

**MINUTES OF THE GENERAL EDUCATION COMMITTEE
THURSDAY, OCTOBER 13, 2005
LIBRARY 401**

Mr. Richard Trout called the meeting to order at approximately 12:33 p.m.

Voting Members in Attendance: Ms. Brenda Breeding, Ms. Dianne Broyles, Dr. Jeff Carlisle, Dr. Dave Charlson, Ms. Jenean Jones, Mr. Charles Nunley, Mr. Max Simmons, Mr. Richard Trout (chair).

Absent Voting Members: Ms. Vicki Gibson, Ms. Deborah Myers.

Other Members in Attendance: Dr. Brenda Harrison, Dr. Janet Perry, Ms. Mary Turner.

Others in Attendance: Dr. Jo Ann Cobble, Mr. Jon Inglett, Mr. Michael Panches, Ms. Susan VanSchuyver.

Announcements: Vicki Gibson and Deborah Myers informed Richard Trout that they would not be attending today's meeting. Richard Trout welcomed everyone to the meeting and asked all visitors to introduce themselves.

Richard Trout informed the Committee that a WebCT will be set up for Committee members only. He will inform all members of their password.

Approval of Minutes

- Dave Charlson made the motion to approve the September 8, 2005 General Education Committee minutes.

Charles Nunley seconded the motion. The motion was approved unanimously.

Assessment Competency Presentation

Richard Trout invited representatives from the Arts and Humanities division to discuss the communication and symbols competency they plan to administer. Jon Inglett distributed handouts of the *Measurement of General Education Competencies 2005 -2006* along with an outlined discussion. Six hundred student essays will be collected by the department chair of English and Humanities at the end of the Spring 2006 semester, and viewed by an evaluation committee before July 1, 2006. Of the 600 essays 70% will come from ENGL 1113 and ENGL 1213, while the other 30% will derive from 2000 level general education courses. The evaluation results will be reported to the General Education Committee no later than July 30, 2006.

- Max Simmons made a motion to accept the *Measurement of General Education Competencies 2005-2006* proposal as presented with the addition of more demographic information.

Charles Nunley seconded the motion. The motion was approved unanimously.

Global Education Presentation

Michael Punches informed the Committee that full and part-time faculty were asked to complete a global education survey in reference to global education components infused into their courses. About 70% responded that a global education component is included in their general education courses.

Michael Punches distributed draft copies of the *Global Education Competency for General Education*. Michael informed the Committee that these general assessment questions will be administered along with the Academic Profile test during the first two weeks of November. The Committee briefly viewed and discussed the draft questionnaire and recommended restructuring the questions to allow students to respond to specific questions and not prompting them to write paragraphs. They also recommended clarifying the bullet items.

- Dianne Broyles made a motion to approve the *Draft Global Education Competency for General Education* questionnaire presented by Michael Punches with amended changes.

Dave Charlson seconded the motion. The motion was approved unanimously.

Michael Punches will return to the Committee in September with the results of the questionnaire.

The meeting adjourned at approximately 1:20 p.m.