

**MINUTES OF THE GLOBAL EDUCATION COMMITTEE
THURSDAY, SEPTEMBER 21, 2006
BUSINESS AND FINANCE CONFERENCE ROOM**

Call to Order: Mr. Michael Punches called the meeting to order at 12:30 PM.

Voting Members Present: Mr. Gyanendra Baral, Dr. JoAnn Cobble, Dr. John Hughes, Mr. Steve Kamm, Ms. Connie Kuebeck, Ms. Anita Philipp, and Mr. Michael Punches (chair).

Voting Members Absent: Dr. Brenda Harrison and Mr. Richard Rouillard

Others in Attendance: Ms. Linda Boatright, Ms. Sunny Garner, Dr. Brenda Harrison, Mr. Jon Inglett, Mr. Azfar Gul, and Mr. Vijayan Ramachandran

Materials Distributed: Agenda, Excerpt from the Bylaws of the Global Education Committee, Global Education Committee Schedule of Meetings for 2006-2007, and April 20, 2006 Minutes of the Global Education Committee.

Welcome and Introductions

Mr. Punches welcomed everyone to the meeting. Individual introductions were made by all present.

Assessment

Mr. Punches distributed an excerpt from the bylaws of the Global Education Committee. He asked the committee to read the Goals of Global Education Committee. In particular, Mr. Punches read the first goal to “develop a means of assessing student competency relative to Global Education.” He reminded committee there was a deadline for assessing global education and that committee needed to have an instrument in place by end of semester. Mr. Punches recommended that a task force be formed and that the purpose of the task force be to develop an assessment tool. Mr. Punches asked Mr. Inglett and Mr. Ramachandran to serve on task force. Mr. Punches also recommended that no more than five people serve on task force and that the Task force meet only when necessary. Otherwise, task force could communicate by e-mail. Mr. Punches asked for two more volunteers. Dr. Cobble, Dr. Hughes, Mr. Baral, and Mr. Kamm raised their hands. Mr. Punches will make selection and notify parties of his decision.

Mr. Punches moved on to next goal “Identify alternative ways of infusing global education into the curriculum.” Mr. Punches commented that he believed this was already being done campus wide and that the task force would determine to what extent. Mr. Punches also stated that task force would review who should be assessed and how they should be assessed.

Oklahoma Global Education Conference – October 5 and 6 at OSU-OKC

Mr. Punches reminded committee that the Oklahoma global Education Conference was October 5 and 6. More information on the conference can be found at www.ogec.org.

Appointment of Secretary

Dr. Harrison had not made a decision on appointment of secretary. Ms. Driscoll volunteered to serve as secretary.

International Education Week – November 6-10

The official International Education Week is scheduled the week before Thanksgiving. Due to availability of classrooms International Education Week has been moved up a week at OCCC. No specific plans have been set. The Global Education Committee does contribute to this event, but is not responsible for planning it. Student Life will also help with International Education Week. Mr. Panches asked committee for ideas. Following are responses from committee:

- Contact Carson's Catering and inquire if they would offer an international entrée menu during International Education Week.
- Offer one or two sessions on Freeman, Gilma and David Boren programs.
- Ask international faculty to participate in International Education Week
- Have an international book review patterned after the faculty book review.
- Have a display of international coins from the top ten countries of students enrolled at OCCC.
- Publish and distribute International Education Week brochure prior to event

Mr. Panches asked than any ideas for International Education Week be e-mailed to his attention.

Approval of Minutes

Dr. Cobble made the motion to approve the April 20, 2006 minutes. Mr. Panches suggested this action be moved to next meeting.

Other

Ms. Philipp inquired about Global Education on the syllabus. Decision to add Global Education came from Deans Council but it is not a requirement. Required items are found on check list.

Ms. Boatright reviewed courses with emphasis on world studies and pulled several books from the library to share with committee. Mr. Kamm asked Ms. Boatright for a list of the books.

On October 5, Mr. Kamm will be presenting a WOW session on Traveling to International Conferences. In particular, Mr. Kamm will speak on his recent trip to conference in Costa Rica. Session will include discussion on the conference experience, language challenges and travel pictures.

Mr. Kamm asked Dr. Harrison if College was member of the College Consortium for International Studies. Dr. Harrison did not know and asked Mr. Kamm to contact Global

Education Committee for more information. Mr. Kamm gave correspondence on the College Consortium for International Studies to Mr. Panches to further research. The website for this organization is www.ccisabroad.org. Dr. Hughes commented that AEICN may have merged with this organization. Dr. Hughes will confirm this information.

Mr. Kamm asked if College catalog discussed global education. The reply was no. Mr. Kamm suggested that it be placed in catalog under Studies Abroad along with contact information.

Mr. Ramachandran gave a brief overview of the upcoming speakers for Business Professional of America. Both students and faculty are invited. Bonus coupons were distributed for students and may be used at the discretion of the faculty.

Adjournment

Mr. Panches made the motion to adjourn meeting. Ms. Boatright seconded motion. The motion was approved unanimously. Meeting adjourned at 1:25 PM