



NO. 1015 TOBACCO-FREE ENVIRONMENT

1.0 PURPOSE:

To promote the health, well-being, and safety of all students, faculty, staff, and visitors, and in accordance with Executive Order 2012-01 and 2013-43, Oklahoma City Community College ("OCCC") prohibits all use of tobacco products both indoors and outdoors on all property owned, leased or contracted for use by OCCC, in all vehicles leased, rented, owned, or under the control of OCCC or the State of Oklahoma, and by OCCC employees while providing services to students, guests or clients, regardless of where provided.

2.0 TOBACCO-FREE ENVIRONMENT:

2.1 For purposes of this policy, "tobacco products" includes, but is not limited to cigarettes, cigars, pipes, hookahs, smokeless tobacco, chewing tobacco, dip, snuff, electronic cigarettes, vaping devices and any other product packaged for smoking or the simulation of smoking.

2.2 The use of tobacco products, as defined above, is prohibited on all property owned by or under the control of OCCC including, but not limited to, all grounds, parking lots, sidewalks, classrooms, buildings, restrooms, stairwells, facilities and theaters, in all vehicles leased, rented, owned, or under the control of OCCC or the State of Oklahoma, and by OCCC employees while providing services to students, guests or clients, regardless of where provided.

2.3 This policy applies to all persons on OCCC-controlled property, including but not limited to faculty, staff, credit students, non-credit students, guests, contractors, subcontractors, vendors, visitors, volunteers, and contractors working on construction projects on OCCC property.

2.4 OCCC will not accept donations, gifts, money, or materials intended to promote the use of tobacco and will not participate in any activity that promotes the use of tobacco or tobacco products. The sale of tobacco products or tobacco-related merchandise on OCCC property is prohibited.

3.0 SMOKING CESSATION SUPPORT:

3.1 Individuals seeking assistance with smoking cessation are encouraged to contact the Oklahoma Tobacco Helpline, a free service for all Oklahomans.

3.2 OCCC regular full-time employees, regular part-time employees and adjunct faculty are encouraged to access smoking cessation programs through the Employee Assistance Program.

4.0 COMPLIANCE: Members of the OCCC community are encouraged to comply voluntarily with this policy. However, where necessary, the OCCC Campus Police Department is responsible for ensuring compliance with the Tobacco-Free Environment Policy. Noncompliance may be addressed by the following means:

4.1 For credit students who repeatedly violate the policy, by referral to the Office of Student Life and/or by student conduct code complaint.

- 4.2 For employees who repeatedly violate the policy, through management/supervisor intervention which may result in corrective or disciplinary action in accordance with Administrative Procedure No. 2019, Positive Discipline.
- 4.3 For all other violators, including but not limited to contractors, visitors and non-credit students, by referral to the OCCC Campus Police Department.
- 4.4 Any individual, including but not limited to students, employees and visitors, who knowingly violates this procedure by being in possession of lighted tobacco or using smokeless tobacco on OCCC property is guilty of a misdemeanor and, upon conviction, may be punished by fine pursuant to 21 O.S. Section 1247.

Legal Citations: 21 O.S. § 1247
 Oklahoma Executive Order 2012-01
 Oklahoma Executive Order 2013-43

Adopted as OCCC Board of Regents Rule 501: November 19, 1990
Effective: July 1, 2007
Revised: August 1, 2011
Revised: February 24, 2014