

**MINUTES OF THE GENERAL EDUCATION COMMITTEE
THURSDAY, NOVEMBER 11, 2004
COLLEGE UNION ROOM 7**

Dr. Jessica Sheetz-Nguyen called the meeting to order at approximately 12:33 p.m.

Voting Members in Attendance: Ms. Brenda Breeding, Dr. Dave Charlson, Ms. Vicki Gibson, Ms. Jenean Jones, Mr. Jay Malmstrom, Mr. Ray McCullar, Mr. Warren Neal, Dr. Jessica Sheetz-Nguyen (Chair), Mr. Max Simmons.

Absent Voting Member: Mr. Bruce Farris.

Other Members in Attendance: Ms. Mary Turner, Mr. Zane Edwards.

Announcement: Dr. Sheetz-Nguyen introduced Zane Edwards as the Student Representative for the General Education Committee.

Approval of Minutes

- Warren Neal made the motion to approve the October 14, 2004 General Education Committee minutes.

Jay Malmstrom seconded the motion. The motion was approved unanimously.

Physical and Biological Processes Assessment

Copies of the *Physical and Biological Processes* general education competency test results were distributed and briefly discussed by the Committee. In the Spring of 2004, 335 students in the two biology courses and 555 students in the six physical science courses were given a test, (introductory paragraphs followed by questions) developed by the faculty in the biology and physical science departments, to be used as a general education assessment instrument.

The physical science students met the 70% criteria while the biology students did not make the 70% level. It was suggested that the biology classes be researched and analyzed to determine why they did not meet the 70% passing level.

- Brenda Breeding made the motion to accept the *Physical and Biological Processes FY 2004 Assessment* report as presented.

Jenean Jones seconded the motion. Eight voted in favor. One opposed. The motion was approved.

Course Addition

- Dave Charlson made the motion to approve the course, **BIO 1023 Introduction to Nutrition**, as an addition to the General Education Requirements list in the catalog.

Vicki Gibson seconded the motion. The motion was approved unanimously.

General Education Core

Dr. Sheetz-Nguyen will forward an electronic copy of the *General Education Core* to the Committee to review for discussion at the next meeting.

The meeting adjourned at approximately 1:25 p.m.