

**MINUTES OF THE GENERAL EDUCATION COMMITTEE
THURSDAY, DECEMBER 8, 2005
LIBRARY 407B**

Mr. Richard Trout called the meeting to order at approximately 12:38 p.m.

Voting Members in Attendance: Ms. Dianne Broyles, Dr. Jeff Carlisle, Dr. Dave Charlson, Ms. Vicki Gibson, Ms. Deborah Myers, Mr. Charles Nunley, Mr. Max Simmons, Mr. Richard Trout (chair).

Absent Voting Members: Ms. Jenean Jones, Ms. Brenda Breeding.

Other Members in Attendance: Dr. Brenda Harrison, Dr. Janet Perry.

Announcements: Jenean Jones and Mary Turner informed Richard Trout that they would not be attending today's meeting. The next meeting is scheduled for February 9, 2006.

Approval of Minutes

- Max Simmons made the motion to approve the November 10, 2005 General Education Committee minutes.

Charles Nunley seconded the motion. The motion was approved unanimously.

Procedure for Adding Courses to the General Education List

Copies of the *Procedure and Form for Recommending the Addition of a Discipline – Specific General Education Courses* and – *The Addition of a Course as a General Education Elective* were distributed along with a discussion led by Max Simmons. The Committee viewed and made changes to the documents. Richard Trout will put the revised documents on the General Education Committee WebCT for discussion. Richard will contact the Committee about the means of how to vote on the revised documents.

The Committee briefly discussed the procedure of new additional courses being approved by the curriculum committee and going to the general education committee to be recommended to be added to the general education list and then going back to the curriculum committee for approval.

- Charles Nunley made a motion to table the discussion of the addition of new general education courses procedure.

Dianne Broyles seconded the motion. The motion was approved unanimously.

Richard Trout will discuss this procedure with the chair of the curriculum committee and report a recommendation to the General Education Committee.

Other

Richard Trout will inform Gwin Faulconer-Lippert that funds will be available to pay evaluators for the proposed *Oral and Nonverbal Communications Skills* assessment plan and to contact the Office of Academic Affairs in submitting a proposal for funds.

The meeting adjourned at approximately 1:28 p.m.