

## Faculty Association Minutes

September 24, 2024

MB 2R7 and Zoom

Meeting was called to order at 11:01 AM

1. Welcome
  - a. Reminder of AI notetaker in use
2. October Meeting
  - a. Dr. Ortiz allowed for swap of 5<sup>th</sup> Tuesday due to mandatory training for faculty
  - b. Membership Drive September-October
    - i. Fabulous prizes provided at the next meeting
      1. Prizes offered as a drawing for in-person and Zoom attendees
3. FA Scholarship Committee Annual Chili Cook-off
  - a. October 30<sup>th</sup> – Halloween Themed
    - i. Participants can either enter the contest or just provide chili
      1. Categories include Best Taste, Most Creative, and Tongue Burner
4. Staff Award – Loni Bess Calloway, Student Life
  - a. Encouraged faculty to participate as club sponsors
5. Amy Brooks Young, Culture and Leadership Development Officer
  - a. 26 years of K12 experience
  - b. Member of Executive Team
  - c. Works with but does not report to HR
  - d. Here to support faculty
    - i. PIPs, advice, professional development, resources
  - e. Question asked if she knows when Employee Advocate might be hired
    - i. She is unsure as that falls under HR
  - f. Reviewing survey results
    - i. 60% participation and 1042 comments
    - ii. Will review data and develop next steps
6. Approval of minutes from August 2024
  - a. Minutes Approved
7. Treasurers Report
  - a. Membership – 58 members
  - b. Balances
    - i. MidFirst Operating Fund
      1. \$9248.17 as of 9/24/24
        - a. CashApp deposit \$410 membership dues

- b. Cash deposit \$100 membership dues
  - ii. \$10 to FA Scholarship Fund 9/9/24
  - iii. Current Endowed Fund: \$12,502.49 (9/30/23)
  - iv. Expendable Fund: \$12,502.49
  - v. Operating Fund: 8738.17 (8/27/24)
  - c. Pay dues at the Bursar's office or Cash App \$OcccFacAssoc
  - d. Treasurer's report was approved.
- 8. Chair Report
  - a. Trainings and Professional Development
    - i. Recently training was offered on fundraising that lasted 4 days during the first week of the next 8 week term.
      - 1. Communicated that was not ideal for faculty attendance
      - 2. LiErin offered cases of successful trainings in the past that worked within faculty schedules and were well attended
      - 3. Emphasized that stipends and mission related trainings have great impact and attendance
  - b. Saturday Closures
    - i. Lots of back and forth on Fall Saturday closures
    - ii. Executive were not aware that closures were not published outside of the [building hours page](#)
    - iii. Certain classes losing up to 19% of their seat time
    - iv. October 12<sup>th</sup>
      - 1. Closure still up in the air
      - 2. PD may not have staffing available due to on-campus event but open to working with Dr. Ortiz
    - v. Spring schedule not yet available, but will be working with a faculty representative to ensure consistency
      - 1. Closures to be added to the academic calendar
      - 2. More info to come
  - c. ITS
    - i. Duo was announced on 8/23 but no notification was given for official rollout
      - 1. ITS responsive once it was known
    - ii. President Jones is aware of the challenges
    - iii. There will be longer timelines for the phase out of lettered servers and physical drives
    - iv. Send in tickets when things go wrong in the classroom
  - d. Testing Accommodation and Make-ups

- i. Dr. Jones gave directive of tracking data for testing
    - ii. Accommodation needs are a requirement, Make-up viewed as a courtesy
    - iii. Please send students needing accommodations to the Accessibility Office as they have space for testing
      - 1. Note: tests are not observed/proctored
    - iv. Start recording data on make-up testing
      - 1. Proposed resolution may be reworked as a report, and it will need this information
      - 2. Include what is successful in your division
  - e. Dr. Ortiz
    - i. Request for Mickey Jack on reporting
      - 1. Asked for blackout dates
        - a. 1<sup>st</sup>, 8<sup>th</sup>, 9<sup>th</sup>, and 16<sup>th</sup> weeks of semester should not be deadlines for reporting
    - ii. Asked that everyone keep in mind that AA leadership is mostly new
    - iii. Faculty member has approached LiErin about issues with supervisor
      - 1. Amy Brooks Young can be a resource
      - 2. Suggested the idea of Skip Level Feedback for supervisors
      - 3. Unclear who should lead the charge and waiting on survey feedback
    - iv. College 101
      - 1. Contact LiErin if interested in providing workshops for new students on navigating college and academics
9. Board of Regents
- a. Jennifer Allen has psych program authorized
  - b. Looking at education supporting careers that are in high demand
10. Other Business
- a. CLT has a new survey for Faculty Satisfaction coming out about online teaching
    - i. Can't guarantee anonymity and results will be share with AA Leadership
11. Faulty share with Michelle Cole unable to proceed due to tech failure and time running out – will circulate by email

Motion to adjourn passed.