

Faculty Association Minutes

November 28, 2023

LIB 407 and Zoom

Meeting was called to order at 11:01 AM

1. Welcome
2. Approval of Minutes from October 2023 Meeting
 - a. Minutes were approved.
3. Treasurer's Report
 - a. Membership – 62 members
 - b. Balances
 - i. Endowed Scholarship Fund: \$15,091.00 (as of November 10, 2023) – new balances will be reported with the annual report
 - ii. Expendable Scholarship Fund: \$8,742.69 (as of November 10, 2023) – monthly reports will be made available to the Chair or Treasurer upon request and need 3-5 business days for processing
 - iii. Checking Account: \$9,183.22 – includes \$758.28 for scholarships from the chili fundraiser (cashapp and CC payments) (as of November 28, 2023)
 - c. Pay dues to your division reps or Cash App \$OcccFacAssoc
 - d. Treasurer's report was approved.
4. Staff Award – Josh Moore, CLT
5. Guest: Lesley Martin, Chief Development Officer OCCC Foundation
 - a. Came to OCCC in February
 - i. Background in events and community relations
 - ii. Ran a corporate foundation
 - iii. Wants to help give back to the community
 - b. Foundation team
 - i. Latonya Anderson, Director of Foundation Services
 - ii. Stephanie Pitts, Director of Development
 - iii. Claudia Wright, Special Initiatives and Events Coordinator
 - iv. Wilmarie Ruiz, Administrative Assistant
 - v. Open position for Alumni Affairs

- c. In response to concerns that we raised about not being able to get updated account balances for the endowment and scholarship accounts, nothing has been done wrong, nothing nefarious
 - i. Bad accounting practices
 - 1. Co-mingled funds
 - a. Paper trail for each different pot of money were kept using spreadsheets which took many hours to work up reports to figure out where the balances were
 - 2. Some reports were wrong
 - 3. All funds have been separated and balance reports can now be easily accessed and reported
 - 4. As of today (November 28, 2023) the scholarship fund is \$9,410.97 and the endowment is \$12,221.37
 - ii. New processes have been put into place for everything
 - iii. Working with an outside accounting firm to set up best practices and ensure all accounts are accurate
 - 1. Firm attends the foundation board meetings to report on their findings and update of progress of the project
 - iv. Working to get more scholarships on the books for our students
 - v. Looking for grants
 - vi. Working toward full transparency in all processes and procedures
 - d. Giving campaign is ongoing through November
 - i. Big uptick in employee giving
 - ii. Employees can choose where their donations go
 - 1. Giving guide lists all current scholarships employees can direct their donations toward
 - 2. Have to mark Other and manually input the exact fund designation
 - 3. Employees have to re-do their payroll deduction paperwork every year
- 6. Scholarship committee
 - a. Members should check their emails, applications are ready for member consideration
 - b. Now that we know the actual balance of the scholarship account, committee chair has suggested raising the amount of the scholarships granted
- 7. Chair Report:
 - a. President
 - i. Meeting was cancelled

b. VPAA

- i. Chair discussed concerns over the tone of the recent 5th Tuesday meeting
 - 1. VPAA welcomed the feedback
- ii. Discussed AI
 - 1. OCCC has written a grant for funding to get faculty development to have faculty participate in training and receive a micro credential in AI
 - 2. Wants feed back from faculty that attended the Davinci Institute

c. Board of Regents

- i. Dr. Jones
 - 1. OCCC hosted the Mexican Consulate
 - 2. OCCC hosted an event for Dia De Los Muertos
 - 3. OCCC hosted representatives from SWOSU for an agreement signing for pre-pharmacy
 - 4. Congratulated Dr. Padgham and her poli-sci students on the awards they recently won at their conference
 - 5. Our nursing program is ranked 9th in the nation
 - 6. We are trying to get a Passport program that would assist with travel abroad initiatives
 - 7. There has been a 400% increase in food pantry use
 - 8. 450 students, faculty, and staff attended the Friendsgiving meal
 - 9. OCCC hosted a Veterans luncheon on Veterans' Day
- ii. So far \$42,000 has been donated through the employee giving program
 - 1. Giving-day is November 28th
 - 2. All OCCC employees will be getting mailers
 - 3. There will be a reception in the President's suite on December 13th for all donors
- iii. Students who started at OCCC and transferred to OSU and UCO have higher GPAs than there peers who began college at those institutions; those at OU were lower by 0.1 points
- iv. Licensure test pass rates for OCCC students is very high, and especially in AT, OTA, and EMS programs
- v. Division level advisory boards are being established to help guide OCCC with industry perspective of what is needed in the workforce

- vi. There has been a decrease in credit hours, but an increase in headcount
 - 1. Concurrent enrollment is not translating to post-hs enrollment at OCCC
 - 2. TCC is advertising in our coverage area
 - 3. OU and OSU have decreased entrance requirements for incoming freshmen
 - 4. OCCC is the only institution doing early start program. Program is funded by OCCC.
 - vii. We cannot use supplemental fees or tuition to pay for remedial classes
 - viii. One regent suggested OCCC start an athletics program to give us “an identity”
- d. Other - None

8. New Business

- a. Entry level assessment
 - i. Still a question about how to assess students placement and college readiness for Math and English
 - ii. SBOR online policies already state that no fees or tuition can be used to pay for remedial classes
 - iii. Discussion ensued
- b. Differing versions of the college financial standing
 - i. Dr. Jones and Dr. Ortiz assure us that the college is in good financial standing
 - ii. Discussion ensued
- c. Please fill out the feedback survey that was sent out this morning concerning the new faculty handbook
 - i. The form has been fixed to no longer require a login to access it

9. Announcements - None

10. Adjournment

- a. Meeting was adjourned at 11:57AM

Respectfully Submitted

Johnny Hill

Faculty Association Secretary 2023-2024