

**MINUTES OF THE CURRICULUM COMMITTEE MEETING
OCTOBER 23, 2003
HEALTH TECHNOLOGIES BUILDING (1H1)**

Ms. Ruth Charnay called the meeting to order at approximately 3:01 p.m. after a quorum was reached.

Voting members in Attendance: Ms. Ruth Charnay (chair), Ms. Barbara Gowdy, Ms. Carol Heitkamper, Mr. Julian Hilliard, Mr. John Hockett, Mr. Ziayien Hwang, Dr. Thomas Jones, Mr. Steve Kamm, Mr. Paul Lewis, Ms. Sara Mathew, Ms. Nancy Pietroforte, Dr. Jim Schwark, Ms. Pam Stout, Ms. Susan VanSchuyver, Ms. Bertha Wise.

Absent Members: Ms. Carolyn Frye-Shegog, Ms. Anita Williams.

Others in Attendance: Ms. Patricia Brooks, Professor of Modern Languages/ESL; Ms. Dianne Broyles, Professor of Modern Languages; Dr. Jim DeChenne, Dean of Learning Resources; Ms. Abra Figueroa, Professor of English as a Second Language; Mr. Michael Franco, Professor of English; Mr. Jon Inglett, Professor of English; Ms. Kim Jameson, Professor of English; Mr. Fritz Kiersch, Professor of Film and Video Production; Ms. Linda Knox, Professor of Mathematics; Ms. Lyn McDonald, Professor of Graphic Communications; Ms. Susan Mills, Curriculum Committee Student Representative; Mr. Warren Neal, Professor of English; Mr. Max Simmons, Dean, Division of Science and Mathematics.

Welcome: Ruth Charnay welcomed everyone to the Curriculum Committee meeting.

Announcements: Ruth Charnay informed the Committee that Anita Williams will not be attending today's meeting. The October 30 meeting has been canceled. The next meeting will be November 6, 2003.

- Steve Kamm made the motion to approve the October 9, 2003 minutes.

Susan VanSchuyver seconded the motion. The motion was approved unanimously.

Curriculum Proposal (AS Degree in Mathematics) from the Science and Mathematics Division – Ms. Linda Knox, Professor of Mathematics – Presenter

- Susan VanSchuyver made the motion to approve the modification of the course, **MATH 1513 College Algebra**, on page 4.

Julian Hilliard seconded the motion. The motion was approved unanimously.

Curriculum Proposal (AA and AAS Degrees and Certificate of Mastery in Film and Video Production Program) from the Arts and Humanities Division – Mr. Fritz Kiersch, Professor of Film and Video Production – Presenter

- Bertha Wise made the motion to approve the modification of the course, **FVP 2243 Film Lighting I**, on page 14 of the revised handout.

Jim Schwark seconded the motion. The motion was approved unanimously.

- Pam Stout made the motion to approve the addition of the course, **FVP 2343 Film Lighting II**, on page 15 of the revised handout.

Jim Schwark seconded the motion. The motion was approved unanimously.

- Jim Schwark made the motion to approve the addition of the course, **FVP 2153 Screenplay Interpretation**, on page 16 of the revised handout.

Bertha Wise seconded the motion. The motion was approved unanimously.

- Carol Heitkamper made the motion to approve the course, **FVP 2353 Camera Techniques II**, on page 17 of the revised handout.

Nancy Pietroforte seconded the motion. The motion was approved unanimously.

- Jim Schwark made the motion to approve the addition of the course, **FVP 2453 Film Sound Editing**, on page 18 of the revised handout.

Bertha Wise seconded the motion. The motion was approved unanimously.

- Steve Kamm made the motion to approve the modification of the AAS degree program in **Film and Video Production Program** on pages 30-34 of the revised handout as amended.

From page 30:

Name of Program should read: Film and Video **Production** Program

Under Freshman Year First Semester, the fourth block should read:

PHYS 1014 Physical Science (with Lab)

From page 32:

Under General Education Courses, the fourth block should read:

PHYS 1014 Physical Science (with Lab)

Julian Hilliard seconded the motion. The motion was approved unanimously.

- Jim Schwark made the motion to approve the addition of the AA degree program in **Film and Video Production Program** on pages 8-13 of the revised handout as amended.

From page 8:

Name of Program should read: Film and Video **Production** Program

The fourth block under Freshman Year First Semester should read:

MATH 1503 Contemporary Mathematics

or
MATH 1513 College Algebra
or
MATH 2013 Introduction to Statistics

From page 9:

The third block under Freshman Year should read:
PHYS 1014 Physical Science (with Lab)

From page 11:

The fourth block under General Education Courses should read:

PHYS 1014 Physical Science (with Lab)

The seventh block under General Education courses should read:

MATH 1503 Contemporary Mathematics

or

MATH 1513 College Algebra

or

MATH 2013 Introduction to Statistics

From page 12:

The last block under General Education Elective Courses should read:
Any **General Education** Language Course

John Hockett seconded the motion. Fourteen voted in favor. One opposed. The motion was approved.

- Bertha Wise made the motion to approve the modification of the certificate of mastery in **Film and Video Production Program** on pages 35-36 of the revised handout as amended.

Name of Program should read: Film and Video **Production** Program

Pam Stout seconded the motion. The motion was approved unanimously.

Curriculum Proposal (AA Degree in Humanities) from the Arts and Humanities Division – Mr. Warren Neal, Professor of English/Department Chair – Presenter

- Steve Kamm made the motion to approve the modification of the following courses on pages 43-44.
ENGL 1113 English Composition I
ENGL 1213 English Composition II

Carol Heitkamper seconded the motion. The motion was approved unanimously.

- Jim Schwark made the motion to approve the modification of the following courses on pages 45-49.
ENGL 2123 Introduction to Literature

ENGL 2413 Women in Literature
ENGL 2773 American Literature to 1865
ENGL 2883 American Literature since 1865
ENGL 2143 Mythology

Carol Heitkamper seconded the motion. The motion was approved unanimously.

- Jim Schwark made the motion to approve the change in course prerequisites for the following courses:

ENGL 2123 Introduction to Literature
ENGL 2413 Women in Literature
ENGL 2773 American Literature to 1865
ENGL 2883 American Literature since 1865
ENGL 2143 Mythology

Carol Heitkamper seconded the motion. The motion was approved unanimously.

Curriculum Proposal (English as a Second Language) from the Arts and Humanities Division – Ms. Abra Figueroa, Professor of English as a Second Language – Presenter

Pam Stout made the motion to approve the deletion of the course, **ESL 0133 Beginning Grammar II**, and the modification of the following courses from the revised handout.

ESL 0123 Beginning Grammar
ESL 0213 Intermediate Grammar
ESL 0313 Advanced Grammar I
ESL 0323 Advanced Grammar II
ESL 0343 TOEFL Preparation: Reading
ESL 0463 Advanced Speaking

Bertha Wise seconded the motion. The motion was approved unanimously.

Curriculum Proposal (AAS Degree in Graphic Communications) from the Arts and Humanities Division – Lyn McDonald, Professor of Graphic Communications – Presenter

- Pam Stout made the motion to approve the deletion of the following courses on pages 8&9 of the revised handout.

GCOM 2663 3D Animation & Rendering I
GCOM 2823 Interactive Authoring: Director I

Nancy Pietroforte seconded the motion. The motion was approved unanimously.

- Steve Kamm made the motion to approve the modification of the following courses on pages 5&7 of the revised handout.

GCOM 2813 Web Page Animation I
GCOM 2853 Multimedia Portfolio Production

Carol Heitkamper seconded the motion. The motion was approved unanimously.

- Sara Mathew made the motion to approve the addition of the course, **GCOM 2843 Web Page Animation II**, on page 6 of the revised handout.

Julian Hilliard seconded the motion. The motion was approved unanimously.

- Carol Heitkamper made the motion to approve the modification of the AAS degree program in **Graphic Communications: Multimedia Emphasis** on pages 10-12 of the revised handout as amended.

From pages 10 & 11:

Intro should read: **Introduction**

Math should read: **Mathematics**

Julian Hilliard seconded the motion. The motion was approved unanimously.

Curriculum Proposal (AA Degree in Theatre Arts) from the Arts and Humanities Division
– Ruth Charnay, Professor of Theatre Arts – Presenter

Steve Kamm, Co-chair of the Curriculum Committee, chaired the AA degree in Theatre Arts curriculum proposal.

- Julian Hilliard made the motion to approve the modification of the course, **TA 1513 Acting I**, on page 76.

Sara Mathew seconded the motion. The motion was approved unanimously.

The meeting adjourned at approximately 4:37 p.m.