

**MINUTES OF THE GENERAL EDUCATION COMMITTEE
THURSDAY, SEPTEMBER 8, 2005
LIBRARY 407B**

Mr. Richard Trout called the meeting to order at approximately 12:34 p.m.

Voting Members in Attendance: Ms. Brenda Breeding, Ms. Dianne Broyles, Dr. Jeff Carlisle, Dr. Dave Charlson, Ms. Vicki Gibson, Ms. Jenean Jones, Mr. Charles Nunley, Mr. Max Simmons, Mr. Richard Trout (chair).

Absent Voting Members: Ms. Deborah Myers.

Other Members in Attendance: Dr. Brenda Harrison, Dr. Janet Perry.

Announcements: Dr. Jim DeChenne and Mary Turner informed Richard Trout that they will not be attending today's meeting. Richard Trout welcomed everyone to the meeting and asked them to introduce themselves.

Richard Trout informed the Committee that the vast majority of the General Education Committee work will be done this fall. He applauded Committee members who have served in the last three years for their accomplishments and setting of goals for the General Education Committee. He also announced that the General Education Steering Committee consisting of Dr. Brenda Harrison, Dr. Janet Perry, Max Simmons and Richard Trout will be meeting prior to each scheduled General Education Committee meeting.

Review of function of the Committee and goals of the Chair

Richard Trout distributed the following documents:

- *General Education Committee Agenda, Members for 2005-2006*
- *Dates of Meetings, Notes from the Chair*
- *Items/Activities for the current term of 05-06, GE1: Purpose and Responsibilities of the General Education Committee (9-05)*
- *GE2 The General Education Core (9-05)*
- *GE3 Procedures and Forms for Adding courses to the General Education List*
- *General Education Elective Course Addition Form*
- *Signatures Page*
- *Procedures and Form for Recommending the Addition of a Discipline Specific General Education Course*
- *General Education Discipline Specific Course Addition*
- *GE5 Timeline for In-Depth Assessment of Competencies (Sep 2005)*

Richard Trout briefed the distributed documents with the Committee. He emphasized the *Items/Activities for the current term of 05-06* document on page 4 with special emphasis on item *F. meet with program faculty who will be doing assessments in 06-07 to help them develop "assessable" items for the general competencies.* It was suggested to include in the Spring Orientation Schedule a training session for program faculty members who will be completing

assessments in 06-07. Richard Trout informed the Committee that new general education courses will need to be.

The Committee briefly discussed the amended list of courses added as general education courses for 05-06 that have been approved by the General Education Committee, Curriculum Committee and Provost.

- Brenda Breeding made the motion to approve the amended list of general education courses that includes the addition of BIO 1023 Introduction to Nutrition and BIO 1203 History of Life on Earth.

Dave Charlson seconded the motion. The motion was approved unanimously.

- Dianne Broyles made the motion that the General Education Committee dean representative, Max Simmons, present the GE2 General Education Core to Deans Council. Max Simmons amended the motion recommending that each Committee member also present the list at their division meeting.

Jenean Jones seconded the motion. The motion was approved unanimously.

A Committee member asked if the counselors are being informed of the changes made to the General Education list. Dr. Harrison mentioned that the dean of Instructional Resources is responsible for notifying the counselors.

Dr. Harrison indicated that she thinks the Committee should take ownership of the Academic Profile and suggested including an article in the Pioneer about what it is, how it assess general education and the students who has received awards resulted from the Academic Profile test.

- Jenean Jones made a motion that the General Education Committee be responsible for the Academic Profile and include an article in the Pioneer.

Dianne Broyles seconded the motion. Eight voted in favor. One abstained. The motion was approved.

The meeting adjourned at approximately 1:25 p.m.