



NO. 9001 PASSWORDS

- 1.0 **POLICY STATEMENT.** Passwords are an important aspect of Information Technology security at Oklahoma City Community College (OCCC). They are the front line of protection for user accounts. As such, Information Technology Services (ITS) shall adopt password requirements for various OCCC user groups. The regular changing of information system passwords is a critical component of the comprehensive OCCC system security plan.

- 2.0 **SCOPE.** The Scope of this policy includes all employees and students who have or are responsible for an account (or any form of access that supports or requires a password).

- 3.0 **PASSWORD REQUIREMENTS.** Information Technology Services (ITS) shall manage and publish password strength requirements, password update frequencies, and password protection requirements for various OCCC user groups.

Effective: August 5, 2002
Revised: December 20, 2004
Revised: May 17, 2010
Revised and Renumbered: October 26, 2021