

Faculty Association Minutes

September 19, 2023

Zoom

Meeting was called to order at 11:00 AM

1. Welcome
2. Approval of Minutes from August 2023 Meeting
 - a. Minutes were approved.
3. Treasurer's Report
 - a. Membership – 48 members
 - b. Balances
 - i. Endowed Scholarship Fund: \$15,091.00 (as of December 31, 2021)
 - ii. Expendable Scholarship Fund: \$8,766.19 (as of September 30, 2022)
 - iii. Checking Account: \$9,142.19 – includes \$10 for scholarships and \$100 donated to the Learning Hub for their open house which has not been deducted yet (as of August 31, 2023)
 - c. Pay dues to your division reps or Cash App \$OcccFacAssoc
 - d. Treasurer's report was approved.
4. Staff Award – Beth Holmes, HR Talent Acquisition
5. Scholarship Committee Report
 - a. Chili Cook off is October 24th from 11 to 2
 - i. Need volunteers to bring chili and to staff the event
 - ii. Anyone have embroirdary skills? Have Aprons we would like to have done.
 - iii. Anyone have woodworking skills? Maybe a trophy that can be given around each year
 - iv. Should have official #s for the scholarship fund after September 30th.
6. Faculty Handbook Update – Angela Cotner
 - a. Worked through the summer
 - b. Meeting with AA soon to go over the handbook
 - c. Is off-campus concurrent classes a normal modality?
 - d. Office hours?

- i. If online do we need to be physically on campus?
 - e. Dr. Ortiz should be presenting the handbook to all faculty at the October 5th Tuesday.
 - f. Discussion: (for concurrent students)
 - i. Option to have students bussed in?
 - ii. Ways to know well in advance which classes, when, and where?
 - g. Please forward any questions to the handbook committee
- 7. Chair Report:
 - a. President – no meeting
 - b. VPAA
 - i. Wants us to meet with CFO about money handling processes
 - 1. Prefers dues collection to use the cashapp option
 - 2. If cash/check dues payment is needed, Better process is to go to the bursar instead of paying cash to the reps
 - a. As of September 19th all cash and check payments will go through the bursar
 - 3. Constitution has to be amended to make the change to the cash payments – voting will be at October meeting. Look for language dissemination prior to the October meeting.
 - ii. Chief Piazza has asked to address the faculty and has been invited to the October meeting.
 - iii. Testing center
 - 1. Other campuses have testing centers for proctoring exams
 - 2. Reach out to your division reps with comments, concerns to be brought to the VPAA
 - 3. Writing Center and Library have proctoring stations in the public areas that are not private nor quiet
 - 4. Also an issue with placement exams for Math and English
 - c. Board of Regents – Reporting on graduate data, Diversified Studies Degree to include Pre-Nursing, Pre-PTA, Pre-OTA options
 - d. Other
 - i. To be eligible for fabulous prizes in October you have to be a paying member by October 20th
 - ii. New constitution amendment will be voted on to update that the Chair gets paid 1 CH in the summer (this has been occurring for 5

years, but OCCC policy and FA Constitution was not updated to reflect this

- iii. Questions about academic integrity and AI have been forwarded to IAPC for their consideration. Reach out to your division IAPC members with concerns.
- iv. Acceptable use policy has been updated without going through IPC to get feedback from the divisions. No one was informed of the changes. Last update was May 2023.

8. New Business – None

9. Announcements

- a. Doug Ball - I want to invite everyone to come by and support OTA Students at their Adaptive Equipment Expo. This expo is for our students to exhibit adaptive equipment they created. They were tasked with a spending limit on materials since patients purchasing adaptive equipment is often cost prohibitive. Please come by to support these students on 10/4/23, 1:00-3:00pm, near the coffee shop/bookstore in the main bldg.

10. Adjournment

- a. Meeting was adjourned at 11:35 AM

Respectfully Submitted

Johnny Hill

Faculty Association Secretary 2023-2024