

**MINUTES OF THE ASSESSMENT COMMITTEE MEETING**  
**March 11, 2008**  
**LIBRARY ROOM 407**

Gary Tucker called the meeting to order at 308 PM, a quorum was not reached until 3:30.

**Voting Members in Attendance:** Ms. Leageay Barnes, Dr. Steve Shore, Ms. Sara Mathew, Ms. Pam Stout, and Dr. Susan Tabor.

**Absent Voting Members:** Ms. Kathy Kupp, Ms. Brenda Breeding, Mr. Michael Boyle, Ms. Rosemary Klepper, Dr. Jo Ann Cobble and Mr. Ray McCullar

**Non-voting Members in Attendance:** Dr. Janet Perry, Dr. Felix Aquino, Dr. Brenda Harrison, Ms. Vicki Gibson, Dr. Jim Schwark, Mr. Gary Tucker, Dr. Cecelia Yoder and Ms. Catherine Kinyon

**Approval of the Minutes:** The motion to approve the corrected minutes of the Feb 12, 2008 meeting was tabled until later in the meeting when quorum was finally reached. Motion to approve minutes was made by Dr. Susan Tabor and seconded by Ms. Pam Stout.

Vote:

For 6

Against 0

Abstained 0

Motion Passed

**Discussion:**

Discussion of AOAC history and the committee's purpose was revisited The committee is under the direction of the Associate Vice President for Academic Affairs. The committee further discussed its importance to the HLC self study and overall assessment plan. The forming of an assessment steering committee was discussed

There was discussion of the committee's webpage and the placement of assessment information for each division. The overall structure the assessment committee's place within the website was also discussed.

Dr. Susan Tabor made the motion that beginning at the April meeting there would be a presentation and discussion of program outcomes from a to-be-determined division. The motion was seconded by Ms. Stout.

Vote:

For 6

Against 0

Abstained 0

Motion Passed

Motion to adjourn was made by Ms. Pam Stout and Seconded by Ms. Sara Mathews.

**Meeting adjourned.**