

Faculty Association Minutes

March 26, 2024

LIB 407 and Zoom

Meeting was called to order at 11:03 AM

1. Welcome
2. Approval of Minutes from February 2024 Meeting
 - a. Minutes were approved.
3. Treasurer's Report
 - a. Membership – 64 members
 - b. Balances
 - i. Endowed Scholarship Fund: \$12,502.49 (as of September 30, 2023) – new balances will be reported with the annual report
 - ii. Expendable Scholarship Fund: \$7225.97 (as of March 8, 2024) – monthly reports will be made available to the Chair or Treasurer upon request and need 3-5 business days for processing
 - iii. Checking Account: \$9,239.22 (\$6 scholarship donation)
 - c. Pay dues to your division reps or Cash App \$OcccFacAssoc
 - d. Treasurer's report was approved.
4. Staff Award – Justin Van Nest, Print Services
5. Scholarship Committee
 - a. Silent Auction will be conducted April 9 - 16
 - b. Bake sale on April 16th
 - i. Shanna and Leslie are in charge, drop bake sale items off with them
 - ii. winners of the auction will be announced
6. Chair Report:
 - a. President – No Meeting
 - b. VPAA
 - i. The new AVPAA will be more administrative in nature
 - ii. Spring Break scheduling
 1. Chairs were responsible to ensure all final grades were submitted, faculty were not required to be on campus after final grades were turned in

- iii. Policy committees – talk to the president
 - 1. Changes to some policies were implemented without any feedback from the committees and some without any notification that the changes were made
 - 2. Recent policy changes
 - a. Grievance policy
 - i. Asked who to go to now that Faustina was no longer with the college
 - 1. Carolyn Eastlin first then Courtney Enos
 - b. Leave without pay policy
 - i. Requires permission from the VP for the area that person reports to
 - iv. AI Symposium
 - 1. Appreciates feedback
 - v. Office hours for faculty
 - 1. Asked if it could be changed to being 8 hours on campus in office and 2 hours online from anywhere
 - a. 10 hours in office requirement will continue
 - vi. Testing center
 - 1. Still providing projected #s of tests expected
 - 2. Conversation is ongoing
 - vii. New student affairs deregistration/NA policy
 - 1. Concerns about classes not making if students are deregistered enmass
 - a. Worrying for faculty workloads
 - 2. AA was not consulted
 - 3. Concurrent is not included with this policy
 - 4. Those with full ride scholarships/financial aid are not included
 - 5. New syllabus statement about this policy is thanks to Dean Simmons
 - 6. Any questions should be directed to the Bursar's office
 - 7. Students being dropped for NA will owe \$100 per class for having been dropped
- c. Board of Regents
 - i. OCCC will be sponsoring the charter for the ASTEC Charter School
 - d. Faculty Advisory Council: OSRHE
 - i. The faculty survey from last fall

1. OCCC had 92 faculty responses which was 4% compared to TCC having 19% of faculty responding
 2. Discussion of the results is on the May agenda for the state regents
 - a. Adjustments to course equivalency
 - b. DEI
 - c. Accommodations
 - d. Lack of remedial classes
 - ii. AI Policies
 1. OSU-OKC has a policy concerning AI and writing (contact the chair if you would like to see it)
 - e. Other
7. Personnel Changes – Joey Croslin, Faustina Lane, Jenna Howard have all left OCCC
8. Nominations for FA Officers (Vote scheduled for April meeting)
- a. Chair Elect – Don Ross
 - b. Secretary – Courtney Oliphant
 - c. Treasurer – Ken Harrelson (last year of term)
 - d. Parliamentarian –
9. New Business
- a. Faculty Association Plaque is full (Shanna is the last FA chair on it)
 - i. We can purchase a new one that will have 48 name plates
 1. Cost \$445 which includes name plate printing
 2. Motion was made and seconded to authorize the purchase
 3. Vote was taken and motion passed
 - b. Dr. Simmons has been working on an idea (after talking to Jennifer Ball and Mary White) concerning redressing the courtyard to be more inviting and useful to faculty, staff, and students
 - i. Possibly getting with Dr. Jones and Dr. Alexander about finding grants to assist
 - ii. Asking FA and SA to do possible fundraisers to get started with a goal of \$3500
 1. Also asking faculty to consider donating time to help renew the current plant beds
 - iii. Discussion ensued
 1. Fundraisers to conclude at arbor day?

2. Fundraisers to begin on Arbor day with the actual work to be done in the fall
 3. Pollinator garden
 4. Climate grant
 5. Native plants
 6. How will it be maintained moving forward
- iv. Chair will take suggestions back to Dr. Simmons

10. Announcements

- a. Eclipse Event Monday, April 8
- b. SOTA Club is selling prefilled easter eggs - \$5 dzn for candy filled eggs and \$8 dzn for toy filled eggs
- c. Library has developed a workshop for students on AI - faculty is invited to participate if they like. Sessions are planned for April
- d. Library has its user survey open through the 9th. Please fill it out.
- e. CLT will be doing sessions on prompt writing for AI April 3 and 12.

11. Adjournment

- a. Meeting was adjourned at 12 PM

Respectfully Submitted

Johnny Hill

Faculty Association Secretary 2023-2024