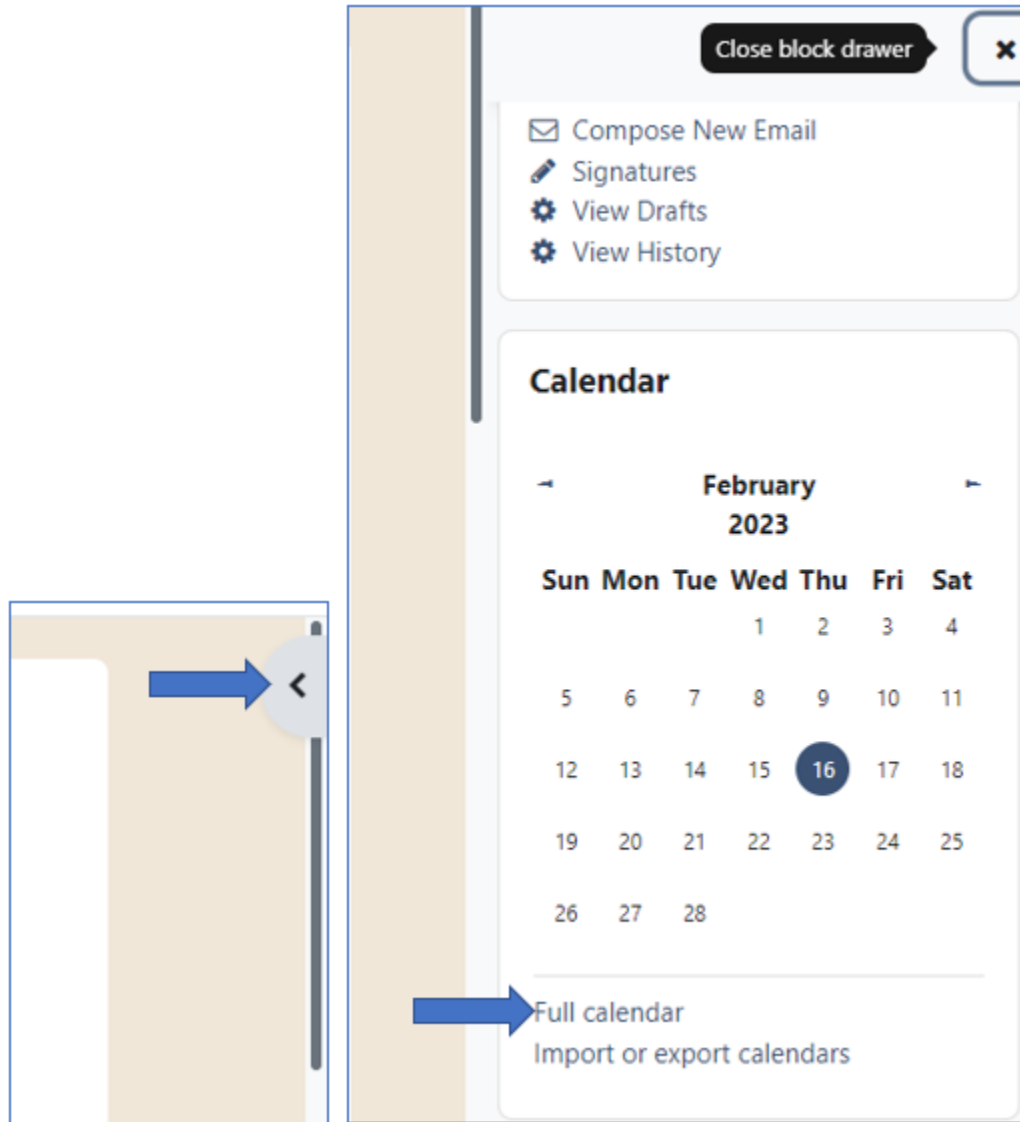
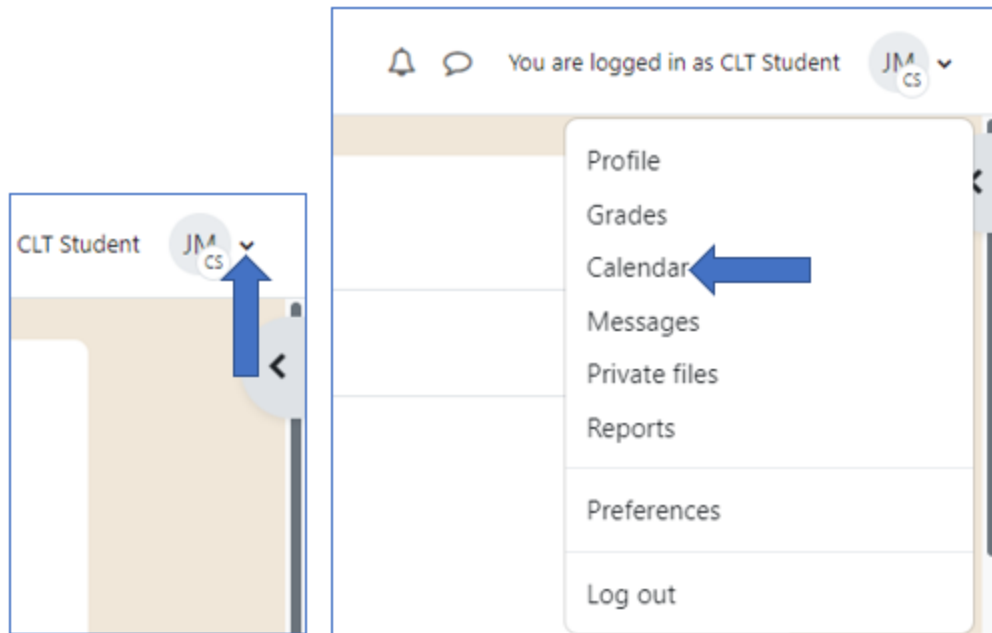


How to use Moodle Calendar

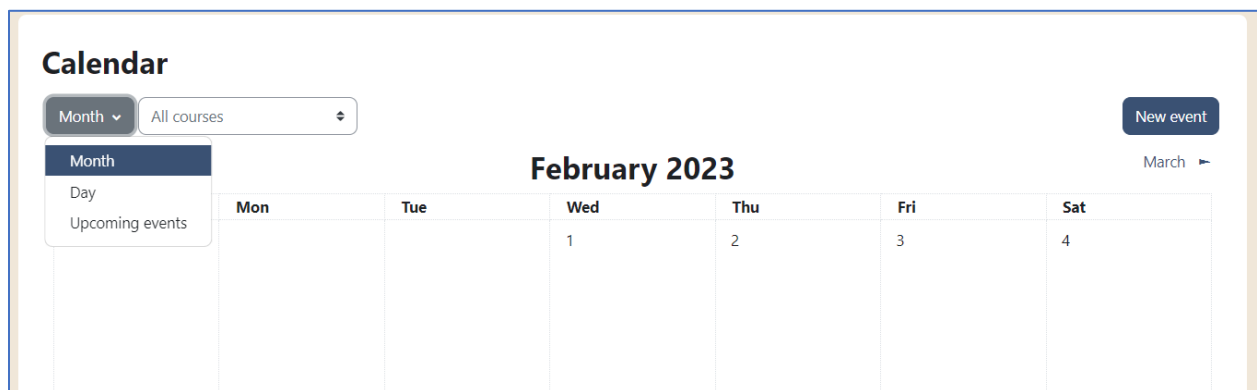
The calendar can be found using the Block Drawer, as well as the Site Menu in Moodle.



OR



You can change the calendar view to “Month,” “Day,” or “Upcoming events” with the first drop-down menu at the top-left.



You can filter the calendar to view events for “All courses” or any specific course you’re currently enrolled in with the second drop-down menu.

Calendar

Month ▾

All courses

All courses
Moodle Orientation_Boost

New event

January
February 2023
March ►

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4

You can use the “New event” option to add something to the calendar.

New event

All new events require a title and a date. You can also add a description, location, duration, and repeat option by clicking “Show more...”.

New event

×

Event title

!

!

- Required

Date

16 ▾

February ▾

2023 ▾

14 ▾

22 ▾

📅

Type of event

User

Show more...

!

Required

Save

New event ×

Show less...

Description

↵

A ▾

B

I

U

—

I

≡

≡

✍ ▾

✍ ▾

💡 ▾

🔗

🔄

Location

Duration

☒ Without duration

☐ Until

16 ▾

February ▾

2023 ▾

14 ▾

22 ▾

📅

☐ Duration in minutes

☐ Repeat this event

Repeat weekly, creating

1

Save

Click the “Save” button at the bottom right to save the new event to the calendar.

Save