



Police Department

Oklahoma City Community College



Annual Crime & Fire Safety Report for 2025

Includes Crime Statistics for Calendar Years 2022, 2023 and 2024,
for OCCC's Main Campus, FACE Center and Capitol Hill Center.

Educate.
Protect.
Serve.



**Police
Department**
Oklahoma City Community College

General Information	5
Campus Police Department	9
Reporting Procedures	14
Crime and Personal Safety	20
Alcohol and Drug Policies	26
Complaints of Sexual Harrassment and Offenses	28
Hazing Policy Statement	42
Definition of Terms	44
Crime Disclosures	50



General Information

Under the authority of the President of Oklahoma City Community College (OCCC), the Chief of Police will coordinate each year the campus initiative to compile data, review policies, and prepare the Annual Security Report (ASR) pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics.

INTRODUCTION

The Campus Security Act (Jeanne Clery Act) of 1990 and the Crime Awareness and Campus Security Act of 1990 (Title II of PL 101-542) were signed into law by President Bush on November 8, 1990. This federal legislation requires colleges and universities to collect campus crime statistics on specific crimes occurring on college and university campuses; report steps taken to establish a reliable system to warn students of immediate and/or continuing threats to their safety; state how to report criminal acts; disclose the authority of campus security or police department, drug and alcohol policies, sex offense and offender policies, and if applicable an annual fire safety report.

On March 7, 2013, the Campus Sexual Violence Elimination Act was passed as part of the Violence Against Women Reauthorization Act (VAWA) amending the Jeanne Clery Act reporting responsibilities.

The due date of the Annual Security Report is October 1st of each year. The report contains information on crimes and incidents occurring during the previous calendar year. This information is published, and notifications are sent via email, prior to October 1st each year. The Annual Security Report notification email provides a link for all current students and staff at OCCC to review the Annual Security Report in compliance with the 1990 Campus Security Act and the Crime Awareness and Campus Security Act of 1990 (Title II of PL 101-542).

NOTICE OF AVAILABILITY OF THE ANNUAL SECURITY REPORT

The Federal Student Right-to-Know, Crime Awareness and Campus Security Act, now cited as the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" and herein identified as the "Clery Act," require institutions of higher education to annually prepare and publish a report concerning campus crime statistics and security policies. This report is distributed through appropriate publications, mailings, or computer networks to all current students and employees, as well as to all prospective students and employees upon request. This report contains annual specific campus crime, and arrest statistics and campus policies and practices intended to promote crime awareness, campus safety, and security. This report is prepared by the OCCC Campus Police Department. Copies of this report may be obtained by visiting the OCCC Campus Police Department or by visiting occc.edu/police/asr.

To obtain a copy of this report, contact:

Daniel Piazza, Chief of Police
dpiazza@occc.edu | 405.682.7872

Or stop by in person:

OCCC Campus Police Department
7777 South May Avenue
Oklahoma City, OK 73159

Designated Campus Security Authorities

The U.S. Department of Education defines campus security authorities as:

- A campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security, but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.

Campus Security Authorities are required to report the following crime classifications for the purposes of assessing for Timely Warnings and Annual Statistical Disclosures:

Arson | Burglary | Aggravated Assault | Criminal Homicide | Motor Vehicle Theft | Robbery
Sexual Assault | Violence Against Women Act (VAWA)-Related Crimes | Hate Crimes
Drug, Alcohol and Weapon Arrests and Referrals

The following individuals are designated campus security authorities:

Students and Employees should report criminal offenses to the Campus Police Department for the purposes of timely warning reports and the annual statistical disclosure, however, any position listed below can be contacted as well.

OSCC Campus Police Department

- All Sworn Police Officers
- All Communication Officers
- All OSCC Campus Police PBX Operators
- All OSCC Campus Police Student Workers
- Administrative Assistant to the Chief of Police
- Emergency Manager

Title IX Coordinator and Deputies

- Associate Vice President, Student Affairs
- Director of Equity and Compliance
- Director of Community Outreach and Education
- Talent Acquisition Manager
- Transfer Evaluation Coordinator
- Vice President for Human Resources

Community Development

- Capitol Hill Center Assistant
- Director of Career Transitions
- Career Transitions Employment Coach
- Career Transitions Retention Coach
- Coordinator for Community Outreach and Education
- Director of Community Outreach and Education
- Enrollment Specialist
- ESL Enrollment Specialist
- FACE Receptionist

Division of Academic Affairs

- Administrative Assistant to the Associate Vice President for Academic Affairs
- Administrative Assistant to the Vice President for Academic Affairs
- Associate Vice President for Academic Affairs
- Dean of Arts, English, and Humanities
- Dean of Business and Information Technology
- Dean of Health Professions
- Dean of Science, Engineering, and Mathematics
- Dean of Social Sciences
- Dean of Online
- Vice President for Academic Affairs

Division of Student Affairs

- Administrative Assistant to the Vice President for Student Affairs
- All Sponsors for Student Groups
- Associate Vice President, Student Affairs
- Assistant Director of Admissions Development and Outreach
- Assistant Director of Recruitment
- Assistant Director of TRIO Student Support Services
- Assistant Director of TRIO Upward Bound
- Assistant Director of Student Life

Division of Student Affairs (cont'd)

- Coordinator of Disability Services
- Coordinator of Recreation and Fitness
- Coordinator of Veterans Services
- Director of International Recruitment and Admissions
- Director of Recreation and Fitness
- Director of Recruitment and Admissions
- Director of Student Life
- Director of Student Support Services
- Director of Students Connecting with Mentors for Success (SCMS)
- Director of TRIO Grant Program
- Student Life Program Assistant
- Student Conflict Resolutions Coordinator
- Students Connecting with Mentors for Success (SCMS) Assistant
- Student Support Services Assistant
- Transfer Evaluation Coordinator
- TRIO Student Support Services Advisor
- TRIO Upward Bound Advisor
- Vice President for Student Affairs



OCCC
CAMPUS POLICE



Campus Police Department

Our mission is to provide service to our community by protecting life and property while maintaining a safe and positive learning environment with integrity, honor, valor, and professionalism.



POLICE

MA CITY COMMUNITY COLLEGE

Sworn officers of the OCCC Campus Police Department have full police authority to apprehend and arrest within the statutory jurisdiction of the campus properties and those areas covered under the concurrent jurisdiction agreement with the City of Oklahoma City. This enforcement authority derives from Title 74 of the Oklahoma State Statutes, sections 360.15, 360.16, 360.17, 360.18, 360.19, 360.20, and 360.21. Sworn officers of the OCCC Campus Police Department have the authority to arrest. This arrest authority is derived from Title 22 of the Oklahoma State Statutes, section 187.1.

Daily Crime Log



The crime log for the most recent 60-day period is open to public inspection, free of charge, upon request, during normal business hours. Any portion of the log that is older than 60 days will be available within two (2) business days upon request.

The crime log for the most recent 60-day period is open to public inspection, free of charge, upon request, during normal business hours. Any portion of the log that is older than 60 days will be available within two (2) business days upon request. The information in the crime log typically includes the case number, classification, date reported, date occurred, time occurred, general location and disposition of each crime. It does not include names of the parties involved. The crime log can also be

accessed online at occc.edu/police/crimesafetystats.

The online crime logs for the most current three (3) years are updated and posted every three (3) months (January–March, April–June, July–September, and October–December).

ACCESS TO CAMPUS FACILITIES

The Oklahoma City Community College campus is open to the public but maintains various operational hours depending on the semester. All campuses are open and accessible during operational hours. Most OCCC Main Building entrances are controlled by lock and key, however, there are some entrances that may be locked and unlocked electronically. Electronic

entrances include MBI (east door), CU1, SEM2, JMC1, JMC2, LIB2

The Family and Community Education Center's (FACE) main entrance is controlled by electronic access all other doors at FACE are controlled by lock and key.

All doors at the Capitol Hill Center (CHC) are controlled by electronic access.

During non-operational hours, all buildings are secured by the OCCC Campus Police Department. Access during non-operational hours is by key and controlled by the OCCC Campus Police Department. Some employees have authorization to utilize an issued key. These employees must advise the OCCC Campus Police Department of their presence in the building during non-operational hours. All others must gain non-operational hour access through direct contact with the OCCC Campus Police Department.

OCCC Campus Police maintains a twenty-four (24) hour presence at the main campus and routine patrols at offsite satellite campuses (the FACE Center, and the Capital Hill Center). During patrols, officers regularly check the interior and exterior of all buildings. OCCC campuses are monitored by approximately 450 CCTV Cameras. OCCC does not have campus residences for students.

A daily crime log is available for review at the following locations:

Our mission is to provide service to our community by protecting life and property while maintaining a safe and positive learning environment with integrity, honor, valor, and professionalism.

- OCCC Campus Police Department



Lost & Found

The OCCC Lost & Found is located at the Campus Police Department at 7777 South May Avenue, OKC, OK, 73159 (southeast corner of campus next to the John Massey Center).

After a reasonable period of time, all buildings, offices and community members are encouraged to forward any found items to the OCCC Campus Police Department to maintain a central location for persons seeking lost property.

As described in Title 22, Chapter 25, 1325 (B) of state statutes, after six (6) months, all unclaimed items are donated to an Oklahoma City metro area shelter, a charitable nonprofit organization, or destroyed without value, as determined by the Chief of Police.

Inquiries about lost and found property can be made by calling

405.682.7572

MAINTENANCE OF CAMPUS FACILITIES

The facilities and grounds of OCCC are maintained by the OCCC Department of Facilities Management in a manner that minimizes hazardous conditions. If a maintenance or equipment issue is identified, please immediately notify the OCCC Department of Facilities Management at 405.682.7554. This includes, but is not limited to, issues relating to lighting, temperature/ space conditioning, classroom or office doors left opened or unlocked, restrooms, and custodial.

If the issue is minor in nature, employees may submit a KACE request via the online employee portal.

OCCC Facilities Management personnel inspect and test all exterior push-to-talk call boxes once, weekly. Additionally, OCCC Information and Instructional Technology Services (IITS) runs a report nightly, which will indicate a malfunctioning push-to-talk call box. Interior

push-to-talk call boxes are tested once monthly. If an issue with a push-to-talk call box is identified, please immediately notify the OCCC Campus Police Department at 405.682.7872.

WORKING RELATIONSHIP WITH OTHER LAW ENFORCEMENT AGENCIES

OCCC has a Concurrent Jurisdiction and Mutual Aid Agreement with the City of Oklahoma City regarding the investigation of alleged criminal offenses. OCCC Campus Police Officers have full statutory jurisdiction on all campus properties and on the public roadways directly bordering the campus properties at the Main Campus, FACE Center, and Capitol Hill Center (CHC).

The concurrent jurisdiction at the Main Campus is identified as follows: Beginning at a point approximately 451.7 feet from the east edge of the northbound edge of I-44 on the north edge of SW 74th Street, east approximately 2052.0 feet along the north edge

of SW 74th Street to the east edge of South May Avenue, south along the east edge of South May Avenue for approximately 2671.9 feet, west to a point approximately 2455.3 feet along the OCCC south fence line to the OCCC west fence line, and north along the west OCCC fence line to the beginning point.

The concurrent jurisdiction at the FACE Center is identified as follows: Beginning at the southeast corner of SW 65th Street and South Land Avenue, east along the south side of SW 65th Street approximately 202.0 feet, south approximately 202.2 feet, east approximately 315.3 feet, south approximately 335.3 feet, west approximately 642.8 feet to the east edge of South Land Avenue, north along the east side of South Land Avenue to the beginning point.

Main Campus:
Campus Police Department
7777 South May Avenue, OKC, OK, 73159

Family and Community Education Center:
Campus Police Office
Room CDC & LS 54, 6500 South Land Avenue, OKC, OK, 73159

Capitol Hill Center:
Campus Police Office
Room 114, 325 Southwest 25th Street, OKC, OK, 73109



The concurrent jurisdiction at the Capitol Hill Center is identified as follows:

Beginning at the northeastern corner of the intersection of SW 24th Street and South Harvey Avenue, then south along the east side of South Harvey Avenue to the south side of SW 26th Street, then west along the south side of SW 26th Street, to the west side of Walker Avenue, then north along the west side of Walker Avenue to the north side of SW 24th Street, then east along the north side of SW 24th Street to the beginning point.

The OCCC Campus Police Department keeps and maintains a good working relationship with the Oklahoma City Police Department, the Federal Bureau of Investigation, the Oklahoma State Bureau of Investigation, the Oklahoma Highway Patrol, and the Oklahoma County Sheriff's Office and District Attorney's Office.

All criminal activity should be reported to the OCCC Campus Police Department (on campus), the Oklahoma City Police Department (off campus), or both. Assistance from the Oklahoma City Police Department is requested when appropriate for investigation of alleged

criminal offenses. Certain Part I and Part II crimes involving crimes against persons (per FBI Uniform Crime Reporting) may be referred to the OKC Police Department for further investigation.

The OCCC Campus Police Department has an officer attached to the Federal Bureau of Investigation's Joint Terrorism Task Force in a full-time capacity. OCCC has a Memorandum of Understanding with the FBI as a requirement of this attachment. Assistance from the FBI is requested when appropriate.

The OCCC Campus Police Department works directly with the Oklahoma County Sheriff's Office in the planning and coordination of the annual "Smart, Safe, and Sober" event held on campus to bring awareness and prevent impaired driving.

The OCCC Campus Police Department has entered into a Memorandum of Understanding with the Oklahoma State Bureau of Investigation to participate in the State Incident Based Reporting System (SIBRS). Additionally, the OCCC Campus Police Department works directly with the Oklahoma State Bureau

of Investigation for the chemical analysis of all narcotics seized by the department.

The OCCC Campus Police Department works directly with the Oklahoma County District Attorney's Office by submitting charges for crimes committed within the department's jurisdiction. Additionally, the OCCC Campus Police Department responds to subpoenas provided by the Oklahoma County District Attorney's Office for testimony at criminal trials.

The OCCC Campus Police Department routinely involves outside agencies from the Oklahoma City Metro area during planned exercises on and off campus. The OCCC Campus Police Department invites and trains with other local agencies on regular basis including active shooter training, firearms, and other law enforcement mutual aid scenarios.

The OCCC Campus Police Department monitors and records criminal activity through local police agencies in locations where students are engaged at non-campus locations visited by student organizations officially recognized by the institution.

A daily crime log is available for review at the following locations:



Main Campus:
Campus Police Department
7777 South May Avenue, OKC, OK, 73159

Family and Community Education Center:
Campus Police Office
Room CDC & LS 54, 6500 South Land Avenue, OKC, OK, 73159

Capitol Hill Center:
Campus Police Office
Room 114, 325 Southwest 25th Street, OKC, OK, 73109

Reporting Procedures

CRIMES IN PROGRESS



CAMPUS RESOURCES

OCCC Campus Police Department | 405.682.7872

Office of Student Life | 405.682.7523

Student Accessibility and Support | 405.682.7520

Title IX Coordinator | 405.682.7834

For additional reporting information:

occc.edu/office-of-compliance-accountability-and-title-ix/

Persons may file a complaint of gender-based discrimination and/or misconduct, including sexual assault or violence, electronically:

occc.edu/hr

OFF-CAMPUS RESOURCES

Oklahoma City Police Department | 405.231.2121

Oklahoma County Sheriff's Office | 405.869.2501

Oklahoma County District Attorney's Office
405.713.1600

Oklahoma County Court Clerk's Office
405.713.2239

YWCA Domestic Violence Hotline | 405.917.9922

YWCA Sexual Assault Hotline | 405.943.7273

Safeline | 800.522.7233

To report a crime in progress or other emergency, any person, victim, or witness can dial the OCCC Campus Police Department at 405.682.7872, dial 911, initiate the emergency button on any IP phone, use one of the emergency push-to-talk call boxes, or utilize the OCCC Shield smart phone application. Any reporting method may prompt the response of police, fire, ambulance, or other first responders.

The victim of a serious crime can request support personnel such as ministers and rape crisis or domestic violence counselors, during or after reporting the incident.

Additionally, crime victims may be eligible for funds through victims' compensation laws administered by the local district attorney's office. Prompt and accurate reporting of criminal activity to the OCCC Campus Police Department enables a quick response, assessment for timely warning, and a safer campus for everyone.

If you are the victim or witness of a crime, or other emergency, you should do the following:

Call the police immediately.

Dial OCCC Campus Police at 405.682.7872 or 911 for emergencies off-campus

Obtain a description.

Attempt to obtain a description of the offender(s) including: gender, age, race, hair, clothing, and distinguishing features. Also attempt to obtain a description and license number of any vehicle(s) involved. Note the direction of travel of any offender(s) or vehicle(s) and report these to the police.

Preserve the crime scene.

Do not touch any items involved in the incident. Close off the area of the incident, and do not allow anyone in the crime area until police arrive.

CRIME REPORTING

Crime victims and witnesses, regardless of the crime or when it occurred, are encouraged to accurately and promptly report all crimes to the Campus Police Department including when the victim of a crime elects to, or is unable to, make such a report.

To report a crime or issue involving personal safety or security, you should contact the OCCC Campus Police Department in person, call at 405.682.7872, dial 911, or use any of the emergency push-to-talk call boxes located in parking lots and common travel areas of campus. You may also use the emergency button on any campus IP telephone or any of the emergency push-to-talk red boxes located in interior areas of the campus buildings. All students, faculty, and staff are encouraged to download the OCCC Shield smartphone application. OCCC Shield provides the ability to report crimes and suspicious activity and provides an option to call directly into dispatch to report an emergency. If a victim is unable to report, another member of the campus community is encouraged to report the crime.

Students, employees, and visitors are encouraged to report to the OCCC Campus Police Department or the Oklahoma City Emergency Communications Center (911) for any:

- Criminal activity
- Strange or suspicious persons, vehicles, or articles
- Persons in need of medical assistance
- Structure or vehicle fires
- Any other emergency

OCCC strongly encourages individuals to report sexual violence and any other criminal offenses to the police. This does not commit you to prosecute but will allow the gathering of information and evidence. The information and evidence preserve future options regarding criminal prosecution, institution conduct actions, and/or civil actions against the perpetrator. The information you report can be helpful in supporting other reports and preventing further incidents.

RESPONSE TO A REPORT

Once a report is made, a dispatcher, within Police Communications, will receive all necessary information and dispatch an officer to meet with the reporting party. An officer will immediately respond, investigate, and an official report will be taken with copies available to the victim upon request, subject to the Oklahoma Open Records Act regulating Law Enforcement Records. Detained or arrested offenders may be handled through the state or

municipal criminal justice system and/or the violation process found in OCCC Student Community Guidelines (formerly known as Student Conduct Policy 5076). A criminal investigation may be opened by the OCCC Campus Police Department in response to any reported criminal offense based on the merits of the case.

CONFIDENTIAL CRIME REPORTING

OCCC Campus Police does not have the capability to receive confidential reports or for parties to remain fully anonymous. OCCC Police Reports are subject to Oklahoma Open Records Requests.

Confidential reports may be submitted by calling the Oklahoma City Police Department's "Crimestoppers Hotline" by dialing 405.235.7300. Your report will remain anonymous with no pressure to reveal your identity. If the case is solved as result of your report, you may be eligible to receive a reward.

Students may also report crimes through the Coordinator for Student Conflict Resolutions at 405.682.7528, indicating the intent to remain unidentified, however, there is an exception for any Title IX reportable offense. If a Title IX offense is reported, it will be disclosed to the Title IX Coordinator, for inclusion in the annual disclosure of crime statistics.

Anonymous tips may be submitted through the OCCC Shield application, however providing this limited information does not ensure follow up or that an official police investigation will be warranted. It is best to contact OCCC Campus Police directly at 405.682.7872 and report all incidents at the time of the occurrence.

CRIMES DISCLOSED TO A PASTORAL OR MENTAL HEALTH COUNSELOR

To be exempt from disclosing reported offenses to appropriate OCCC officials, a pastoral or professional counselor must be acting in their role as a pastoral or professional counselor. This exemption does not relieve counselors of the duty to exercise reasonable care to protect a possible victim from danger posed by the person being counseled. When speaking to a victim, or witness to a crime, counselors are encouraged to inform the individual to report the crime to the police.

A pastoral counselor is a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling and is functioning within the scope of that recognition as a pastoral counselor. There are no pastoral counselors with any connection to, or under contract with, OCCC.

A professional counselor is a person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification. This definition also applies to professional counselors who are not employees of the institution but are under contract to provide counseling to the institution.

Note that the professional counselor must report the crime to the OCCC Campus Police Department for purposes of including the incident in the annual crime statistics only. Personal information will not be conveyed when making this disclosure unless the victim consents to such disclosure.

REPORTING MEDICAL EMERGENCIES

Steps to take in a medical emergency:

- Do not move the patient unless their life is in danger.
- Have someone stay with the patient until help arrives.
- Call the OCCC Campus Police Department at 405.682.7872 or initiate a call using the emergency button on campus IP Phones or any push-to-talk call box.
- Provide your name, your exact location, and a brief description of the problem. Do not hang up until told to do so.
- Meet emergency personnel to guide them to the patient.

OBTAINING REPORTS

To request a copy of an OCCC Campus Police Department report, complete and submit the online records request form located on the OCCC website found here: occc.edu/records-request/

Requests for incident reports or traffic collision reports by persons involved generally will be processed when the investigation is completed. OCCC faculty, staff, and students are not charged for obtaining report copies when involved in the reported incident.

The OCCC Campus Police Department is committed to complying with its obligations under the Freedom of Information Act (F.O.I.A.) without undue delay but realizes that under certain circumstances the release of records may have an impact on victims, witnesses, and the integrity of investigations. If an investigation is ongoing and open, a request for any related OCCC Campus Police Department report may be denied and information of a personal nature will be withheld or redacted where the public disclosure of such information constitutes an invasion of privacy.

Timely Warning and Emergency Notification Procedures

■ If the OCCC Campus Police Department confirms there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the OCCC community, the OCCC Campus Police Department alone, or in conjunction with the Marketing Department, will utilize some or all of the systems described under the Timely Warning Policy to communicate the threat to the OCCC community or appropriate segment of the community if the threat is limited to a particular building or segment of the population. Emergency notifications are triggered by an event that is currently occurring on or imminently threatening the campus. A Timely Warning is more narrowly focused to Clery Act crimes committed within OCCC's geography.

TIMELY WARNING POLICY

To help prevent crimes or serious incidents, the OCCC Campus Police Department, in conjunction with other departments on campus, issues timely warnings to notify the OCCC community members about crimes or other serious incidents in and around the community. Timely warnings are generally issued as soon as pertinent information is available involving the following crime classifications: arson, burglary, aggravated assault, criminal homicide, motor vehicle theft, robbery, sexual assault, and/or any other offense which typically constitutes a serious ongoing or continuing threat within the colleges clery geography.

Timely warnings will be authorized by the Chief of Police or their designee and sent via the Campus Alert Notification (CAN) system.

If a situation arises that, in the judgment of the Chief of Police or their designee, constitutes an ongoing or continuing threat, a campus-wide warning may be issued.

Warnings will be issued by the OCCC Campus Police Department, in conjunction with the OCCC Marketing Department may utilize appropriate components of the Campus Alert Notification (CAN) System, emails, text messages, social media, and the OCCC web

page to issue a timely warning as soon as pertinent information is available. The Marketing Department may also post information regarding campus status and emergency information on the following websites:

- OCCC Home Page: occc.edu
- OCCC Official Facebook Page: facebook.com/OTripleC
- OCCC Official X Account (formerly known as Twitter): x.com/otriplec

Campus status information may also be communicated to the broader community through local news media sources including, but not limited to: KFOR (Channel 4), KOCO (Channel 5), KWTW (Channel 9) and KOKH (Channel 25).

The Campus Alert Notification (CAN) System is a comprehensive alert notification system for all students and employees. This system is designed to quickly communicate information regarding emergency situations on campus and any campus closures that may be necessary.

As a current OCCC student or employee, your college email address is already included in the Campus Alert Notification system. To receive text messages, please ensure your current cell phone number is on file in your OCCC self-service portal. Users may

unsubscribe if they no longer wish to receive text notifications (opt-out) however college email address will remain active through the current semester. Alternate emails or additional contact information can be added to a user's profile through the OCCC Shield App.

Campus visitors may subscribe to alert messages by texting "OCCCAAlerts" to 58843 You will receive a message indicating a successful subscription (message & data rates may apply) and remain subscribed for one year.

Warnings are provided to students and employees in a manner that is timely, withholds the names and other identifying information of victims as confidential, and with the intent to aid in the prevention of similar occurrences.

The purpose of a timely warning is to provide the OCCC community with more immediate notification. A list of titles of each person or organization to whom students and employees should report criminal offenses described in the law for the purpose of making timely warning reports and the annual statistical disclosure is included in the "Designated Campus Security Authorities" section.

OCCC is not required to issue a Timely Warning with respect to crimes reported to a pastoral or professional counselor.

Campus-Wide Emergency Response

OCCC is committed to ensuring the campus community receives timely, accurate, and useful information in the event of a significant emergency or dangerous situation on campus or in the local area that poses an immediate threat to the health and safety of students or employees. All incidents should be reported to the OCCC Campus Police Department immediately.

Once first responders confirm that there is, in fact, a significant emergency, or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus, the OCCC Campus Police Department will immediately notify the campus.

The OCCC Campus Police Department without delay, and taking into account the safety of the community, determines the content of the notification and initiates the emergency notification system unless issuing a notification will, in the judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.



NOTIFICATION TO COLLEGE COMMUNITY ABOUT AN IMMEDIATE THREAT

An “emergency notification” will be delivered by means of automated and, if necessary, manual elements of communication. Notification of the existence of an emergency and safety instructions will be delivered through the Campus Alert Notification (CAN) System. The OCCC Campus Police Department, in conjunction with the Marketing Department, determines content for the pre-recorded emergency notifications that are specific to evacuations, sheltering-in-place, and severe storm response.

Should a condition exist where none of the predetermined warnings are applicable, an open microphone may be utilized by the OCCC Campus Police Department. Text alerts, e-mail, and social media messages relevant to the specific threat may be manually sent to the campus community through the Marketing Department and the OCCC Campus Police Department.

ALERTUS Beacons are installed throughout campus as part of OCCC’s continued commitment to providing a safe campus for students, faculty, staff, and visitors. The beacons are the newest component of the mass notification system. When the CAN system is activated, the beacons emit a warning tone, lights flash, the emergency message is transmitted from overhead speakers, and text scrolls across the screen. For example, in the event of threatening weather that requires the campus community to relocate to designated safer areas. The beacons will emit a warning tone, and the lights will flash, “MOVE TO SAFER AREAS” will transmit overhead, and scroll across the screens. When it is safe to resume normal activities, an “ALL CLEAR” message will transmit overhead, and scroll across the screens.

NOTE: Beacons do not activate in the event of a fire alarm and are not connected to the fire suppression systems. Beacons will only activate in the event of “Move to Safer Area”, “Shelter-In-Place” or “Evacuation” and campus drill notification.

The OCCC Campus Police Department has the ability and authority to determine the appropriate campus to receive a notification through the CAN system. Some emergencies may require notification only to a specific campus

(Main Campus, the FACE Center, or Capitol Hill Center). Students are encouraged to check their OCCC email account routinely for alert messages, subscribe to receive text messages from the CAN system, and follow OCCC on social media. OCCC

Campus Police Department will continue to assess the situation and additional segments of the campus will be notified if a situation warrants such action. Once an emergency notification is made, OCCC students, faculty, staff, and visitors are issued specific instructions to either: evacuate and stay out, shelter in place, or seek refuge in safer areas, until the “All Clear” is given. The “All Clear” or other adequate follow-up messages will be distributed in the same manner as emergency notifications.

OCCC disseminates initial and follow-up emergency information to the larger community through several outlets by the Marketing Department. Emergency information will be immediately posted on OCCC social media accounts, on the OCCC website, and through communication with local news media.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES STATEMENT

OCCC emphasizes four critical areas of emergency response to target safety education initiatives and response exercises for its students, employees, and visitors. Response to fire alarms, severe weather, shelter-in-place, and building evacuation, are emphasized in all safety education programs and in all yearly exercises.

BUILDING EVACUATION

If information is received of an immediate threat to the safety of persons occupying an OCCC facility, the OCCC Campus Police Department will issue an emergency notification through the OCCC Campus Alert Notification (CAN) System. The notification will alert the campus involved to immediately follow evacuation procedures and alert the campus community to stay away from the affected campus.

After receiving an Emergency Evacuation Notification, students, employees, and visitors should gather their belongings, exit the building using the nearest exit, and move to the grassy area on the outer side of Faculty Circle. Each person is asked to turn off

all wireless devices if it is appropriate based on the reason for evacuation. All others should stay away from campus. All are directed not to return until an “All Clear” is issued.

EMERGENCY RESPONSE TEST PROCEDURES

OCCC will conduct a minimum of three announced tests in each calendar year to prepare building occupants for an organized response to potential threats to their safety.

A shelter-in- place, severe weather, and building evacuation drill are typically exercised annually. Prior to any scheduled test, the Chief of Police, their designee, or the Marketing Department, sends out a mass email to notify students, faculty, and staff of the upcoming test. This email is sent out approximately one week prior to the drill and also on the day of the drill. In addition, a notification of the upcoming drill is advertised on all OCCC publicly displayed TV monitors.

Tests are organized and monitored by the Emergency Manager and the OCCC Campus Police Department. The Emergency Manager documents each test by describing the drill, notating the date and specific times the drill started, and stating an announced drill. There is also a thorough debriefing that addresses any deficiencies revealed by the drill.

MISSING STUDENT NOTIFICATION

Currently, OCCC does not offer residential or student housing.

OFF-CAMPUS CRIME

Off-campus crime should be reported to the Oklahoma City Police Department or the local jurisdiction in which the crime occurred. OCCC Campus Police will refer the reporting party to the appropriate jurisdiction and provide assistance if needed.

For off campus crimes involving members of the OCCC community, the respective jurisdiction may notify the OCCC Campus Police Department. However, there is no official policy requiring such notification.

OCCC does not currently have any non-campus locations for student organizations that are officially recognized by the College.





Crime and Personal Safety

■ The OCCC Campus Police Department will provide an officer escort to and from your vehicle if requested. Requests can be made by calling 405.682.7872. Students, staff, and faculty can also utilize the “OCCC Shield” application to contact Campus Police dispatch.

CRIME PREVENTION

The prevention of criminal activity on OCCC properties is a shared responsibility. It is essential for the OCCC Campus Police Department to involve students, employees, and visitors in making OCCC a safe and secure campus. The OCCC Campus Police Department encourages students and employees to be responsible for their own security and the security of others. The OCCC Campus Police Department will facilitate this by actively involving itself in crime prevention and safety education opportunities in conjunction with Academic Affairs, Human Resources, Student Affairs, and the Marketing Department. The OCCC Campus Police Department utilizes the following opportunities and actions to prevent crime and facilitate response to emergencies:

- New Student Orientation
- New Employee Orientation
- Faculty training sessions
- Student organization presentations
- Media articles
- Classroom presentations
- Classroom emergency posters
- Campus community safety presentations
- Annual emergency drills
- Handouts at special events

The dissemination of campus security procedures and practices is a vital role of the OCCC Campus Police Department. The OCCC Campus Police Department provides initial and ongoing training to all OCCC faculty, staff, and students.

INITIAL TRAINING

New employee and student training consists of a presentation by an official of the OCCC Campus Police Department during the new employee and student orientations. New student orientations are optional and held at the beginning of each semester. New employee orientations are scheduled by Human Resources, as needed.

These presentations include, but are not limited to, the following subjects: evacuation procedures, fire alarm response procedures, shelter in place procedures, severe weather preparedness and emergency procedures for contacting campus police, reporting suspicious behavior, reporting crimes, and protecting personal property.

ONGOING TRAINING

CPD Information Cards: The OCCC Campus Police Department has crime prevention information cards located in the police department. The cards are distributed to faculty, employees, and students. The crime prevention information cards contain safety tips for individuals on campus and at home. These information cards are available for distribution at any time. The information cards are circulated throughout the year at all campuses.

Campus Televisions: Oklahoma City Community College has televisions located throughout the buildings. These televisions display safety tips and messages from the OCCC Campus Police Department. The information is looped and plays throughout the day every day the campus is open.

Crime Prevention Series

The OCCC Campus Police Department Crime Prevention Series presentations are open to all students, faculty, and staff. The presentations cover a wide range of crime prevention topics. Presentations focus on one or more of the following topics: protecting personal property, sexual assault/harassment prevention, reporting suspicious behavior, response to active shooter, and reporting suspected crimes.



Department Training

Specific training is conducted as requested by various departments within the OCCC campus. This training is customized to the department receiving the training. Telephone operators and administrative assistants may receive training on how to handle threatening phone calls and on reporting suspicious behavior.



NATURAL DISASTERS

The following information is a guideline to aid you in determining what action you should take in severe weather.

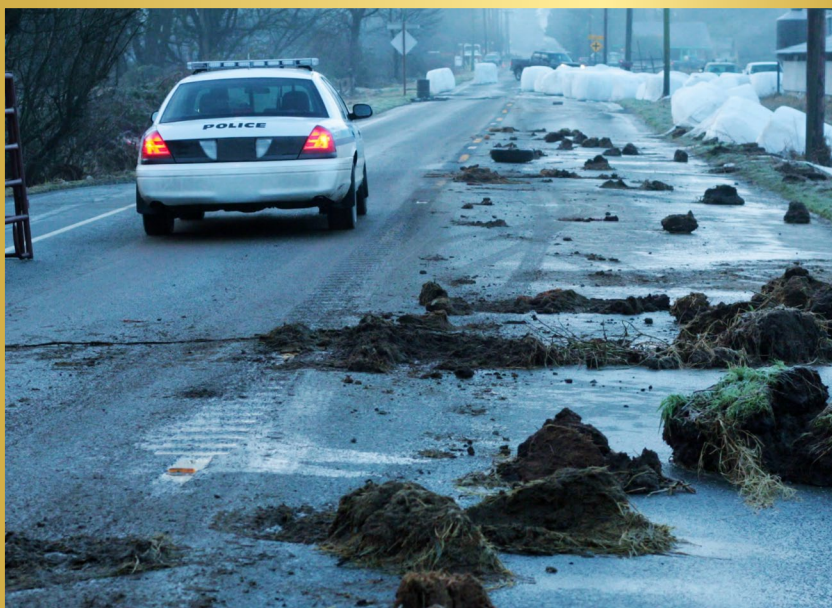
TORNADO WATCH

Conditions are such that storms capable of producing a tornado may develop.

TORNADO WARNING

Either a tornado has been sighted or it is highly probable that one will develop.

See OCCC Emergency Response Plans for more weather procedures online at occc.edu/police/emergencymgmt



Tornado Precautions

1

If you are in the warning area, seek shelter immediately. OCCC is not rated as a storm shelter; however, there are designated "Safer Areas" throughout all campuses.

2

If you are in a vehicle, get out and seek shelter in a sturdy building. If a building is not available, a depression such as a ditch or ravine offers some protection, but be alert for flash flooding.

3

Do not open windows. This can actually increase damage to the building. Stay away from windows and exterior doors.

4

Basements, interior hallways on the lower floors, and small interior rooms on the lower floors offer the best shelter.

5

Do not attempt to turn utilities on or off.

6

Report injuries and damage to the OCCC Campus Police Department at 405.682.7872.

After the **ALL CLEAR** message has been given, leave badly damaged buildings and do not attempt to return unless directed to do so by emergency personnel.



General Precautions and Crime Prevention

- Program the OCCC Campus Police Department's phone number into your cell phone: 405.682.7872.
- Report any suspicious activity to the OCCC Campus Police Department immediately.
- Download the OCCC Shield smart phone application. OCCC Shield can be used in an emergency and suspicious behavior can be reported through the application.
- Never take personal safety for granted. Always be aware of your surroundings.
- Try to avoid walking alone at night. Request an escort from the OCCC Campus Police Department by calling 405.682.7872 or by using the OCCC Shield application.
- Use lighted walkways and thoroughfares, even if it means going out of your way.
- Carry only minimal amounts of cash and keep purses, backpacks, and money belts close to the body.
- Do not struggle if someone attempts to take your property.
- Never leave valuables (wallets, purses, books, calculators, laptops, etc.) unattended.
- Carry your keys at all times and do not lend them to anyone.
- Lock up bicycles and motorcycles. Lock doors and close windows when leaving your car.
- Do not leave valuables in your car, especially if they can be easily noticed.
- Engrave serial numbers or owner's recognized numbers, such as a driver's license number, on items of value.
- Inventory your personal property and insure it appropriately with personal insurance coverage.

When Driving

- Park your vehicle in a well-lit and populated area.
- Have your car keys in your hand when approaching your vehicle so you can enter quickly.
- Scan the area before getting into your vehicle and always check underneath your car upon approach and in the rear seat for intruders before entering the automobile.
- Lock your doors and keep windows rolled up whenever possible.
- Drive on well-traveled and well-lit streets. Never hitchhike, and never pick up hitchhikers.
- If someone tries to enter your stopped vehicle, sound the horn and drive to a safe area such as a convenience store.
- If your vehicle breaks down, ask any person who stops to help call the police. Do not allow any person access to you or inside your car. Roll down your window no more than an inch. Be aware that an accident may be staged to provide the other driver an opportunity to commit a criminal act.
- Leave enough room between your car and the one ahead so you can drive around it if necessary.
- Call ahead when driving home late at night and have someone watch you walk from your car to your residence.
- Limit distractions, such as cell phones.

When Walking or Jogging

- Avoid walking or jogging alone and try not to walk or jog after dark.
- Avoid dark or vacant areas. Walk along well-lit routes.
- Be alert to your surroundings. If you suspect you are being followed, run in a different direction, go to the other side of the street and yell for help, or move quickly to a lighted area, a group of people, or an emergency callbox.



Alcohol & Drug Policies

■ OCCC seeks to encourage and sustain an academic environment that respects individual freedoms and promotes the health, safety, and welfare of its students, faculty, staff, and visitors.

Students, faculty, staff, and visitors are expected to know and follow the applicable federal, state, and local laws, and all OCCC rules and regulations. Each person is responsible for their own behavior. OCCC enforces compliance with state laws and alcoholic beverage laws on campus and at College-sponsored activities.

OCCC is in compliance with Public Law 101- 226, the Drug-Free Schools and Community Act Amendments of 1989 and the Drug-Free Workplace Act of 1988. In support of the spirit and intent of these laws, OCCC maintains a strong position on the prevention of unlawful possession, use, or sale of illicit drugs and alcohol by students and employees.

The OCCC Campus Police Department strictly enforces all violations of federal, state, or local law with regard to alcohol and illegal drugs within its jurisdiction. Violators are subject to OCCC disciplinary action, criminal prosecution, fine, and imprisonment.

The OCCC Campus Police Department strictly enforces all violations of the State of Oklahoma underage drinking laws as defined in Title 63 of the Oklahoma State Statutes.

STUDENT, FACULTY, AND STAFF CONDUCT

In order to provide for a healthy and environmentally safe educational and working environment, OCCC prohibits the use of alcohol and the illegal use of drugs in any form on OCCC Premises. The illegal use of drugs and alcohol is in direct violation of local, state, and federal laws, as well as College policy.

OCCC strictly prohibits the unlawful possession, manufacture, dispensation, and distribution of drugs or alcohol in the workplace, on OCCC premises, or while conducting OCCC business away from OCCC premises, or as a part of any OCCC sponsored activity.

OCCC strictly prohibits employee and student use of drugs or alcohol in the workplace, on OCCC premises, while conducting OCCC business away from OCCC Premises, or as a part of any OCCC sponsored activity, even if such consumption is not a violation of federal, state, or local laws.

An employee or student who enters OCCC premises, conducts OCCC business, or engages in any OCCC sponsored activity while under the influence of drugs or alcohol, whether the use occurred on or off OCCC premises, in a manner not permitted by law is also in violation of this policy. Violations of this policy can result in referral of the matter to appropriate law enforcement authorities, immediate suspension, expulsion, or termination, and/or a requirement of satisfactory participation in a College-approved drug or alcohol rehabilitation program. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violation of this policy.

Within five (5) days of the date of any conviction, an employee must notify his or her supervisor in writing of a conviction under any drug- or alcohol-related criminal statute occurring in the workplace, on OCCC premises, while conducting OCCC business away from OCCC premises, or as a part of any College sponsored activity.

OCCC requires that a member of Executive Leadership be responsible for: notifying federal funding agencies within ten (10) calendar days whenever an employee is convicted of a drug- related crime which occurred in the workplace.

OCCC encourages students and employees to voluntarily seek help for drug and alcohol problems. Employees are encouraged to use OCCC's Employee Assistance Program, described in Policy No. 2300.

STUDENT SANCTIONS

The following descriptions are possible sanctions which may be assigned, either singularly or in combination. The following sanctions may be assigned for a student or student club or organization, if one (1) or more violations of the Student Community Guidelines (Conduct Code) are determined. While individual sanctions will be managed by the appropriate Hearing Officer, Student Club and Organization sanctions may be primarily managed by Student Life in accordance with the current Club and Organization Manual.

Additionally, the following sanction descriptions may be temporarily assigned, in a timely manner, if one (1) or more criteria listed in policy are identified as an immediate necessity. Written Warning, Apology Letter, Loss of Privileges, Conduct Hold, Educational and Behavioral Change Requirements, Class Removal, Assessments/Evaluations, No Contact Order, Temporary Suspension, Restitution, Probation, Suspension, and Expulsion.

FACULTY AND STAFF SANCTIONS

Violations of OCCC policy by an employee can result in an informal discussion, a written reprimand, demotion, disciplinary loss of pay, suspension without pay, or termination of employment.

ALCOHOL AND DRUG ABUSE EDUCATION PROGRAMS

OCCC is committed to providing its students and employees with a drug and alcohol-free workplace and learning environment to promote the reputation of OCCC and its employees as responsible citizens of public trust, and to provide a consistent model of substance free behavior for students. OCCC, including all of its campuses, shall provide a safe, responsive environment for all students and employees. OCCC conducted a comprehensive analysis of the alcohol and drug policies, related programs, services, and enforcement practices for academic years 2020-2022. OCCC uses a comprehensive approach to address alcohol and other drug use on campus, focusing on policy, education, collaboration, enforcement, and intervention. All components work together to ensure that students and employees are provided information and resources that promote a safe and healthy environment that attempts to mitigate risk as it pertains to alcohol and other drug use.

The following is a list of programs offered to prevent the use of drugs and alcohol:

- "Playing It Smart, Safe and Sober" – Main Campus Interactive Event
- "Self-Care, Codependency, and Trauma" – Main Campus Event
- DCCCA Naloxone Training – Main Campus Event
- Mental Health First Aid – Main Campus Interactive Event

- "Understanding Trauma and Codependency" – Main Campus Presentation
- "Community Wellness Info Fair" – Family and Community Education Center (FACE)
- "Drug and Alcohol Prevention and Referral" Online Presentation- Capitol Hill Center

The College will continue to develop, assess, and pursue the best practices for our campus community to create a safe and healthy learning and working environment for our students and employees.

Federal drug-free schools and campus regulations require institutions of higher education to conduct a biennial review of their alcohol and other drug programs and policies to determine program effectiveness and consistency of policy enforcement, and to identify and implement any changes needed.

THIS REVIEW HAS THE FOLLOWING OBJECTIVES:

- Determine the presence and effectiveness of a Drug and Alcohol Abuse Prevention Program.
- Document the existence of procedures for distributing the annual notification to students, faculty, and staff and ensure they are followed.
- Ensure that disciplinary sanctions for violating standards of conduct are applied consistently.
- Recommend any necessary changes to the Drug and Alcohol Prevention Program and Policy.

In the fall of 2022, OCCC conducted a biennial review of the Drug and Alcohol Abuse Prevention Program for years 2021 and 2022. A copy of the Biennial Review Report can be found in the OCCC Campus Police Department or online at:

occc.edu/police/biennial-review



Complaints of Sexual Harassment & Offenses

■ Oklahoma City Community College prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking as found in the definition's section of OCCC Policy No.1012 Equal Opportunity, Harassment, and Nondiscrimination.

SEX OFFENSES, DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING

OCCC further prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking as defined under Oklahoma law. OCCC provides the following program material to all incoming students and new employees with the intent to end dating violence, domestic violence, sexual assault, and stalking:

Programs to prevent dating violence, domestic violence, sexual assault, and stalking are comprehensive, intentional, and integrated programming initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that are:

- Culturally relevant
- Inclusive of diverse communities and identities
- Sustainable

- Responsive to community needs
- Informed by research or assessed for value effectiveness or outcome
- Consider environmental risk and protective factors as they occur on individual, relationship, institutional, community, and societal levels

Programs to prevent dating violence, domestic violence, sexual assault, and stalking include both primary prevention and awareness programs directed at incoming students and new employees, and ongoing prevention and awareness campaigns directed at students and employees.

PRIMARY PREVENTION

Oklahoma City Community College fosters healthy relationships through supportive efforts, promotion, education, advocacy, and knowledge. OCCC focuses on two key components, education, and knowledge, to encourage campus community members to act as responsible, engaged, and pro-active bystanders. OCCC schedules events, programs and trainings to campus community members throughout the fiscal year to comprehensively and preventatively address different levels of violence, including individual, relationship, community and society.

The programming is designed to benefit everyone at OCCC, regardless of gender identity, sexual orientation, or gender expression. OCCC acknowledges that sexual misconduct on college campuses is a serious issue that can have lasting harmful effects on those that experience it as well as their friends and family members. The Office of Student Affairs and the Title IX Team partner to provide ongoing education to students, faculty, and staff and comply with guidelines established by the re-authorization of the Violence Against Women (VAWA) Act and guidance issued by the Department of Education, including the final Title IX regulations. In addition, trainings are supplemented with educational presentations on topics including, dating violence, domestic violence, stalking, bullying, sexual assault, sexual harassment, bystander intervention, risk reduction, consent, and resources available at the college, state, and national level.

The Student Community Guidelines are provided on the OCCC website and includes key provisions of OCCC No. 1012 Policy and the OCCC No. 5076 Student Community Guidelines. OCCC No.1012 Policy states the College prohibits the crimes of domestic violence, dating violence, sexual assault, and stalking. OCCC has implemented annual online training, which is required for all employees titled "Title IX and Sexual Harassment Prevention for Employees" and courses for students titled "Alcohol and Other Drugs," "Bystander Intervention for Students," and "Title IX Rights and Protections."

BYSTANDER AND RISK REDUCTION INFORMATION

Bystander intervention includes safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking.

Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.

Risk reduction includes options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety

and to help individuals and communities address conditions that facilitate violence. Information on Bystander and Risk Reduction is available on the OCCC Human Resources website.

ONGOING PREVENTION

OCCC has a Title IX web page occc.edu/office-of-compliance-accountability-and-title-ix/ with information about how and where to report a complaint of sexual misconduct. Other helpful community resources are listed, as are the names and contact information for the Title IX Coordinator. There is a link on the page for online complaint submission:

cm.maxient.com/reportingform.php?OklahomaCityCC&layout_id=9

OCCC has created a comprehensive marketing campaign, branding all materials with the slogan, "When we come forward, we move forward." Materials include, but are not limited to, website enhancement and prominently displayed posters. Information is distributed widely during student activities at various locations and times throughout the year.

OCCC conducts sexual assault awareness events and presentations by the staff from OCCC's sexual violence partner organization, the Oklahoma City YWCA: ywcaokc.org, multiple times throughout the year with emphasis during the month of April, which is Sexual Assault Awareness Month. Other regular presentations or group panel discussions focus on topics such as affirmative consent and healthy dating relationships.

OCCC has a Title IX team on campus, charged with planning awareness events and directly responding to the needs of students.

OCCC's primary programs are followed up with ongoing efforts to end incidents of dating violence, domestic violence, sexual assault, and stalking. In 2014, 2015, 2017, 2019, and 2021 OCCC conducted a campus safety survey modeled after the White House Campus Climate Survey. OCCC will continue to monitor the student experiences.

VICTIM INFORMATION

If you are a victim of sexual violence, **you are not alone** and you are in no way responsible for your assault.

OCCC is responsible for providing procedures developed to protect the rights, health, and safety of all students.

Openness to victims of crimes of violence or non-forcible sex offenses with regard to findings of OCCC student disciplinary proceedings is part of this responsibility. A student who is the victim of a violent crime or a non-forcible sex offense reported to any Campus Security Authority has access to the report of findings. OCCC will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by OCCC against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be the representative of the alleged victim.

What to Do if You're a Victim of Sexual Violence

If you are not safe and need immediate help, call the police. If the incident happened on campus, call the OCCC Campus Police Department at 405.682.7872. If the incident occurred elsewhere in Oklahoma City, call the Oklahoma City Police Department at 911 or 405.231.2121.

If the incident happened anywhere else, call the law enforcement agency that has jurisdiction in the location where the incident occurred. Any employee, student, applicant for employment or admission, visitor, or other non-affiliated individual may initiate a complaint by contacting the OCCC Title IX Coordinator.

Do what you need to do to feel safe. Go to a safe place or contact someone with whom you are comfortable. You can call the **YWCA resource line at 405.943.7273** to get advice and discuss options on how to proceed.

Do not shower, bathe, douche, change or destroy clothes, eat, drink, smoke, chew gum, take any medications, or straighten the room or place of the incident. Preserving evidence is critical for criminal prosecution. Although you may not want to prosecute immediately after the incident, that choice will not be available without credible evidence. The evidence collected can also be useful in the campus conduct process.

Go to the closest medical facility to receive care for any physical injuries that may have occurred. While in the emergency room, treatment may be provided for sexually transmitted diseases and to prevent pregnancy.

If you call the YWCA Sexual Assault Resource Line 405.943.7273, a sexual assault nurse examiner (SANE), a police officer, and a rape volunteer advocate may be sent to the exam site. Upon arrival at the medical facility (as determined according to a schedule of rotation maintained by the YWCA), the YWCA Sexual Assault Resource Line **405.943.7273** may instruct you about the facility to visit. Once there, you may be taken to a private exam area. The nurse, advocate, and police officer will be directed to this same location. You may be examined to treat any injuries and to gather evidence.

The YWCA's rape advocate may support you throughout the entire exam, which may be performed by the nurse. The advocate may provide a packet of written materials that contains information about common reactions to rape, follow-up medical needs, and support services.

ON- AND OFF-CAMPUS RESOURCES

Sexual violence can be very emotionally disruptive, and it may take time to come to terms with such a major stress. In addition to support that may be found in family and friends, the following agencies and departments can serve as resources for you.

It is important to be aware that different individuals, who you may contact for assistance following an incident, may have different responsibilities regarding confidentiality, depending on their position. Under state law, some individuals can assure the victim of confidentiality, including counselors and certified victims' advocates.

However, any other institution employee cannot guarantee complete confidentiality, unless specifically provided by law. As is the case with all colleges and universities, OCCC must balance the needs of the individual victim with an obligation to protect the safety and wellbeing of the community at large.

- Counseling Resources: OCCC provides counseling services during normal operating hours in the department of Student Accessibility and Support: 405.682.7520.
- Medical Services: It is important to have a thorough medical examination after a sexual assault even if you do not have any apparent physical injuries. Medical providers can treat any injuries and may provide tests for sexually transmitted diseases.
- Additional information on resources, as well as educational information on sexual violence prevention can be found at yvcaokc.org.
- Also, refer to changingourcampus.org for more information and resources.

The Title IX Coordinator will collaborate with other campus officials to put in place supportive measures for student victims of sexual violence as needed. A formal complaint does not need to be submitted to have supportive measures put in place. OCCC will maintain as confidential any supportive measures provided as long as it does not impair the ability to provide the supportive measures.

OCCC will additionally provide to victims of domestic violence, dating violence, sexual assault, or stalking, written notification about options for, and available assistance in changing academic, living, transportation, and working situations, if so requested by the victim and if such accommodations are reasonably available regardless of whether the victim chooses to report the crime to campus police or local law enforcement request can be made through the title IX office or on line through the Title IX website.

- Assistance in Reporting: A Deputy Title IX Coordinator, or the Conflict Resolutions Coordinator can assist you in filing a complaint under the institution's Title IX complaint process and the appropriate law enforcement agencies against the student(s) or other persons who caused harm.
- Mutual No Contact Order: OCCC can put in place a No Contact Order between the Complainant and the Respondent through the Title IX office or through the Student Conflict and Resolutions Officer, which would prohibit contact between both parties through any means of communication, as well as not having others make contact on their behalf, enforceable through the campus administrative process.
- Emergency Protective Order: Student Accessibility and Support, the OCCC Campus Police Department, or a member of the Title IX Office can assist you in filing an Emergency Protective Order in court with the Oklahoma County Court Clerk's Office.
- Safety Measures: Student Accessibility and Support, the OCCC Campus Police Department, a member of the Title IX Office, or the Conflict Resolutions Coordinator can coordinate any reasonable arrangements that are necessary for your ongoing safety. This includes transportation arrangements or providing an escort.
- Living Arrangements: Student Accessibility and Support can assist in referring victims to outside resources for living arrangements to ensure safety and a comfortable living situation.
- Academic Arrangements: The Title IX Coordinator can assist in adjusting your academic schedule or that of the accused as well as assist in providing access to academic support services.
- Other Supportive Measures: The Title IX Coordinator can coordinate any reasonable arrangements to address the effects of the sexual violence on you, including connecting you with counseling, health care, or academic support resources.

When the Title IX Coordinator becomes aware of a student who potentially could have been a victim of sexual violence, they will contact the victim in writing through the campus email to share these supportive measures, reporting options and other resources available. This will be done no matter the location of the incident.

The College recognizes its obligation to address incidents of sexual misconduct, discrimination, and harassment on campus when it becomes aware of its existence, even if no complaints are filed. Therefore, the College reserves the right to take appropriate supportive measures, unilaterally, under this procedure, including supportive measures such as issuing no-contact orders, and modifying course schedules. OCCC may assist victims of sexual misconduct, discrimination, and harassment in filing for an Order of Protection through the Oklahoma County Court Clerk's Office. The Oklahoma County Court Clerk's Office is located at 320 Robert S. Kerr Ave., Suite 420, OKC and can be reached by telephone at 405.713.1705.

Other Local Services Available to Victims

OCCC On-Campus Police Department

405.682.7872

Title IX Coordinator

405.682.7834

Cristopher Snoddy – Office of Student Affairs

Norman Rape Crisis Center Women's Resource Center

405.701.5660

Provides confidential resources off-campus

Norman Domestic Violence Crisis Line

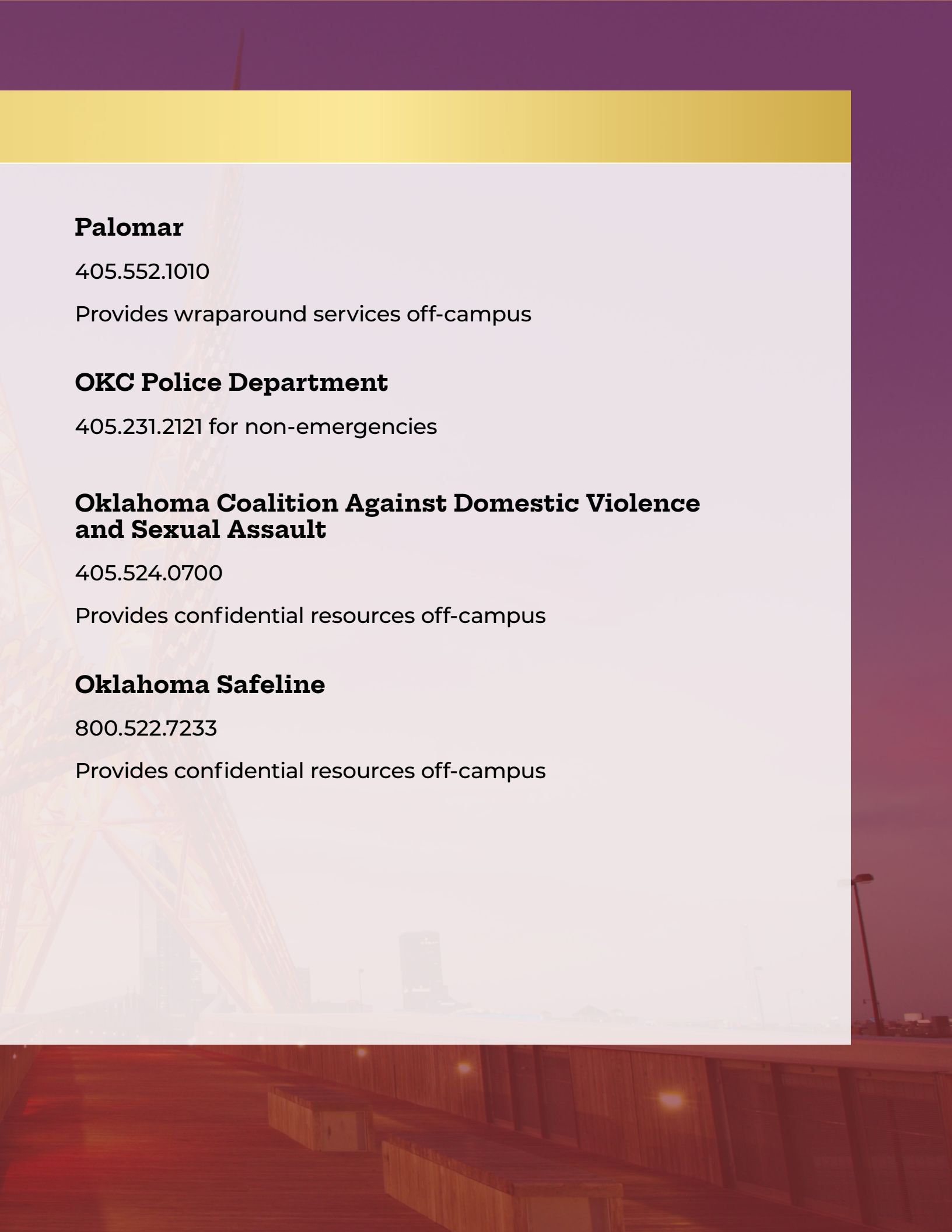
405.701.5540

Provides confidential resources off-campus

OKC Rape Crisis/YWCA

405.943.7273

Provides confidential resources off-campus



Palomar

405.552.1010

Provides wraparound services off-campus

OKC Police Department

405.231.2121 for non-emergencies

Oklahoma Coalition Against Domestic Violence and Sexual Assault

405.524.0700

Provides confidential resources off-campus

Oklahoma Safeline

800.522.7233

Provides confidential resources off-campus

REPORTING

All forms of sexual violence should be reported no matter the severity. OCCC's primary concern is safety; therefore, individuals should not be deterred in reporting even if the use of alcohol or other drugs was involved. OCCC encourages victims of sexual violence to speak with someone about what happened so they can receive support and so that the institution can respond appropriately.

OCCC offers both confidential reporting and non-confidential reporting options. It is important for victims to be aware that not everyone they contact for assistance has the same responsibility regarding confidentiality. Under state law, some individuals can assure confidentiality, including counselors and certified victims' advocates. In general, however, any other institution employee cannot guarantee complete confidentiality, unless specifically provided by law. As is the case with all colleges and universities, the institution must balance the needs of the individual victim with an obligation to protect the safety and well-being of the community at large.

Different employees on campus have different abilities to maintain a victim's request for confidentiality. Some are required to maintain near complete confidentiality; talking to them is sometimes called a "privileged communication." Other employees may talk to a victim in confidence, and generally report only that an incident occurred without revealing any personally identifying information. Disclosures to these employees will not trigger an institution investigation into an incident against the victim's wishes. The information provided through the Clery Report does not include the victim's name or other identifying information.

Some employees are required to report all the details of an incident (including the identities of both the victim and alleged perpetrator) to the Title IX Coordinator.

CONFIDENTIAL REPORTING OPTIONS

Confidential reporting options provide students with the ability to confidentially report and discuss an instance of sexual violence without their information being shared with others. Please note confidential reporting limits the institution's ability to respond to incidents.

PROFESSIONAL COUNSELORS

Professional and licensed counselors who provide mental health counseling (including those who act in that role under the supervision of a licensed counselor) are not required to report any information about an incident to the Title IX coordinator without a victim's permission. Likewise, these individuals are also not required by the Clery Act to report identifiable information, only the referenced crime for statistical purposes. This includes counselors who work in Student Accessibility and Support on campus and these counselors can be reached at 405.682.7520.

OCCC allows counselors to use their professional judgment, if and when they deem it appropriate, to encourage persons to report crimes on a voluntary, confidential basis.

NON-CONFIDENTIAL REPORTING OPTIONS

When a report of an alleged crime of domestic violence, dating violence, sexual assault, or stalking is made to a Campus Security Authority, the victim shall be informed about their option of notifying proper law enforcement authorities. If the accuser requests the assistance of a College employee in notifying local law enforcement authorities, the requested College employee shall assist the accuser in notifying local law enforcement authorities concerning the alleged crime of domestic violence, dating violence, sexual assault, or stalking. The decision as to whether to notify local law enforcement and/or to pursue the prosecution of the accused according to the laws of the State of Oklahoma shall be entirely the decision of the accuser. The victim may decline to notify local law enforcement and pursue prosecution.

When a student or employee reports that he or she has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether on or off campus, the College will provide a written explanation of the student's or employee's rights and options.

FOR ADDITIONAL REPORTING INFORMATION

occc.edu/titleix

Persons may file a report to the Title IX Coordinator for gender-based discrimination and/or misconduct, including sexual assault or other sexual violence. Reports may also be sent to the following link: cm.maxient.com/reportingform.php?OklahomaCityCC&layout_id=9

STUDENTS' OR EMPLOYEES' RIGHTS AND OPTIONS

When a student or employee reports that he or she has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether on or off campus, the College will provide a written explanation of the student's or employee's rights and options. In order to provide accessible, prompt, and equitable methods of investigation and resolution of incidents of sexual or other gender-based misconduct, the College has developed a process for investigation and adjudication of misconduct reports. Throughout this process, both the Complainant and the Respondent have the following rights:

- The right to an equitable investigation and resolution of all credible allegations of prohibited harassment or discrimination made in good faith to OCCC officials.
- The right to timely written notice of all alleged violations, including the identity of the parties involved (if known), the precise misconduct being alleged, the date and location of the alleged misconduct (if known), the implicated policies and procedures, and possible sanctions.
- The right to timely written notice of any material adjustments to the allegations (e.g., additional incidents or allegations, additional Complainants, unsubstantiated allegations) and any attendant adjustments needed to clarify potentially implicated policy violations.
- The right to be informed in advance of any public release of information regarding the allegation(s) or underlying incident(s), whenever possible.
- The right not to have any personally identifiable information released to the public without consent provided, except to the extent permitted by law.
- The right to be treated with respect by OCCC officials.
- The right to have OCCC policies and procedures followed without material deviation.
- The right not to be pressured to mediate or otherwise informally resolve any reported misconduct involving violence, including sexual violence.
- The right not to be discouraged by OCCC officials from reporting sexual harassment, discrimination, and/or retaliation to both on-campus and off-campus authorities.
- The right to be informed by OCCC officials of options to notify proper law enforcement authorities, including on-campus and local police, and the option(s) to be assisted by OCCC authorities in notifying such authorities, if the party so chooses. This also includes the right not to be pressured to report, as well.
- The right to have allegations of violations of this Policy responded to promptly and with sensitivity by OCCC law enforcement and/or other OCCC officials.
- The right to be informed of available interim actions and supportive measures, such as counseling; advocacy; health care; student financial aid, visa, and immigration assistance; or other services, both on campus and in the community.
- The right to an OCCC-implemented no-contact order or a Notice to Leave against a non-affiliated third party when a person has engaged in or threatens to engage in stalking, threatening, harassing, or other improper conduct.
- The right to be informed of available assistance in changing academic and working situations after an alleged incident of discrimination, harassment, and/or retaliation, if such changes are reasonably available. No formal report, or investigation, either campus or criminal, needs to occur before this option is available.



Such actions may include, but are not limited to:

- Changing an employee's work environment (e.g., reporting structure, office/workspace relocation)
- Visa/immigration assistance
- Exam, paper, and/or assignment rescheduling or adjustment
- Receiving an incomplete in, or a withdrawal from, a class (may be retroactive)
- Transferring class sections
- Temporary withdrawal/leave of absence (may be retroactive)
- Campus safety escorts
- Alternative course completion options.
- The right to have OCCC maintain such actions for as long as necessary and for supportive measures to remain private, provided privacy does not impair OCCC's ability to provide the supportive measures.
- The right to receive sufficiently advanced, written notice of any meeting or interview involving the other party, when possible.
- The right to ask the Investigator(s) and Decision-maker to identify and question relevant witnesses, including expert witnesses.
- The right to provide the Investigator(s)/Decision-maker with a list of questions that, if deemed relevant by the Investigator(s)/ Decision-maker, may be asked of any party or witness.
- The right not to have irrelevant prior sexual history or character admitted as evidence
- The right to know the relevant and directly related evidence obtained and to respond to that evidence.
- The right to fair opportunity to provide the Investigator(s) with their account of the alleged misconduct and have that account be on the record.
- The right to receive a copy of the investigation report, including all factual, policy, and/or credibility analyses performed, and all relevant and directly related evidence available and used to produce the investigation report, subject to the privacy limitations imposed by state and federal law, prior to the hearing, and the right to have at least ten (10) business days to review the report prior to the hearing.
- The right to respond to the investigation report, including comments providing any additional relevant evidence after the opportunity to review the investigation report, and to have that response on the record.
- The right to be informed of the names of all witnesses whose information will be used to make a finding, in advance of that finding, when relevant.
- The right to regular updates on the status of the investigation and/or resolution.
- The right to have reports of alleged Policy violations addressed by Investigators, Title IX Coordinators, and the Decision-maker who have received relevant annual training.
- The right to preservation of privacy, to the extent possible and permitted by law.
- The right to meetings, interviews, and/or hearings that are closed to the public.
- The right to petition that any OCCC representative in the process be recused on the basis of disqualifying bias and/or conflict of interest.
- The right to have an Advisor of their choice to accompany and assist the party in all meetings and/or interviews associated with the resolution process.
- The right to have OCCC compel the participation of faculty and staff witnesses.
- The right to the use of the appropriate standard of evidence, preponderance of the evidence to make a finding after an objective evaluation of all relevant evidence.
- The right to be present, including presence via remote technology, during all testimony given and evidence presented during any formal grievance hearing.
- The right to have an impact statement considered by the Decision-maker following a determination of responsibility for any allegation, but prior to sanctioning. The right to be promptly informed in a written Notice of Outcome letter of the finding(s) and sanction(s) of the resolution process and a detailed rationale of the decision (including an explanation of how credibility was assessed), delivered simultaneously (without undue delay) to the parties.
- The right to be informed in writing of when a decision by OCCC is considered final and any changes to the sanction(s) that occur before the decision is finalized.
- The right to be informed of the opportunity to appeal the finding(s) and sanction(s) of the resolution process, and the procedures for doing so in accordance with the standards for appeal established by OCCC.
- The right to a fundamentally fair resolution as defined in these procedures.

When an instance of sexual violence is reported to an employee who is a mandatory reporter, the reporter can expect the incident will be reported to the Title IX Coordinator or Student Conduct Office. A mandatory reporter must report to the Title IX Coordinator all relevant details about the alleged sexual harassment or sexual violence shared by the victim including names, date, time, and specific location of the alleged incident. To the extent possible, information reported to a mandatory reporter will only be shared with people responsible for handling the institution's response to the report.

A mandatory reporter should not share information about the victim to law enforcement. A mandatory reporter is an employee who has the authority to redress sexual violence, who has the duty to report incidents of sexual violence or other student misconduct, or who a student could reasonably believe has this authority or duty. Examples include employees in student services areas, employees at the coordinator level and above, and anyone in a supervisory role. When a victim tells a mandatory reporter about an incident of sexual violence, the victim has the right to expect the institution will investigate the alleged sexual violence, end any sexual violence, prevent the sexual violence from reoccurring, and educate on sexual violence. Before a victim reveals any information to a mandatory reporter, the employee should ensure that the victim understands the employee's reporting obligations and if the victim wants to maintain confidentiality, then they should be directed to a confidential resource.

REQUESTS FOR CONFIDENTIALITY FROM A NON-CONFIDENTIAL REPORTER

If a victim discloses an incident to a mandatory reporter but wishes to maintain confidentiality or requests that no investigation into a particular incident be conducted or conduct action taken, OCCC must weigh that request against the obligation to provide a safe environment for all students and faculty, including the victim.

If the institution honors the request for confidentiality, a victim must understand that the institution's ability to meaningfully investigate and respond to the incident may be limited. Although rare, there are times when the College may not be able to honor a victim's request in order to provide a safe environment for all students. When weighing a victim's request for confidentiality, or that no investigation or conduct process be pursued, the following will be considered: The increased risk that the alleged Respondent will commit additional acts of sexual or other violence, such as:

- Whether there have been other sexual violence complaints about the same alleged Respondent
- Whether the alleged Respondent has a history of arrests or records from a prior school indicating a history of violence
- Whether the alleged Respondent threatened further sexual violence or other violence against the victim or others
- Whether the sexual violence was committed by multiple Respondents
- Whether the sexual violence was perpetrated with a weapon
- Whether the victim is a minor
- Whether the institution possesses other means to obtain relevant information of the sexual violence (e.g., security cameras, personnel, physical evidence)
- Whether the victim's report reveals a pattern of perpetration (e.g., via illicit use of drugs or alcohol) at a given location or by a particular group

The presence of one or more of these factors could lead the institution to investigate and, if appropriate, pursue conduct action. If none of these factors are present, the institution will likely respect the victim's request for confidentiality.

OCCC will protect the confidentiality of victims and other necessary parties, including the completion of publicly available record keeping, including Clery Act reporting and disclosures, without the inclusion of personally identifying information about the victim, as defined in section 40002(a)(20) of the Violence Against Women Act of 1994 (42 U.S.C.13925(a)(20)). OCCC will maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of OCCC to provide the accommodations or protective measures.

In cases involving allegations of sexual assault, domestic violence, dating violence and/or stalking, the College will not include names or other personally identifying information about Complainants, Respondents, or witnesses in its publicly available records, including without limitation Safety and Security Alerts, the Daily Crime Log, or the Annual Security and Fire Safety Report.

Any accommodations or protective measures adopted in such cases will not be disclosed more broadly than is necessary to achieve the result sought by such accommodations or measures. Complainants in these cases may also request that their names be kept confidential during an initial consultation or the College's investigation. The Title IX Coordinator will decide whether to accommodate such requests but will inform the Complainant that doing so will not be possible, if, in the judgment of the Title IX Coordinator, and under the particular circumstances involved, it would prevent the College from providing a safe and nondiscriminatory environment for the Complainant and other members of the campus community. In such cases, the Title IX Coordinator will notify the Complainant before disclosing his or her name to the Respondent or other persons.



Complainants may renew requests for confidentiality during formal hearings on their complaints, but in such cases will be told that the College's ability to proceed with hearings may be limited as a result. If it is determined that the institution cannot maintain a victim's request for confidentiality, the institution will inform the victim prior to starting an investigation. OCCC will remain ever mindful of the victim's wellbeing and will take ongoing steps to protect the victim from retaliation or harm, and work with the victim to create a safety plan. The College may not require a victim to participate in any investigation or conduct process. Retaliation against the victim, whether by students or college employees, will never be tolerated.

SEX OFFENDER REGISTRY

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, and section 121 of the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921), requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained.

Oklahoma law (Title 57, Sections 583-584) mandates anyone required to register as a sex offender do so with both their local law enforcement (municipal or county) agency at their residence and also with the police or security department of any institution of higher education at which they are enrolled as a student (full-time or part-time), are an employee (full-time or part-time) or reside (or intend to reside or stay) on any property owned or controlled by the institution of higher education.

OCCC Campus Police Department: 7777 S May Ave, OKC, OK, 73159

Oklahoma City Police Department: 700 Colcord Dr, OKC, OK, 73102

Oklahoma County Sheriff's Office: 2101 NE 36th St, OKC, OK, 73111

PROCESS FOR TITLE IX-RELATED OFFENSES

OCCC Policy #1012 provides for investigations and resolutions in cases of alleged dating violence, domestic violence, sexual assault, and stalking. OCCC provides proceedings that include a prompt, fair, and impartial process from the initial investigation to the final result, which will be:

- Completed within reasonably prompt timeframes and includes a process that allows for the extension of timeframes, for good cause, with written notice to the accuser and the accused of the delay and the reason for the delay;
- Investigations are conducted in a manner that:
 - ▶ Is consistent with the institution's policies and is transparent to the accuser and accused; and
 - ▶ Includes timely notice of meetings at which the accuser or accused, or both, may be resent; and
 - ▶ Provides timely and equal access to the accuser, the accused, and appropriate officials to any information that will be used during informal and formal disciplinary meetings and hearings.
- All proceedings are conducted by officials who have no conflict of interest or bias for or against the accuser or the accused.
- The College will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services available for victims within the institution and within the larger community (i.e., the Oklahoma City metro area).



- Officials involved in any related proceeding or process, at a minimum shall receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
- The accuser and the accused have the same opportunities to have others present during any investigative hearing, or appeal proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an Advisor of their choice. An Advisor is any individual who provides the accuser or accused support, guidance, or advice.
- The proceedings do not limit the choice of Advisor or presence for either the accuser or the accused in any meeting or in any institutional disciplinary proceeding. However, the institution may establish restrictions regarding the extent to which the Advisor may participate in the proceedings, as long as the restrictions apply equally to both parties.
- The proceedings require simultaneous notification in writing to both the accuser and the accused, of:
 - ▶ The result of any institutional disciplinary proceeding that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking, (Result means any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution. The result will include any sanctions imposed by the institution. Notwithstanding section 444 of the General Education Provisions Act (20 U.S.C.1232g), commonly referred to as the Family Educational Rights and Privacy Act (FERPA), the result will also include the rationale for the result and the sanctions.),
 - ▶ OCCC's procedures for the accused and the accuser to appeal the result of the determination of the Title IX Coordinator or any sanctions imposed,
 - ▶ Any change to the result,
 - ▶ When such results become final, and
 - ▶ The standard of evidence that will be used during any institutional Title IX/VAWA investigation and determination proceeding arising from an allegation of dating violence, domestic violence, sexual assault, or stalking is the preponderance of the evidence standard.

THE PROCEEDINGS FOR TITLE IX-RELATED OFFENSES

Employees or students who believe they are victims of sexual harassment or misconduct have the option of proceeding informally or formally, by reporting to the Title IX Coordinator, another responsible employee, or via the College's online report form: occc.edu/office-of-compliance-accountability-and-title-ix/. Informal Resolution is applicable when the parties voluntarily agree to resolve the matter through Alternate Resolution, or when the Respondent accepts responsibility for violating Policy, or when the Title IX Coordinator can resolve the matter informally by providing remedies to resolve the situation. It is not necessary to pursue Informal Resolution first in order to pursue Administrative Resolution, and any party participating in Informal Resolution can stop the process at any time and request the Administrative Resolution process. Further, if an Informal Resolution fails after the fact, Administrative Resolution may be pursued.

FORMAL COMPLAINT PROCESS

OCCC will act on any formal or informal notice/complaint of violation of the policy on Equal Opportunity, Harassment, and Nondiscrimination ("the Policy") that is received by the Title IX Coordinator or any other Official with Authority by applying these procedures, known as "Process A." (occc.edu/wp-content/uploads/1012-EQUAL-OPPORTUNITY-HARASSMENT-AND-NONDISCRIMINATION-Update-2.2.25-1.pdf, see Appendix A). "Process A" applies only to qualifying allegations of sexual harassment (including sexual assault, dating violence, domestic violence, and stalking, as defined above) involving students, staff, administrators, or faculty members.

"Process A" applies only to qualifying allegations of sexual harassment (including sexual assault, dating violence, domestic violence, and stalking, as defined above) involving students, staff, administrators, or faculty members. Below is a summary of the process if a student or employee chooses to file a formal complaint of domestic violence, dating violence, sexual assault, or stalking to the College's Title IX Coordinator.

Upon submission of a formal complaint, the College's formal grievance process is initiated. The Title IX Coordinator will provide written notice of the investigation and allegations (the "NOIA") to the Respondent, with a copy to the Complainant. The NOIA will contain information, including but not limited to, a meaningful summary of all allegations, the identity of the involved parties (if known), the precise misconduct being alleged, the date and location of the alleged incident(s) (if known), the specific policies implicated, a description of the applicable procedures, and a statement of the potential sanctions/responsive actions that could result.

The Title IX Coordinator, or designee, will determine jurisdiction and if the complaint requires a dismissal or referral to an alternative OCCC process. If no jurisdiction is determined, the complaint is dismissed or referred. The Complainant and Respondent will receive notice of this decision and will have an opportunity to appeal the decision. At any time before or during the investigative process, the Complainant and Respondent may elect to resolve the complaint by means of informal resolution.

If an investigation proceeds, it will be conducted in a thorough, reliable, impartial, prompt, and fair manner. The parties may each have an Advisor of their choice present with them for all meetings and interviews within the resolution process if they so choose.

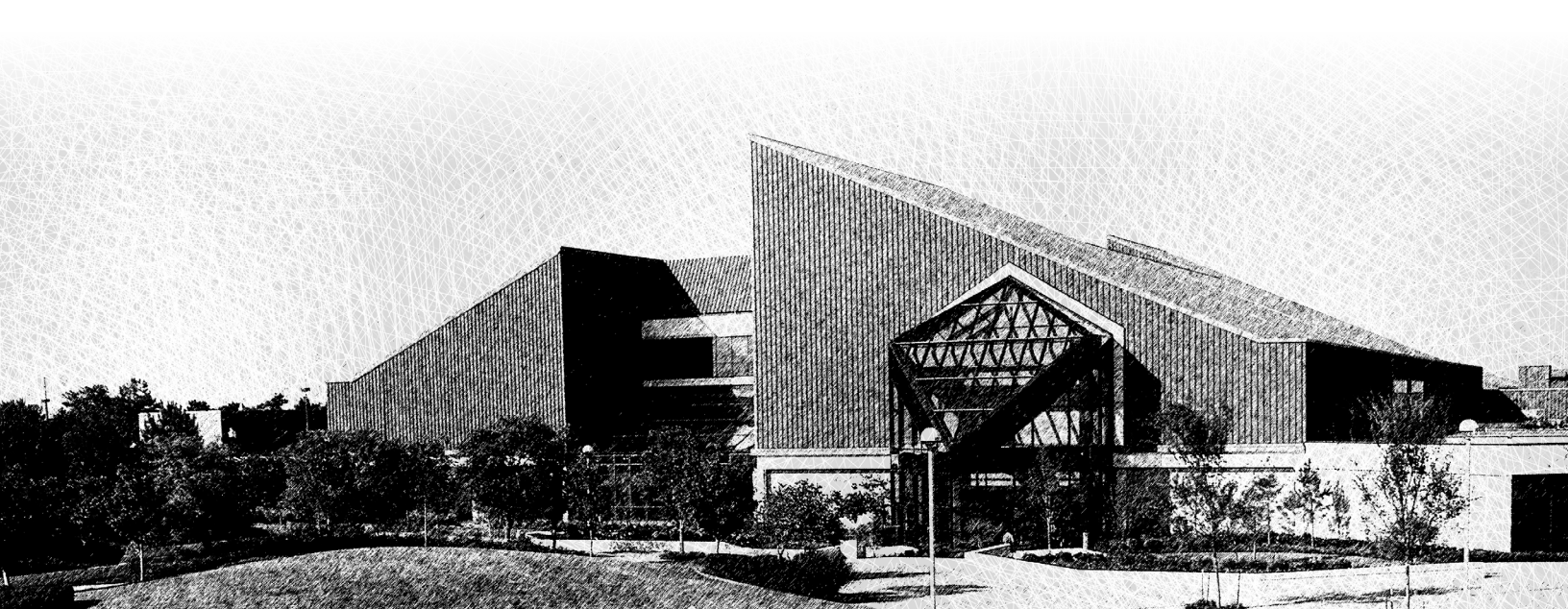
Investigations involve interviews with all relevant parties and witnesses; obtaining available, relevant evidence; and identifying sources of expert information, as necessary. The investigator(s) draft a comprehensive investigation report fully summarizing the investigation, all witness interviews, and addressing all relevant evidence.

Prior to the conclusion of the investigation, a copy of the draft investigation report will be provided to the parties, who will have an opportunity to inspect and review all of the evidence obtained as part of the investigation and to meaningfully respond to the evidence. The investigator(s) will incorporate relevant elements of the parties' written responses into the final investigation report, include any additional relevant evidence, make any necessary revisions, and finalize the report. The final investigation report is shared with the parties.

Once the final report is shared with the parties, the matter will be referred for a hearing and the parties will be notified. The hearing will be conducted by a neutral hearing officer to determine by a preponderance of evidence ("more likely than not") whether the Respondent violated policy and, if so, appropriate sanctions. The Respondent is presumed not responsible until this decision is made.

During the hearing, both parties are required to have an Advisor present and if they do not have one, an Advisor, will be appointed by the College. The party's Advisor will have the opportunity to cross-examine all participants. The hearing officer will also have the ability to ask questions of all of the participants. Anyone appearing at the hearing to provide information will respond to questions on their own behalf.

The Decision-maker will determine whether the Respondent is responsible or not responsible for a policy violation and prepare a written statement detailing the determination, rationale, and the evidence used in support of its determination. The statement will also include any recommendations for sanctions if a Respondent is found responsible for a policy violation(s). A Notice of Outcome will be drafted and shared with the parties simultaneously in writing. The Notice of Outcome will also include information on when the results are considered to be final, any changes that occur prior to finalization, and the relevant procedures and bases for any available appeal options.



Prohibited Behavior/Conduct

Range of Sanctions

Sexual Misconduct Constituting of Sexual Assault (Offenses in violation of the Violence Against Women Act, inclusive of Sexual Assault, Domestic Violence, Dating Violence, and Stalking,)

Dismissal/Termination, Administrative Leave, Suspension/Expulsion

Sexual Misconduct Not Constituting Sexual Assault

Dismissal/Termination, Suspension/Expulsion, Probation, Community Service, Educational/Counseling Consultation, Reprimand or Other Written Discipline

Unwanted Sexual Touching

Dismissal/Termination, Suspension, Probation, Community Service, Educational/Counseling Consultation, Reprimand or Other Written Discipline

Non-Physical Sexual Harassment

Dismissal/Termination, Suspension, Probation, Community Service, Educational/Counseling Consultation, Reprimand or Other Written Discipline

Discrimination

Dismissal/Termination, Suspension, Probation, Community Service, Educational/Counseling Consultation, Reprimand or Other Written Discipline

Retaliation, False Allegations

Dismissal/Termination, Suspension, Probation, Community Service, Educational/Counseling Consultation, Reprimand or Other Written Discipline



Hazing Policy Statement

Oklahoma City Community College (OCCC) strictly prohibits any form of hazing. OCCC is committed to fostering a safe and respectful learning environment. Hazing, in any form, is strictly prohibited and will not be tolerated. OCCC's policy establishes preventive measures, reporting protocols, and institutional responsibilities in compliance with the Stop Campus Hazing Act and relevant local, state and federal laws.

Hazing is defined in the OCCC Student Community Guidelines (Section E, number 16) as any intentional, knowing, or reckless act committed by a person (whether individually or in concert with others) against another person or persons regardless of the willingness of such other person or persons to participate that (1) is committed in the course of an institution into an affiliation with, or the maintenance of membership in, a student organization; and (2) cause or creates a risk of physical or psychological injury.

Student Organization is defined as any organization at OCCC (such as a club, society, association, club sports, team, fraternity, sorority, band, or student government) in which two or more of the members are students enrolled OCCC, whether or not the organization is established or recognized by the institution.

OKLAHOMA STATE DEFINITION

Hazing means an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating subject to the sanction of the public or private school or of any institution of higher education in this state.

FEDERAL DEFINITION

The Stop Campus Hazing Act defines the term hazing to mean any intentional, knowing, or reckless act

committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that (1) is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization (e.g., a club, athletic team, fraternity, or sorority); and (2) causes or creates a risk, above the reasonable risk encountered in the course of participation in the IHE or the organization, of physical or psychological injury.

REPORTING HAZING:

Any member of the OCCC community, including students, faculty, and staff, may report hazing by contacting:

- OCCC Campus Police
Department: (405) 682-7872
- Office of Student Conflicts
Resolution: (405) 682-1611 ext. 7371
- Online Reporting Portal:
[Click Here](https://cm.maxient.com/reportingform.php?OklahomaCityCC&layout_id=14) or Visit
cm.maxient.com/reportingform.php?OklahomaCityCC&layout_id=14

INVESTIGATION PROCEDURES

All alleged violations of the Student Community Guidelines are addressed through an informal resolution process. Details of the investigation process can be found in Section J.9 of the Student Community Guidelines. The Student Conflict Resolutions Coordinator is responsible for conducting the investigation and determining outcomes, including any sanctions. If necessary, the coordinator may refer the matter to the Student Conflict Resolution Panel for a formal resolution process.



HAZING ACT REPORTED

- Official hazing reporting form completed
- Form received by the Office of Student Conflict Resolutions (SCR)
- SCR Coordinator initiates an official investigation (405) 682-1611 ext. 7371



INVESTIGATION PROCESS

- Information gathering, conduct interviews
- Review evidence
- Determine Outcome



OUTCOME DELIVERED

- Outcome letter sent to appropriate parties involved
- Option to request an appeal provided

APPLICABLE LAWS

Hazing is not only a violation of college policy but may also constitute a criminal offense. OCCC considers the following legal authorities in responding to hazing incidents:

• **Oklahoma State Law:**

Oklahoma Statutes Title 21 § 1190

- A. No student organization or any person associated with any organization sanctioned or authorized by the governing board of any public or private school or institution of higher education in this state shall engage or participate in hazing.
- B. Any hazing activity described in subsection F of this section upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by a public or private school or by any institution of higher education in this state is directly or indirectly conditioned shall be presumed to be a forced activity, even if the student willingly participates in such activity.
- C. A copy of the policy or the rules and regulations of the public or private school or institution of higher education which prohibits hazing shall be given to each student enrolled in the school or institution and shall be deemed to be part of the bylaws of all organizations operating at the public school or the institution of higher education.
- D. Any organization sanctioned or authorized by the governing board of a public or private school or of an institution of higher education in this state which violates subsection A of this section, upon conviction, shall be guilty of a misdemeanor, and may be punishable by a fine of not more than One Thousand Five Hundred Dollars (\$1,500.00) and the forfeit for a period of not less than one (1) year all of the rights and privileges of being an organization organized or operating at the public or private school or at the institution of higher education.

- E. Any individual convicted of violating the provisions of subsection A of this section shall be guilty of a misdemeanor, and may be punishable by imprisonment for not to exceed ninety (90) days in the county jail, or by the imposition of a fine not to exceed Five Hundred Dollars (\$500.00), or by both such imprisonment and fine.

• **Local Law:**

There are no City of Oklahoma City municipal ordinances regarding Hazing.

• **Tribal Law:**

There are no Oklahoma Tribal laws regarding Hazing.

CAMPUS HAZING TRANSPARENCY REPORTS

In accordance with the Stop Campus Hazing Act, OCCC will publish a Campus Hazing Transparency Report twice per year. This report will summarize the findings of any investigations where recognized or established student organizations were found to have violated OCCC's hazing policies. The report will be publicly available on the OCCC website.

PREVENTION AND AWARENESS PROGRAMS

As part of Oklahoma City Community College's commitment to fostering a safe, respectful, and inclusive campus environment, we are implementing the requirements of the Stop Campus Hazing Act, a new federal law designed to improve awareness, prevention, and transparency around hazing in higher education. These primary prevention strategies are intended to stop Hazing before Hazing occurs, which may include:

- Skill building for bystander intervention
- Information about ethical leadership, and
- The promotion of strategies for building group cohesion without Hazing.

While OCCC does not have athletics, fraternities, sororities, or marching bands, hazing can occur in any student group, organization, or college-affiliated program. The law defines hazing broadly, including acts that cause embarrassment, harm, or put individuals at risk as a condition of membership or participation.

All students, faculty, and staff are mandatory reporters, you are to report any instances of hazing. Should you need to report any instances of hazing please use the link here. Additionally, all students, faculty, and staff are responsible for compliance hazing awareness training. OCCC provides hazing awareness and prevention training for students, faculty and staff members via Safe Colleges and will be required for all students, faculty and staff.

The training will cover:

- How to recognize hazing and its consequences
- Strategies for prevention and intervention
- How to report hazing incidents
- Support resources for those impacted

Hazing has no place at OCCC. Every member of our community deserves to learn, grow, and belong without fear or harm. This training ensures we are not only meeting legal requirements but actively contributing to a culture of care, accountability, and respect.



Definition of Terms for Statistical Charts

■ The charts setting forth statistical data on reported crimes include the following terms:

ON CAMPUS

Any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in the direct support of, or related to, its educational purpose.

CAMPUS GEOGRAPHY

Buildings and property that are part of the institution's campus; the institution's non-campus buildings and property; and public property within or immediately adjacent to and accessible from the campus.

OTHER

Any non-residential area on campus.

NON-CAMPUS BUILDING OR PROPERTY

Buildings or property owned or controlled by a student organization, such as a fraternity or sorority, recognized by the institution, and any building or property (other than a branch campus) owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is used by students and is not within the same reasonable contiguous geographical area of the institution.

PUBLIC PROPERTY

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

THE FOLLOWING DEFINITIONS ARE THOSE PROVIDED BY THE FEDERAL BUREAU OF INVESTIGATION'S (FBI'S) UNIFORM CRIME REPORTING (UCR) PROGRAM:

ARREST

Defined as persons processed by arrest, citation or summons.
Classify as arrests:

- Those persons arrested and released without a formal charge being placed against them. (An arrest has occurred when a law enforcement officer detains an adult with the intention of seeking charges against the individual for a specific offense(s) and a record is made of the detention.)
- Juveniles taken into custody or arrested but merely warned and released without being charged. A juvenile should be counted as "arrested" when the circumstances are such that if the individual were an adult, an arrest would have been counted.
- Any situation where a young person, in lieu of actual arrest, is summoned, cited or notified to appear before the juvenile or youth court, or similar official for a violation of the law.
- Only violations by young persons where some police or official action is taken beyond a mere interview, warning or admonishment.

AGGRAVATED ASSAULT

An unlawful attack of one person by another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could, and probably would, result in serious personal injury if the crime were successfully completed.

ARSON

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, or aircraft, personal property of another. Only fires determined to have been willfully or maliciously set are classified as arson.

BURGLARY

The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes: unlawful entry with the intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

CRIMINAL HOMICIDE

The willful (negligent or non-negligent) killing of one human being by another.

DATING VIOLENCE

Dating violence is committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes but is not limited to sexual or physical abuse or the threat of such abuse. Dating violence does not include acts that meet the definition of domestic violence.

DOMESTIC VIOLENCE

Domestic violence is a felony or misdemeanor crime of violence committed by:

- a current or former spouse, or intimate partner of the victim,
- a person with whom the victim shares a child in common,
- a person who is cohabitating with, or has cohabited with, the victim as a spouse or intimate partner,
- a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- any other person, against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Domestic violence is a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can include physical, sexual, emotional, economic or psychological actions or threats of actions that influence another person.

DRUG LAW VIOLATIONS

Violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. Relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, Methadone); and dangerous non- narcotic drugs (barbiturates, Benzedrine).

HATE CRIMES

A criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of this definition, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

LARCENY

The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another without use of force or violence. It includes shoplifting, picking pockets, purse snatching, thefts from motor vehicles including parts and accessories, bicycle and computer thefts.

LIQUOR LAW VIOLATIONS

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. Drunkenness and driving under the influence are not included in this definition.

MANSLAUGHTER BY NEGLIGENCE

The killing of another person through gross negligence.



MOTOR VEHICLE THEFT

The theft, or attempted theft, of a motor vehicle by someone other than the registered owner.

ROBBERY

The taking, or attempting to take, anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/ or by putting the victim in fear.

SEX OFFENSES

Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

SEXUAL ASSAULT

Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent:

- Rape means the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- Fondling means the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/ her age or because of their temporary or permanent mental incapacity.
- Incest means non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape means non-forcible sexual intercourse with a person who is under the statutory age of consent (age 16).

STALKING

- Stalking is course of conduct, directed at a specific person that would cause a reasonable person to fear for their safety, or the safety of others, or suffer substantial emotional distress.
- Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

WEAPON LAW VIOLATIONS

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; and all attempts to commit any of the aforementioned. OCCC policy prohibits the possession, use, and display of weapons of all types, at all times, on campus.



THE FOLLOWING DEFINITIONS ARE THOSE USED IN THE OKLAHOMA CRIMINAL LAW STATE STATUTES:

DATING VIOLENCE

There is no specific dating violence statute in Oklahoma. Dating violence is referred to in the Domestic Abuse Act.

DOMESTIC VIOLENCE (21 O.S. 644)

Domestic abuse: any act of physical harm, or the threat of imminent physical harm which is committed by an adult, emancipated minor, or minor child thirteen (13) years of age or older against another adult, emancipated minor or minor child who are family or household members, or who are, or were, in a dating relationship; "Family or household members" means:

- Spouses
- Ex-spouses
- Present spouses of ex-spouses
- Parents, including grandparents, stepparents, adoptive parents and foster parents
- Children, including grandchildren, stepchildren, adopted children and foster children
- Persons otherwise related by blood or marriage, regardless of their marital status, or whether they have lived together at any time
- Persons living in the same household or who formerly lived in the same household
- Persons who are the biological parents of the same child

DATING RELATIONSHIP

A courtship or engagement relationship. For purposes of this act, a casual acquaintance or ordinary fraternization between persons in a business or social context shall not constitute a dating relationship.

RAPE (21 O.S. 1111)

Is an act of sexual intercourse involving vaginal or anal penetration, accomplished with a male or female who is not the spouse of the perpetrator, and who may be of the same or the opposite sex as the perpetrator, under any of the following circumstances:

- Where the victim is under sixteen (16) years of age;
- Where the victim is incapable through mental illness, or any other unsoundness of mind, whether temporary or permanent, of giving legal consent;
- Where force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person;
- Where the victim submits to sexual intercourse under the belief that the person committing the act is a spouse, and this belief is induced by artifice, pretense, or concealment practiced by the accused or by the accused in collusion with the spouse with intent to induce that belief. In all cases of collusion between the accused and the spouse to accomplish such act, both the spouse and the accused, upon conviction, shall be deemed guilty of rape;
 - ▶ Where the victim is under the legal custody or supervision of a state agency, a federal agency, a county, a municipality or a political subdivision and engages in sexual intercourse with a state, federal, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim; or
 - ▶ Where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an employee of the same school system.
- Where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit;
- Where the victim is at the time unconscious of the nature of the act and this fact is known to the accused;

SEXUAL BATTERY (21 O.S. 1123)

Shall mean the intentional touching, mauling or feeling of the body or private parts of any person sixteen (16) years of age or older, in a lewd and lascivious manner, without the consent of that person.

SEXUAL ASSAULT (21 O.S. 112)

The term “sexual assault” is any type of sexual contact or behavior that occurs without explicit consent of the recipient including, but not limited to, forced sexual intercourse, forcible sodomy, child molestation, child sexual abuse, incest, fondling and all attempts to complete any of the aforementioned acts.

STALKING (21 O.S. 1173)

Means the willful, malicious, and repeated following or harassment of a person by an adult, emancipated minor, or minor thirteen (13) years of age or older, in a manner that would cause a reasonable person to feel frightened, intimidated, threatened, harassed, or molested, and actually causes the person being followed or harassed to feel terrorized, frightened, intimidated, threatened, harassed or molested. Stalking also means a course of conduct composed of a series of two or more separate acts over a period of time, however short, evidencing a continuity of purpose or unconsented contact with a person initiated, or continued, without the consent of the individual, or in disregard of the expressed desire of the individual that the contact be avoided or discontinued. Unconsented contact or course of conduct includes, but is not limited to:

- following or appearing within the sight of that individual
- entering onto or remaining on property owned, leased, or occupied by that individual
- contacting that individual by telephone, sending mail or electronic communications to that individual
- placing an object on, or delivering an object to, property owned, leased or occupied by that individual
- approaching or confronting that individual in a public place or on private property
- appearing at the workplace or residence of that individual
- entering onto or remaining on property owned, leased, or occupied by that individual,
- contacting that individual by telephone,
- sending mail or electronic communications to that individual, or
- placing an object on, or delivering an object to, property owned, leased or occupied by that individual.

CONSENT (21 O.S. 2-113)

The term “consent” means the affirmative, unambiguous and voluntary agreement to engage in a specific sexual activity during a sexual encounter which can be revoked at any time.

Consent cannot be:

1. Given by an individual who:
 - is asleep or is mentally or physically incapacitated either through the effect of drugs or alcohol or for any other reason
 - is under duress, threat, coercion or force;
2. Inferred under circumstances in which consent is not clear, including, but not limited to:
 - the absence of an individual saying “no” or “stop”
 - the existence of a prior or current relationship or sexual activity

CONSENT (OCCC DEFINITION)

Defined as the act of willingly agreeing to engage in sexual contact or conduct. Individuals who consent to sex must be able to understand what they are doing. Under this policy, “No” always means “No,” and the absence of “No” may not mean “Yes.”

1. Consent is informed, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable permission regarding the conditions of sexual activity.
2. Consent to one form of sexual activity does not imply consent to other forms of sexual activity.
3. Previous relationships or consent does not imply consent to future sexual acts.
4. Consent cannot be procured by use of physical force, compelling threats, intimidating behavior, or coercion. Coercion is unreasonable pressure for sexual activity.

In order to give effective consent, one must be of legal age and have the capacity to consent. Incapacity to consent may result from mental disability, intellectual disability, unconsciousness/ sleep, age, or use of alcohol, drugs, medication, and/ or other substances.

Under this policy, consent cannot be given by someone who one knows is or who (based on the circumstances) one reasonably should know to be mentally or physically incapacitated. Incapacitation is a state where someone cannot make rational, reasonable decisions because he or she lacks capacity to give knowing consent (e.g. to understand the “who, what, when, where, why or how” of their sexual interaction).

Whether a person is incapacitated is a determination that will be made after the incident and in light of all facts available.

Individuals reach incapacitation at different points, as a result of different stimuli, and can exhibit incapacity in different ways. Note that indications of consent are irrelevant if the initiator of sexual activity knows or should reasonably have known of the incapacity of the other person.

THE FOLLOWING DEFINITIONS ARE THOSE PROVIDED BY THE VIOLENCE AGAINST WOMEN ACT (VAWA)

DATING VIOLENCE

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- For the purposes of this definition:
 - ▶ Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - ▶ Dating Violence does not include acts covered under the definition of domestic violence.

DOMESTIC VIOLENCE

A felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

SEXUAL ASSAULT

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.

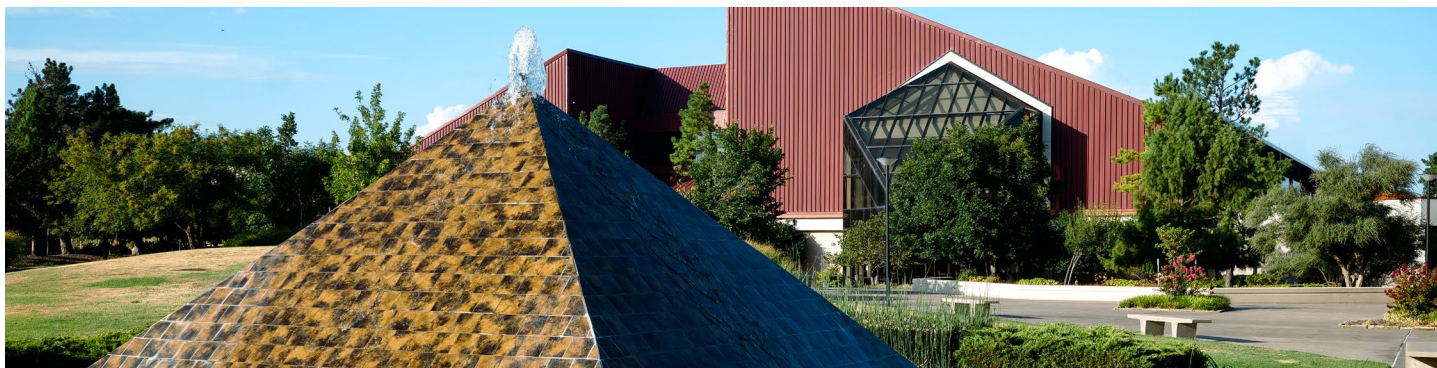
Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

Fear for the person's safety or the safety of others; or Suffer substantial emotional distress.

- For the purposes of this definition:
- Course of Conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.



Crime Disclosures

 OCCC policies and procedures require the publication of annual crime statistics. Included in this report are crimes reported to the OCCC Campus Police Department and other campus officials, including College counselors, Title IX Coordinators, Student Conduct, and local law enforcement.

The OCCC Campus Police Department prepares the Annual Security Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics. The full text of this report can be located on our web site at occc.edu/police. This report is prepared in cooperation with the local municipal law enforcement agency with jurisdiction surrounding and encompassing the OCCC main campus and off campus properties, as well as all OCCC Campus Security Authorities (CSAs).

Campus crime, arrest, and referral statistics include those reported to the OCCC Campus Police Department, designated OCCC Campus Security Authorities, and local law enforcement agencies. OCCC cannot withhold, or subsequently remove, a reported crime from its crime statistics based on a decision by a court, coroner, or other similar non-campus official. Clery Act reporting does not require initiating an investigation or disclosing identifying information about the victim.

Each year, an email notification is made to all enrolled students providing the website information necessary to access this report. Faculty and staff receive similar notification via email.

Copies of the report may also be obtained at the OCCC Campus Police Department, or by calling (405) 682-7872. All prospective employees and prospective students will be notified of the availability of the Annual Security Report and may obtain a copy from the OCCC Campus Police Department.

The tables on the following pages (Campus Crime Report) comply with the Clery Act.

The crime and arrest statistics reported are those that occurred within the jurisdictional boundaries of campus. They do not include off-campus private housing, which are outside of the jurisdictional boundaries. Crimes occurring on public property immediately adjacent to campus are also reported when available. Crime statistics concerning other off campus locations are available through the Oklahoma City Police Department.

Throughout the 2020 calendar year the global COVID-19 pandemic contributed to lower overall Clery reportable offenses. All OCCC campuses closed for spring break on March 16, 2020, and classes transitioned to online delivery for the remainder of the semester.

Only limited essential personnel were present on campus through May 31, 2020. OCCC Faculty & Staff were welcomed back to campus in limited capacities after June 1, 2020, to provide for essential services to support student needs, and the majority of classes continued online for summer and fall semesters.

Online learning and remote work remained the primary means of educational delivery in the 2021 calendar year contributing to lower reported crime statistics.

Crime Statistics Data for OCCC Main Campus

Offense Reported by Hierarchy Rule	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded
Murder/Non-Negligent Manslaughter	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Manslaughter by Negligence	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Rape	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Fondling	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	2	0	0	0	0
Incest	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Statutory Rape	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Robbery	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Aggravated Assault	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Burglary	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	2	0	0	0	0
Motor Vehicle Theft	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Offense Not Reported By Hierarchy Rule	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded
Arson	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	1	0	0	0	0
Domestic Violence	2024	1	0	0	0	0
	2023	1	0	0	0	1
	2022	2	0	0	0	0
Dating Violence	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Stalking	2024	5	0	0	0	0
	2023	6	0	0	0	1
	2022	5	0	0	0	0

Arrest and Referral Data for OCCC Main Campus

Arrest	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Liquor Law Violations	2024	3	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Drug Law Violations	2024	24	0	3	0	0
	2023	2	0	0	0	0
	2022	1	0	0	0	0
Weapons Law Violations	2024	1	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Referrals	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Liquor Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Drug Law Violations	2024	0	0	0	0	0
	2023	2	0	0	0	0
	2022	0	0	0	0	0
Weapons Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0

Crime Statistics Data for OCCC FACE Center

Offense Reported by Hierarchy Rule	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Murder/Non-Negligent Manslaughter	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Manslaughter by Negligence	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Rape	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Fondling	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Incest	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Statutory Rape	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Robbery	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Aggravated Assault	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Burglary	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Motor Vehicle Theft	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Offense Not Reported By Hierarchy Rule	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Arson	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Domestic Violence	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Dating Violence	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Stalking	2024	0	0	0	0	0
	2023	1	0	0	0	0
	2022	0	0	0	0	0

Arrest and Referral Data for OCCC FACE Center

Arrest	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Liquor Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Drug Law Violations	2024	1	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Weapons Law Violations	2024	1	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Referrals	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Liquor Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Drug Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Weapons Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0

Crime Statistics Data for OCCC Capitol Hill Center Campus

Offense Reported by Hierarchy Rule	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Murder/Non-Negligent Manslaughter	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Manslaughter by Negligence	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Rape	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Fondling	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Incest	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Statutory Rape	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Robbery	2024	0	0	0	0	0
	2023	0	0	1	0	0
	2022	0	0	0	0	0
Aggravated Assault	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Burglary	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Motor Vehicle Theft	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Offense Not Reported By Hierarchy Rule	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Arson	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Domestic Violence	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Dating Violence	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Stalking	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0

Arrest and Referral Data for OCCC Capitol Hill Center Campus

Arrest	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Liquor Law Violations	2024	0	0	1	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Drug Law Violations	2024	0	0	3	0	0
	2023	0	0	0	0	0
	2022	1	0	0	0	0
Weapons Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Referrals	Year	On-Campus	Non-Campus	Public Property	Res/Fac	Unfounded Crimes
Liquor Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Drug Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Weapons Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0

Clery Report of Incidents for Calendar Year 2024

Case No.	Offense	Location	Date	Description	CLERY Crime
2024-00003	Possession of CDS	Main Campus	1/3/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00015	Harassment	Main Campus	1/30/2024	Subject contacted the victim two or more times which made the victim uncomfortable.	Stalking
2024-00029	Unlawful Carry in Certain Places	FACE	2/20/2024	Student was in possession of brass knuckles.	Weapon Law Violation
2024-00035	Possession of CDS	Capitol Hill Center	2/29/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00044	Possession of CDS	Main Campus	3/10/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00049	Violation of VPO	Main Campus	3/26/2024	Subject contacted the victim two or more times which made the victim uncomfortable.	Stalking
2024-00062	Possession of CDS	Main Campus	4/14/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00066	Possession of CDS	Main Campus	4/21/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00095	Domestic Violence	Main Campus	6/10/2024	Subject physically threatened a domestic partner in the gym.	Domestic
2024-00101	Possession of CDS	Main Campus	7/1/2024	Two subjects were in possession of scheduled narcotics.	2x Drug Arrest
2024-00108	Possession of CDS	Main Campus	7/16/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00124	Possession of CDS	Main Campus	8/9/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00136	Possession of CDS	Capitol Hill Center	8/20/2024	Subject was in possession of scheduled narcotics and an open container.	1x Liquor Arrest/1x Drug Arrest
2024-00139	Harassing Phone Calls	Main Campus	8/20/2024	Subject contacted the victim two or more times which made the victim uncomfortable.	Stalking
2024-00145	Possession of CDS	Main Campus	8/25/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00154	Possession of CDS	Main Campus	9/2/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00156	Possession of CDS	Main Campus	9/4/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00164	Possession of CDS/Unlawful Carry	Main Campus	9/10/2024	Subject was in possession of scheduled narcotics and a weapon not allowed on campus.	1x Drug Arrest 1x Weapon Violation
2024-00166	Possession of CDS	Main Campus	9/11/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00173	Possession of CDS	Main Campus	9/15/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00179	Possession of CDS	Capitol Hill Center	9/23/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00184	Harassing Phones Calls	Main Campus	9/25/2024	Subject contacted the victim two or more times which made the victim uncomfortable.	Stalking
2024-00192	Possession of CDS	Main Campus	10/1/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00197	Possession of CDS	Main Campus	10/4/2024	Two subjects were in possession of scheduled narcotics.	2x Drug Arrest
2024-00198	Possession of CDS	Main Campus	10/8/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00200	Possession of CDS	Main Campus	10/9/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00202	Possession of CDS	Main Campus	10/9/2024	Two subjects were in possession of scheduled narcotics.	2x Drug Arrest -
2024-00203	Possession of CDS	Main Campus	10/14/2024	Three subjects were in possession of alcohol on campus.	3x Liquor Law Violation
2024-00215	Possession of CDS	FACE	10/27/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00216	Possession of CDS	Main Campus	10/29/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00223	Possession of CDS	Main Campus	11/6/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00231	Harassing Text Messages	Main Campus	11/14/2024	Subject contacted the victim two or more times which made the victim uncomfortable.	Stalking
2024-00234	Possession of CDS	Main Campus	11/19/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00245	Possession of CDS	Main Campus	12/9/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00250	Possession of CDS	Main Campus	12/15/2024	Subject was in possession of scheduled narcotics.	Drug Arrest
2024-00255	Possession of CDS	Main Campus	12/17/2024	Subject was in possession of scheduled narcotics.	Drug Arrest

Hate Crimes by Location and Bias

There was one incident of intimidation with racial bias reported on the Main Campus in 2023. There were no other incidents reported to Oklahoma City Community College Campus Police or Oklahoma City Police for any OCCC campus having occurred either: on-campus, in a non-campus building or property or adjacent public properties, manifesting evidence of bias based on race, religion, ethnicity, national origin, gender, sexual orientation, gender identity or disability during the 2022, 2023, or 2024 calendar years.

Annual Fire Safety Report

Currently, the Oklahoma City Community College does not offer residential housing. OCCC does not conduct fire drills and no fire alarm should be considered false.

Anyone present in an area of an alarm (active horns, bells, strobes) should immediately use the nearest exit from the building and move into the nearby parking areas. All fires shall be reported to the OCCC Campus Police Department by calling 405.682.7872, activating the emergency button on an IP phone, initiating any exterior or interior push-to-talk call box, or activating a fire pull station. Students and employees can also utilize the OCCC Shield application to notify the OCCC Campus Police Department of any emergency.

There were 22 fire alarms recorded for OCCC properties in 2024. The alarm log for can be found on the OCCC Campus Police Department homepage at occc.edu/police. OCCC continually monitors fire safety systems and evaluates the need for improvements. All systems are inspected at regular intervals by licensed professionals. OCCC currently does not have any plans to improve current fire safety procedures and equipment.



How can we help?

We're not just here to **protect** this community, we're here to **educate** too.

405.682.7872 | police@occc.edu



OKLAHOMA CITY
COMMUNITY COLLEGE