

**MINUTES OF THE GENERAL EDUCATION COMMITTEE
THURSDAY, OCTOBER 24, 2002
BUSINESS & FINANCE CONFERENCE ROOM**

Dr. Jessica Sheetz-Nguyen called the meeting to order at approximately 12:33 p.m.

Voting Members in Attendance: Dr. Jim DeChenne, Ms. Jenean Jones, Ms. Linda Knox, Mr. Tom Kraft, Ms. Mary Panches, Mr. Clay Randolph, Dr. Jessica Sheetz-Nguyen (chair), Ms. Mary Turner, Ms. Mary Williams, Ms. Anna Wilson.

Absent Members: Dr. John Hughes, Mr. Ray McCullar, Mr. Richard Trout.

Other Members: Dr. Brenda Harrison, Associate Vice President for Academic Affairs; Dr. Annmarie Shirazi, Dean of Planning and Institutional Effectiveness.

Welcome: Dr. Sheetz-Nguyen welcomed everyone to the meeting.

Announcements: Ray McCullar informed Dr. Sheetz-Nguyen that he would not be attending today's meeting. The next meeting will be Thursday, November 14, 2002.

- Ms. Jenean Jones made the motion to approve the September 25, 2002 minutes.
- Ms. Mary Williams seconded the motion. The motion was approved unanimously.

Report from Assessment Workshop

Dr. Sheetz-Nguyen distributed information from the Assessment Workshop she attended at Texas Christian University in Ft. Worth, TX on October 22, 2002.

Dr. Sheetz-Nguyen shared with the Committee information from the workshop. Some of the highlights from the workshop were:

- Don't set assessment standards too high
- Keep it simple
- Try to tie assessment into assignments
- Recommend that test be graded by externals
- Standardized test is too general

Dr. Sheetz-Nguyen and Kathy Wullstein will present an assessment workshop during spring orientation week. The workshop will consist of online and telecourse assessments.

Critical Thinking

Dr. Shirazi informed the Committee that the College has started the implementation of the academic profile testing. Approximately four hundred students will be tested.

- Linda Knox made the motion to approve the academic profile test that is being implemented in fall 2002 to be used as the measurement for the fall 2002 critical thinking.

Jenean Jones seconded the motion. The motion was approved unanimously.

New Business

In the future, the Committee will discuss the process of how to add courses to the general education course list. It will also discuss the question of what constitutes a Humanities course.

Other

Dr. Shirazi informed the Committee that she removed a computer science course from the list of classes that the academic profile test will be administered to. She added a math class to the list.

The meeting adjourned at approximately 1:00 p.m.

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