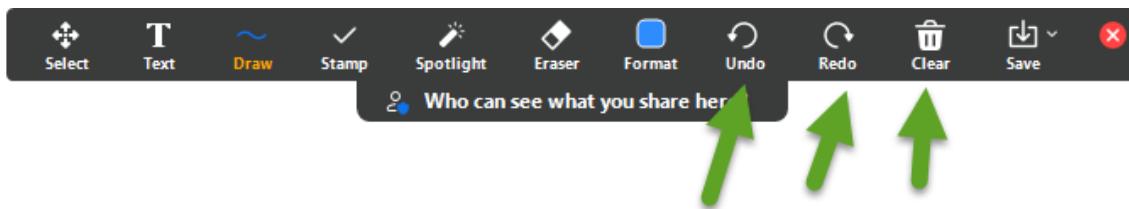
9. Click the “Eraser” button to erase content that has been drawn on the presentation.



10. Click the “Format” button to change the writing color, font, font size, and line width.



11. Click the “Undo” and “Redo” buttons to undo or redo actions. Click “Clear” to erase content.



12. Click the “Save” button to save the whiteboard content as a PNG or PDF.

