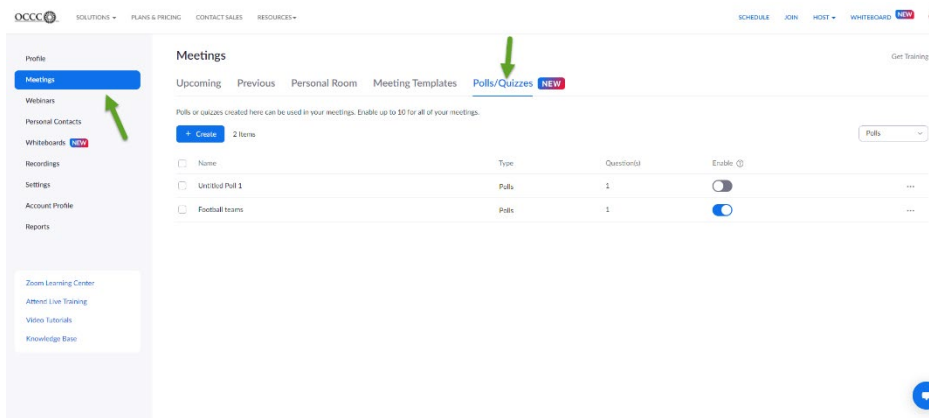


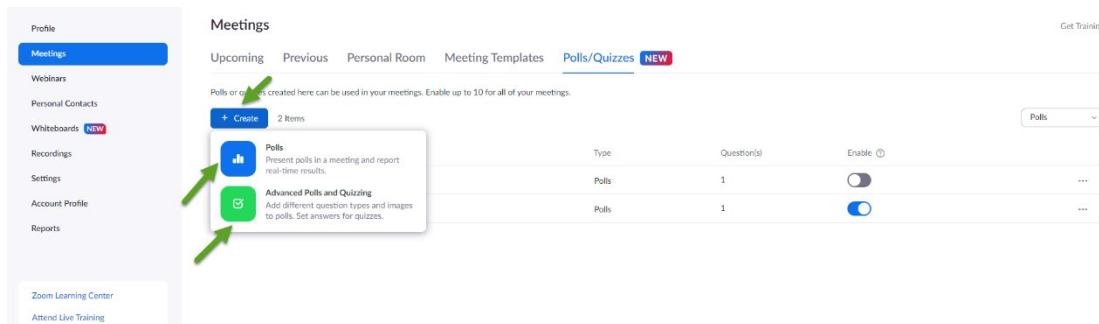
Help Guide for Polls

Creating a Poll

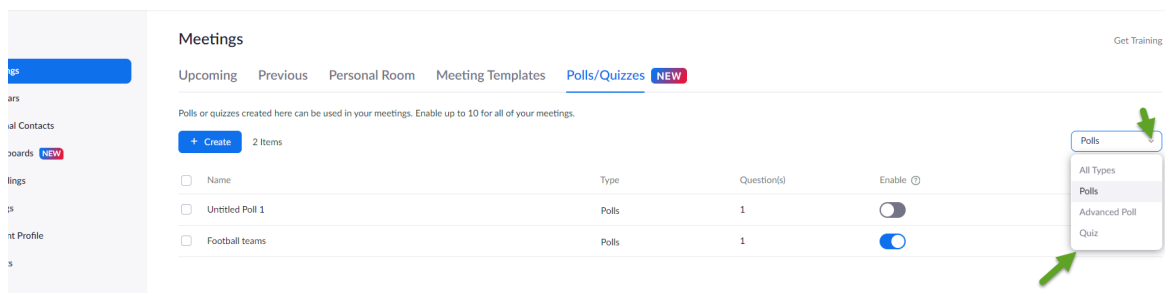
1. Click the **Meetings** tab in the Zoom dashboard, and then click the **Polls/Quizzes** tab.



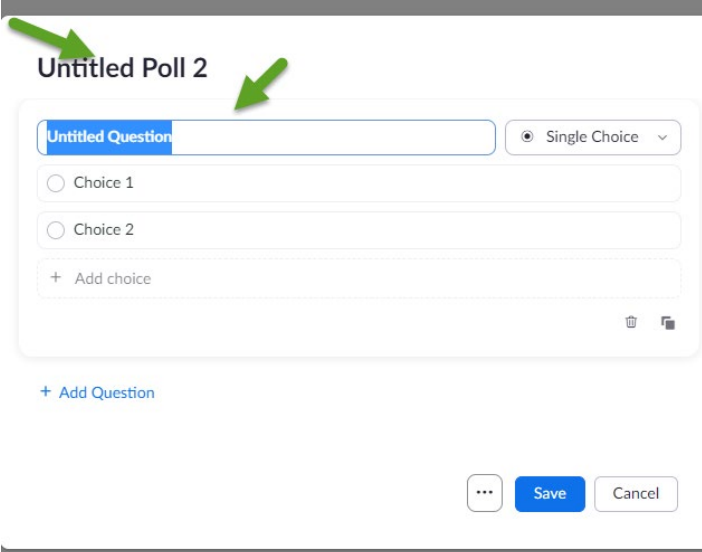
2. Click the **Create** button, then click the **Polls** or **Advanced Polls** button.



3. Choose from a drop-down menu to create advanced polls or quizzes.



4. Click the title to edit the name of the poll. Click in the question space to rename a question.



Untitled Poll 2

Untitled Question

Single Choice

Choice 1

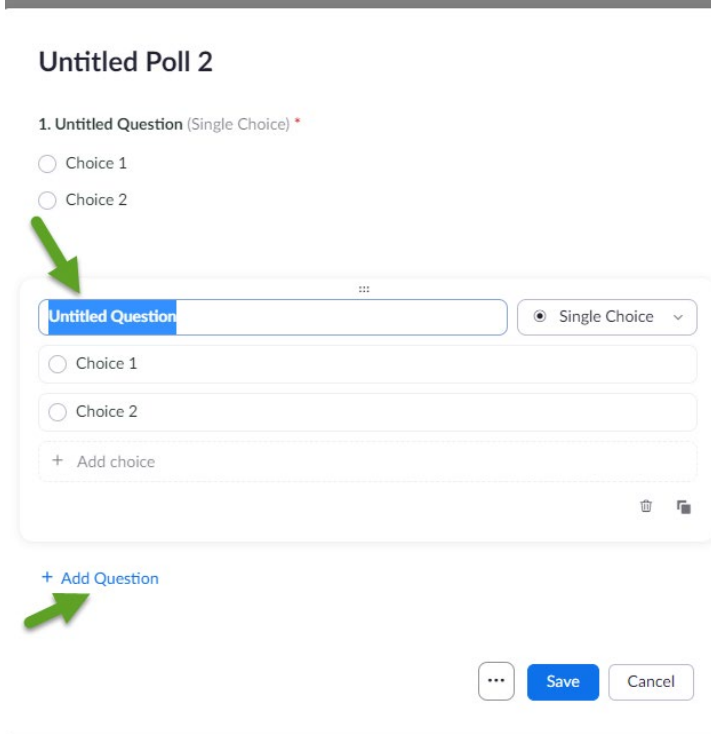
Choice 2

+ Add choice

+ Add Question

Save Cancel

5. To add a question, click "add a question".



Untitled Poll 2

1. Untitled Question (Single Choice) *

Choice 1

Choice 2

Untitled Question

Single Choice

Choice 1

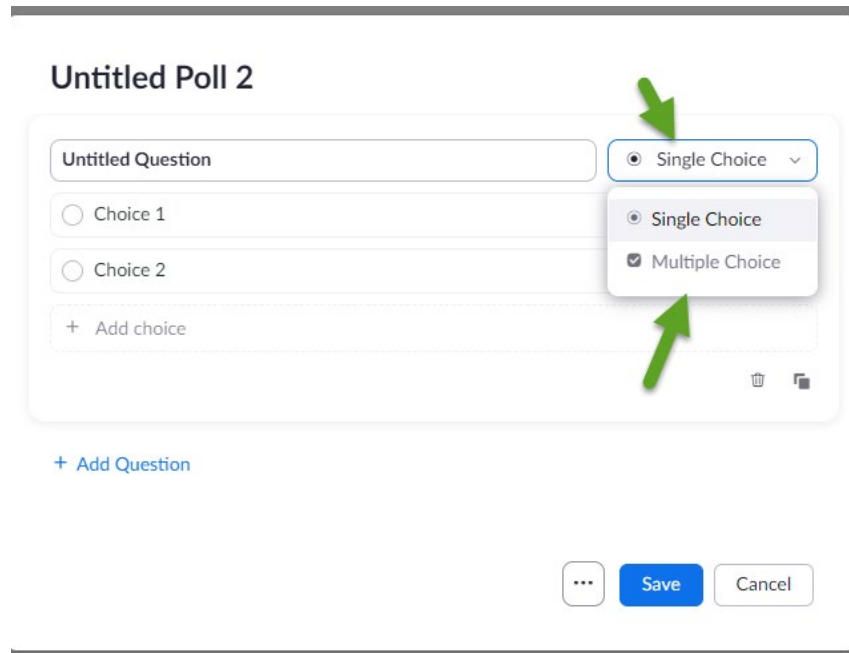
Choice 2

+ Add choice

+ Add Question

Save Cancel

6. To add single or multiple-choice questions, click the drop-down menu.



Untitled Poll 2

Untitled Question

Choice 1

Choice 2

+ Add choice

Single Choice

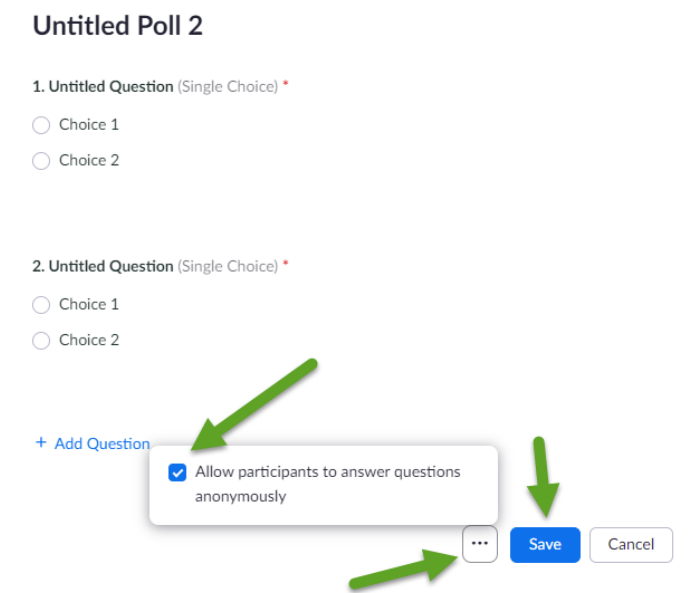
Single Choice

Multiple Choice

+ Add Question

... Save Cancel

7. To make a response anonymous, click the three dots, check the box, and then click save.



Untitled Poll 2

1. Untitled Question (Single Choice) *

Choice 1

Choice 2

2. Untitled Question (Single Choice) *

Choice 1

Choice 2

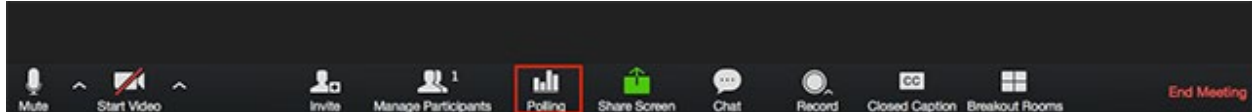
+ Add Question

Allow participants to answer questions anonymously

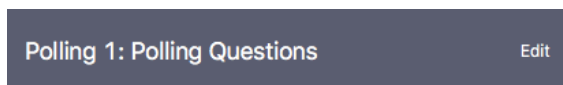
... Save Cancel

Launching a Poll

1. Start the scheduled Zoom meeting that has polling enabled.
2. Select the **Polling** option in the menu bar.



3. Select the poll you would like to launch.
4. Click **Launch Poll**.

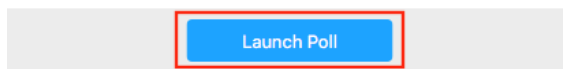


1.What is your favorite color?

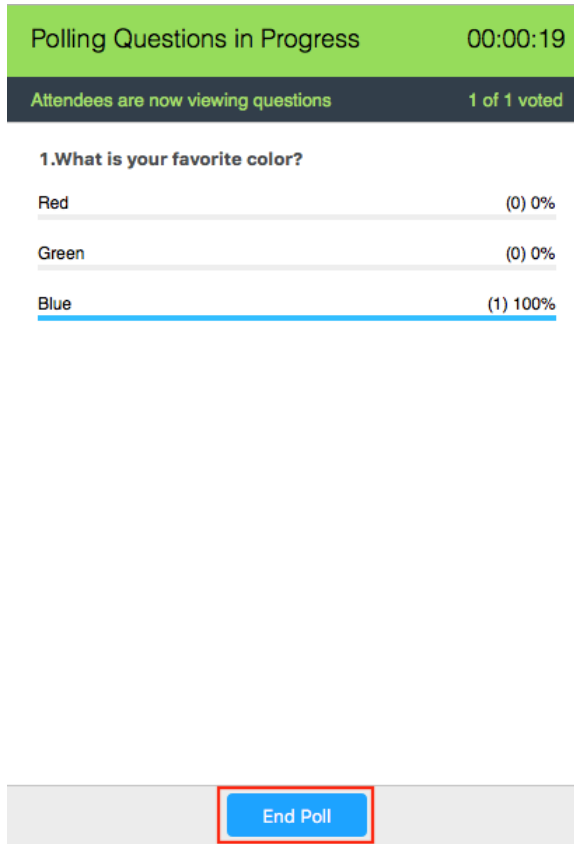
Red

Green

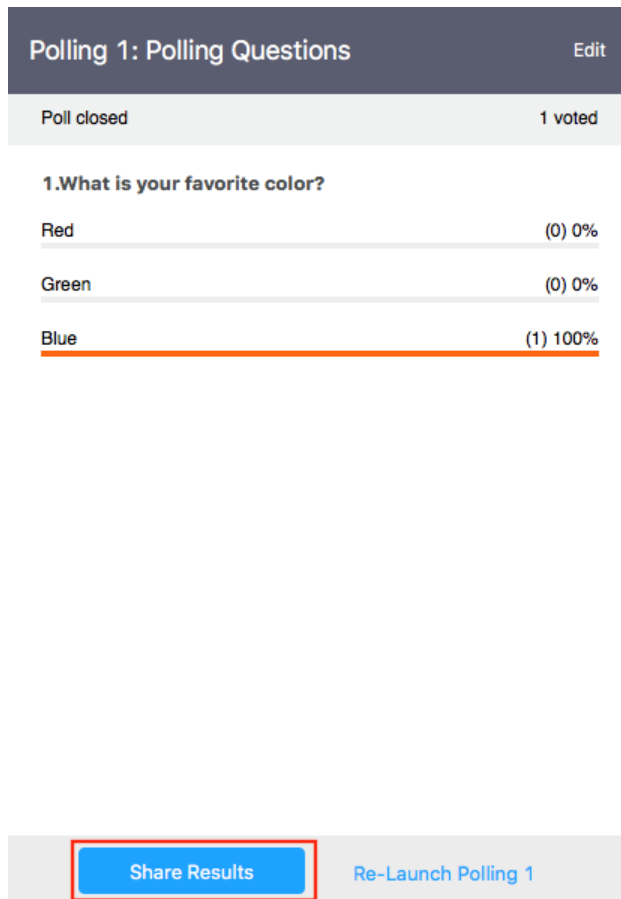
Blue



5. The participant in the meeting will now be prompted to answer the polling questions. The host will be able to see the results live.



6. Once you would like to stop the poll, click **End Poll**.
7. If you would like to share the results to the participants in the meeting, click **Share Results**.



8. Participants will then see the results of the polling questions.

