

MINUTES OF THE ASSESSMENT COMMITTEE MEETING
October 10, 2008
MB 2J5

Dr. Steve Shore called the meeting to order at 1:00 PM with a quorum.

Voting Members in Attendance: Ms. Catherine Kinyon, Ms. Jo Ann Cobble, Ms. Pam Stout, Dr. John McMurray, Ms. Charles Nunley, Dr. Stephanie Hayes, Ms. Kathy Cupp, Ms. Sara Mathew, Ms. Brent Stafford.

Absent Voting Members: Ms. Rosemary Klepper, Mr. Markus Smith, Mr. Gary Tucker, Dr. Kristy Bailey, Mr. Mark Schneberger.

Non-voting Members in Attendance: Mr. Greg Gardner, Ms. Molly Henderson, Ms. Barbara King, Mr. Max Simmons, Dr. Janet Perry, Dr. Susan Tabor.

Absent Non-voting Members: Ms. Joyce Morgan-Dees, Mr. Jon Inglett, Ms. Ruth Charnay, Ms. Vicki Gibson, Dr. Jim Schwark.

Approval of the Minutes: The motion to approve the minutes of the April 8, 2008 meeting was made by Dr. Susan Tabor and seconded by Dr. Jo Ann Cobble. The motion carried.

Agenda Item 1: Dr. Susan Hatfield's assessment workshop

- Positive general comments were made about the usefulness of the workshop.
- Working on existing examples of outcomes assessment was an effective method of teaching how to write better outcomes.

Agenda Item 2: Max Simmons presented the overall picture of the state of outcomes assessment in the division of math and science.

- Assessment is an on-going process in the division with some areas gathering and using assessment data better than others.
- Due the fact their division has primarily transfer degrees, how well the students perform at the transfer institution is of importance to faculty. Unfortunately useful transfer data is still not readily available through the State Regents.
- A strength of the division is their use and collection of embedded artifacts and assessment questions and weakness of his division is the lack of a capstone course.
- Entry level assessment of mathematics is regularly reviewed and the data is used for curriculum changes.
- The AAS degrees, such as in Biotechnology, have external and internal evaluations built into their design. They have an advisory board and survey both students and employees.

Agenda Item 3: Greg Gardner presented an overview of college assessment and the additional new focus for the AOAC

- OCCC has a range of assessment points for all areas of the college. Much of the college's role within the academic career of students is to assist them in their readiness to transfer to a four year institution. The success of our transfer students is a strong indicator of the effectiveness of the general education core. The key to understanding general education assessment is determining what the college learns assists our students most.
- Every 5 years we examine the various programs through program review. The annual academic outcomes assessments are central to the program review process. The program faculty should review the cumulative assessment data to determine the strengths and weaknesses of the program and to recommend changes for the future.
- The AOAC will now become the committee that will review the program reviews for substantive suggestions for the program faculty.

General Discussion:

- At the next committee meeting, Dr. Tabor volunteered to present the status of assessment within the Division of Social Sciences.
- Steve Shore asked for email votes for the next meeting date – the choices being Friday, November 7th or Friday, November 14th. He promised follow-up email once the date had been set.

Adjournment:

Pam Stout made the motion to adjourn and it was seconded by John McMurray. Meeting adjourned at 2:27 pm.