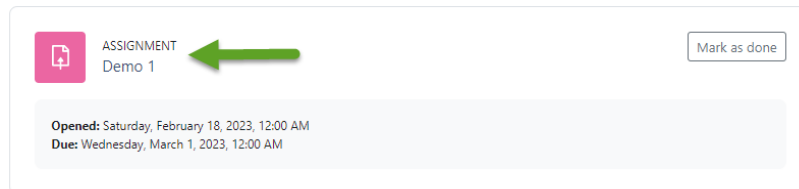


Adding Extensions to Assignments

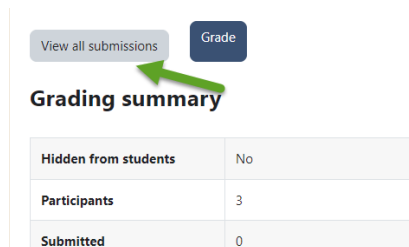
Extending a Moodle Assignment Deadline for a Particular Student

It is possible in the Moodle Assignment activity to grant an extension for particular students to allow them to submit after the assignment's cut-off date. Extending a cut-off date for a particular student is currently only available in the Moodle Assignment activity. If you wish to extend the cut-off date for a Turnitin assignment, please contact the Center for Learning and Teaching for assistance.

To grant an extension to a student in a Moodle Assignment, first select the assignment's link on the course home page:



On the page that loads, select **View all submissions** beneath the Grading Summary:



This page will display a list of students and either their submissions or a notification that the student has not submitted. Locate the student for whom you wish to extend the cut-off date and select the **Edit** menu associated with the student.

Select	User picture	First name / Last name	Email address	Status	Grade	Edit	Last modified (submission)
<input type="checkbox"/>	CS	CLT Student001	cltstudent001@my.occc.edu	No submission	Grade	Edit	
<input type="checkbox"/>	CS	CLT Student002	cltstudent002@email.occc.edu	No submission	Grade	Edit	-
<input type="checkbox"/>	CS	CLT Student003	cltstudent003@email.occc.edu	No submission	Grade	Edit	-

In the menu which loads, select **Grant extension**:

<input type="checkbox"/>	CS	CLT Student001	cltstudent001@my.occc.edu	No	Grade	Edit
<input type="checkbox"/>	CS	CLT Student002	cltstudent002@email.occc.edu	N	Grade	Edit

Grade
Prevent submission changes
Edit submission
Grant extension

The page that loads provides an overview of the open date, the due date, and cut-off dates. Below that, you can set an **Extension due date** for the student.

▼ Grant extension for 1 students

Selected users

CS CLT Student001 (cltstudent001@my.occc.edu)

Allow submissions from

Saturday, February 18, 2023, 12:00 AM

Due date

Wednesday, March 1, 2023, 12:00 AM

Extension due date

1 March 2023 00 00  ☒ Enable

Adjusting the Extension due date to a later date and saving the change will allow only the selected student to submit work past the original cut-off date. Repeat this process for any other students you wish to grant an extension to.

If you have questions or need assistance, please contact the Center for Learning and Teaching at 405-682-7838 or clt@occc.edu.