

MINUTES OF THE CURRICULUM COMMITTEE
October 16, 2008
LIBRARY ROOM 407

John Ehrhardt called the meeting to order at 3:05pm after a quorum was reached.

Voting Members in Attendance: Leaugeay Barnes, Trish Bilcik, Doug Blake, Darby Johnsen, Steve Kamm, Janet Mitchell, Dr. Susan Tabor, Gary Tucker, Dr. Jim Schwark.

Absent Voting Members: Melinda Barr, Jacqueline Frock, Barbara Gowdy, Al Heitkamper, Liz Largent, Michael Machiorlatti, Raul Ramirez, Beverly Schaeffer.

Non-Voting Members in Attendance: John Ehrhardt and Catherine Kinyon.

Absent Ex-Officio Members: Greg Gardner and Marion Paden.

Others in Attendance: Fabiola Janiak-Spens, Kimberly Kyker, Sara McElroy, Max Simmons, Alan Stringfellow, Sonya Williams, Laurie Thornton

Announcements: John Ehrhardt announced that proposals that are not submitted by 12:00 PM on the Monday after the deadline will not be placed on the agenda.

Approval of Minutes: The motion to approve the minutes of the September 25, 2008 meeting was made by Steve Kamm and seconded by Susan Tabor.
For: 9; Against: 0; The motion passed.

Curriculum Proposals – Science and Mathematics

1. Biotechnology

Fabiola Janiak-Spens presented a proposal for the addition of a new course entitled Introduction to Life Science Laboratory Techniques (BIOT 2522).

Motion to approve the Introduction to Life Science Laboratory Techniques course addition was made by Steve Kamm and seconded by Jim Schwark.
For: 9; Against: 0; The motion passed.

2. Clinical Research Program

Kimberly Kyker presented a proposal for the addition of new Associate of Applied Science and Certificate of Mastery programs entitled Clinical Research.

Motion to approve the Associate of Applied Science program in Clinical Research was made by Jim Schwark and seconded by Susan Tabor.
For: 9; Against: 0; The motion passed.

Motion to approve the Certificate of Mastery program in Clinical Research was made by Gary Tucker and seconded by Steve Kamm.

For: 9; Against: 0; The motion passed.

Motion to approve the following twelve courses was made by Jim Schwark and seconded by Susan Tabor.

CRC 1103 Introduction to Clinical Research
CRC 1112 Vital Signs and Venipuncture
CRC 1203 Medical Ethics and Client Care
CRC 1303 Clinical Trials and Research Regulations
CRC 1503 Clinical Trials and Research Internship I
CRC 2003 Clinical Database Applications
CRC 2103 Clinical Research Design
CRC 2113 Clinical Research Site Management
CRC 2203 Pathophysiology
CRC 2213 Pharmacology for Clinical Research
CRC 2313 Research Protocol Design
CRC 2504 Clinical Trials and Research Internship II

For: 9; Against: 0; The motion passed.

Other: It was agreed that at the end of the semester of a summary of approvals from the Committee will be circulated to all members. There was discussion about procedures in reviewing and voting on proposals.

Adjournment: Motion to adjourn the meeting was made by Jim Schwark and seconded by Susan Tabor.

For: 9; Against: 0; The motion passed and the meeting was adjourned at 4:03pm.

Minutes submitted by Laurie Thornton, Social Sciences Division Assistant