



OKLAHOMA CITY COMMUNITY COLLEGE

NO. 5026 ACADEMIC SUSPENSION APPEALS

1.0 EXPLANATION OF POLICY

1.1 Oklahoma City Community College agrees with the Oklahoma State Regents for Higher Education that some students under certain sets of circumstances deserve a special review of their suspension status. Any student wishing to appeal his/her academic suspension status at Oklahoma City Community College may do so by complying with the following procedure.

2.0 WRITTEN APPEAL PROCESS

2.1 The student must submit a formal typed appeal to the Registrar, or his/her designee, explaining any extraordinary circumstances, which might warrant reconsideration of suspension or cause for immediate admission.

2.2 The Registrar will submit the written petition along with all supporting documentation, academic records, transcripts and other pertinent institutional information to the Academic Suspension Appeals Committee. This Committee will consist of faculty, administration, one academic advisor or administrator, one admission advisor or administrator, and one student representative. The Registrar or his/her designee will chair the committee.

2.3 The Committee will consider the petition and a judgment shall be made within ten working days of the typed appeal being received by the Registrar or his/her designee as to the appropriateness of "extraordinary circumstances" in relation to the readmission of the student. Any decision made to readmit shall be accompanied by recommendations for mandatory participation in support services which may include, but are not limited to, the following:

2.3.1 Academic advisement and counseling for the purpose of assessing and evaluating current academic difficulties.

2.3.2 Regular meetings with an academic advisor for motivational and tracking purposes.

2.3.3 Participation in appropriate developmental or study skills classes, sessions, or workshops.

2.3.4 Individual and/or group tutoring.

2.3.5 Testing or retesting on the assessment exam with recommended course placement.

2.4 A student recommended for readmission by the Academic Suspension Appeals Committee will be admitted on probation and expected to meet all standards of that status.

A student not meeting the specified probationary requirements will not be allowed to re-enroll as a student at this institution until the student has demonstrated academic ability by attending another institution and raising his or her cumulative GPA to appropriate retention standards.

Effective: 01-20-1994

Revised: 05-11-2015