

**MINUTES OF THE ACADEMIC OUTCOMES ASSESSMENT COMMITTEE
TUESDAY, OCTOBER 11, 2005
LIBRARY 407B**

Ken Harrison called the meeting to order at approximately 3:34 p.m.

Voting Members in Attendance: Dr. Kristy Bailey, Dr. John Boyd (co-chair), Dr. Jo Ann Cobble, Mr. Ken Harrelson (co-chair), Kayla Fessler, Ms. Judith Martin, Ms. Sara Mathew, Mr. Ray McCullar, Dr. Susan Tabor.

Absent Voting Members: Ms. Brenda Breeding, Ms. Carlotta Hill, Mr. Tim Green, Ms. Mary Panches.

Others in Attendance: Ms. Leaugeay Barnes, Ms. Vicki Gibson, Dr. Brenda Harrison, Ms. Rosemary Klepper, Dr. Janet Perry, Dr. Jim Schwark, Mr. Max Simmons, Ms. Susan VanSchuyver, Dr. Cecelia Yoder.

Announcements: Ken Harrison welcomed everyone to the meeting.

- Jo Ann Cobble made the motion to approve the September 13, 2005 Academic Outcomes Assessment Committee minutes.

Ray McCullar seconded the motion. The motion was approved unanimously.

Academic Assessment Awareness Brochure

Ken Harrelson distributed draft copies of the *Academic Assessment Awareness Student Brochure*. The purpose of the brochure is to inform students about assessment at OKCCC. Ken Harrelson asked the Committee to view the brochure and send him suggestions, changes, or additional information for the brochure. Ken indicated that Marketing and Public Relations will do the final version of the brochure.

Assessment Reports

Dr. Harrison informed the Committee that she has and is receiving assessment reports. She will view them within the next six weeks.

Academic Quality Improvement Program Presentation

Dr. Janet Perry presented a PowerPoint presentation on Academic Quality Improvement Program (AQIP). The information can be located on the Higher Learning Commission website at <http://www.aqip.org>. “The Academic Quality Improvement Program infuses the principles and benefits of continuous improvement into the culture of colleges and universities by providing an alternative process through which an already-accredited institution can maintain its accreditation from the Higher Learning Commission.”

Steve Spangehl, the director of AQIP, provides three cycle of improvement: (1) Action – 1 year cycle, plan of implementation; (2) Strategy – 4 year cycle, everything is always evaluated (3)

Accreditation – 7 year cycle, general overview. Dr. Janet Perry emphasized that AQIP is a continuous cycle of improvement; it is ongoing.

The Committee was informed that the Office of Academic Affairs submitted an *Assessment of Student Learning Institute Market Analysis Survey* to the Higher Learning Commission in reference to AQIP. The survey indicates that OKCCC is interested in improving efforts to assess and improve student learning. Dr. Harrison emphasized to the Committee that AQIP has not been approved to be used; we just only submitted a survey.

Concern was expressed about the length of time spent on assessing. Dr. Harrison reported that AQIP may not take more time than what we spend now on assessment. She also informed the Committee that the North Central is part of the Higher Learning Commission and they want to see a document of criteria of used to get assessment.

Other

November 1 is the deadline for assessment plans. John Boyd asked the Committee to forward him input on Academic Outcomes Assessment goals and objectives.

The meeting adjourned at approximately 4:30 p.m.