



OKLAHOMA CITY COMMUNITY COLLEGE

## **NO. 5036 COUNSELING INTERVENTION**

- 1.0 Students may receive short-term personal or crisis intervention services in Student Support Services. Referral may occur by:
  - 1.1 The student being referred directly to Student Support Services by a staff member of OCCC. Faculty/staff may suggest that the student make an appointment. Faculty and staff may give the student the phone number and location of the counselor's office or escort them to the office.
  - 1.2 Faculty/staff may call the Student Support Services office while the student is in his/her office and allow the student to request an appointment or request to speak with a counselor.
  - 1.3 The faculty or staff person may also make a referral through the OCCC Mine Online system using the "Contribute Retention Info" link under Faculty Information in the faculty menu.
  - 1.4 Self referral.
- 2.0 Counseling sessions and crisis intervention with the campus counselor are confidential. Confidentiality with regard to the name of the student and the problem will be observed unless otherwise authorized or permitted by law.

Effective: January 20, 1994

Revised: April 11, 2011