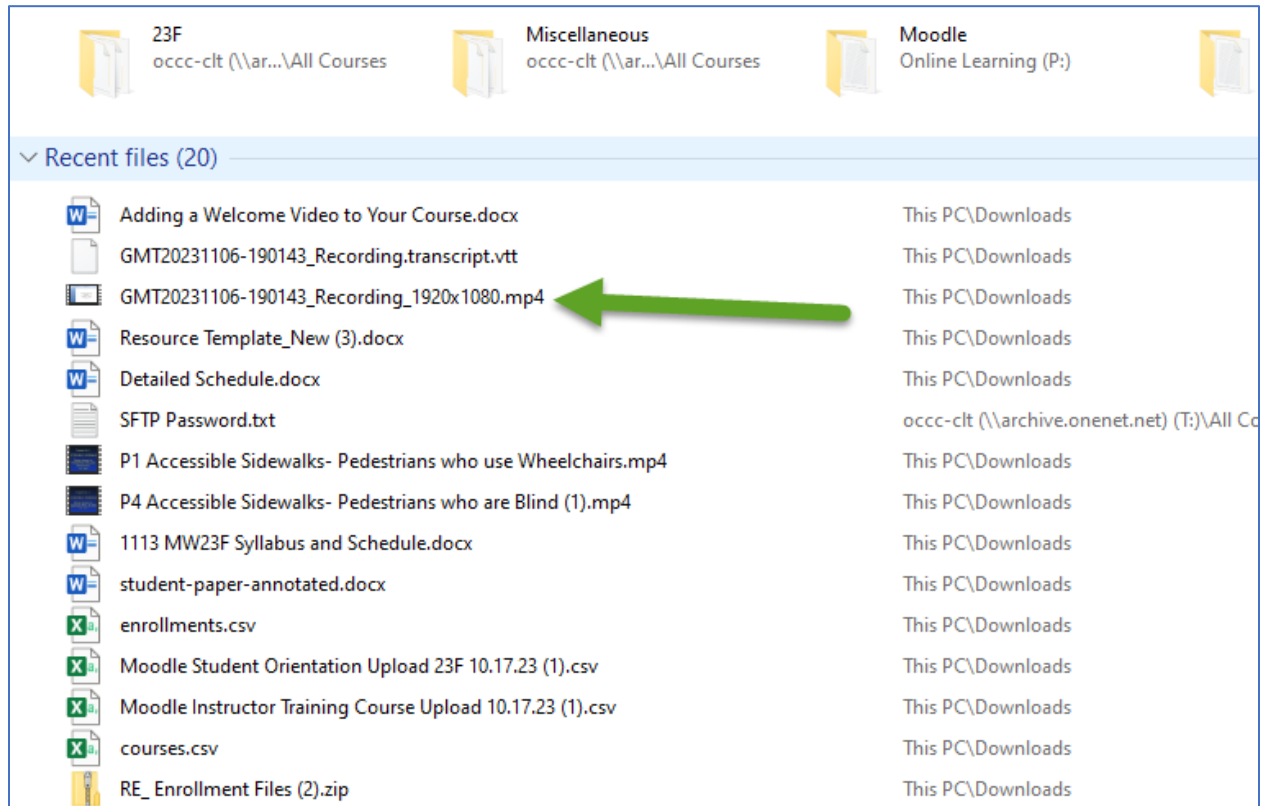


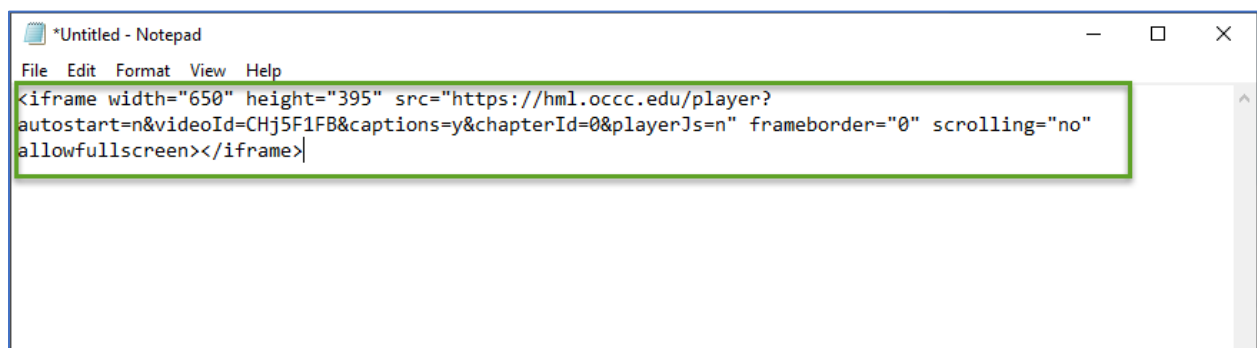
Adding Your Welcome Video to Moodle

Once you have created your video, navigate to the folder you saved it to in the production step.

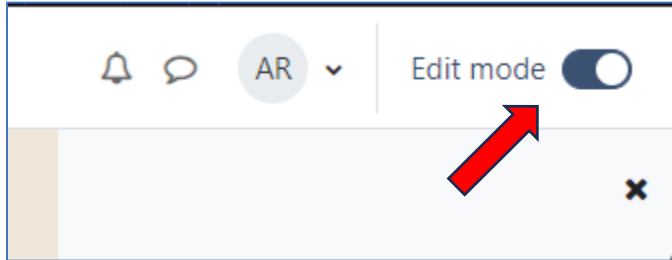


Email this file to clt@occc.edu. If the file is too large to email, you may need to deliver it to the CLT on a Flash drive.

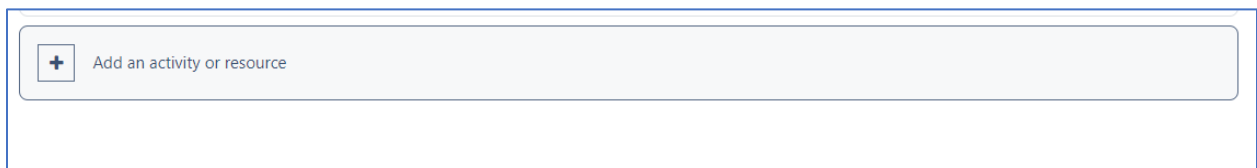
Once the CLT adds the file to the streaming server, you will receive an email containing a .txt file. Open this file and copy all of the code it contains.



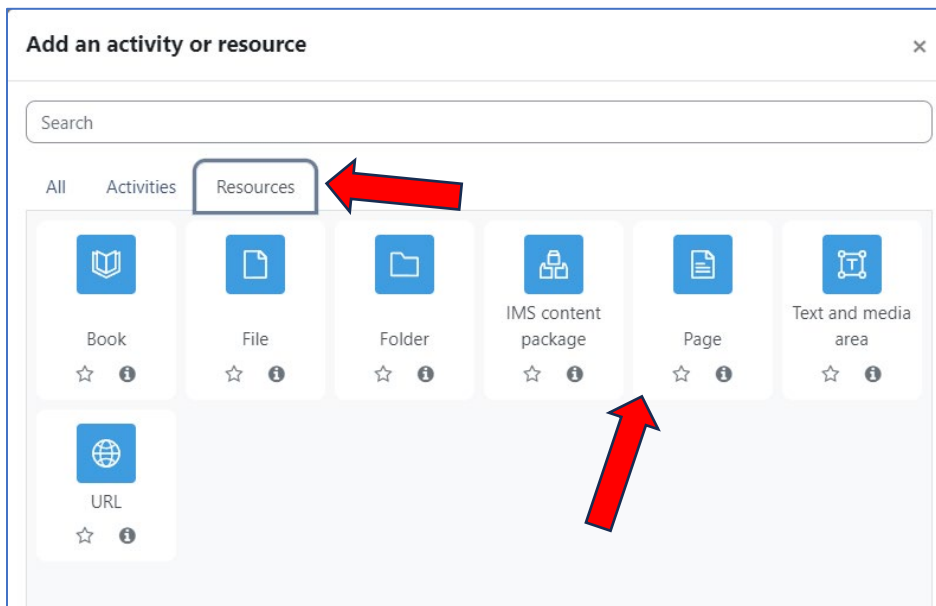
After copying this text, navigate to the course in which you wish to embed the video. Be sure to enable the edit mode function on the top right of the page.



In the topic where you'd like the video to be added, select **Add an activity or resource** at the bottom of the page.



Select the **Resources** tab, then **Page**.



Enter a **Name** for the page. The description is not required, but you can enter one if desired.

Name

Welcome to the Course

Description

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In the **Page content** field, click the icon in the upper left corner to expand the text editor options so that three rows of icons are displayed.

Page content

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On the third row of icons, locate and select the Edit HTML icon, indicated by two angle brackets.

Page content

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