

## **How to Have a Successful Zoom Experience:**

Zoom Room Protocol for building online/in-person community:

1. All online participants, please mute your sound when entering the Zoom room.
2. All in-class participants, please keep your side conversations to a minimum.
3. Be online and on time for the Zoom meeting.
4. Online participants, find a quiet place to join the Zoom meeting.
5. All online participants, please have your cameras on when entering the Zoom Room.
6. All online participants, please use the raise hand feature (under Reactions) to ask a question.
7. All in-class participants, please raise your hand to ask a question.
8. Online participants, please help monitor the chat feature.
9. Keep online/in-person chat focused on learning. Ensure the chat is respectful of all participants.

