

# **MINUTES OF THE CURRICULUM COMMITTEE MEETING**

## **MARCH 8, 2007**

### **LIBRARY ROOM 401**

Catherine Kinyon called the meeting to order at approximately 3:00 PM after a quorum was reached.

**Voting Members in Attendance:** Ms. Marsha Austin, Mr. Paul Buckelew, Dr. Courtney Dodd, Ms. Barbara Gowdy, Mr. Al Heitkamper, Ms. Kim Jameson, Dr. Peggy Jordan, Ms. Liz Largent, Mr. Stephen Morrow, Ms. Deborah Myers, Mr. Vijayan Ramachandran, Ms. Beverly Schaeffer, Dr. Jim Schwark, Mr. Gary Tucker, and Dr. Cecelia Yoder.

**Non-voting Members in Attendance:** Ms. Catherine Kinyon

**Others in Attendance:** Ms. Ruth Charnay, Ms. Carlotta Hill, Mr. Jon Inglett, Dr. Thomas Jones, Ms. Barbara King, Mr. Mark Schneberger, Dr. Cheryl Stanford, Ms. Susan VanSchuyver, and Ms. Anita Williams.

**Announcements:** Ms. Catherine Kinyon sat as Chair of the meeting in the absence of Dr. Stephanie Hayes. The non-faculty Chair was approved for this meeting by the Committee by silent assent.

**Approval of Minutes:** Minutes were approved by silent assent.

**Recommendation to encourage students complete their developmental writing (LS 0023 College Writing I and LS 0033 College Writing II) and reading (LS 0203 College Reading I and LS 0213 College Reading II) course sequence(s) and ENGL 1113 English Composition I in consecutive semesters following the first semester they enroll. Also, the College should strongly encourage students to enroll in ENGL 1213 English Composition II immediately after completing ENGL 1113 English Composition I. Recommendation also made that a phrase supporting the course sequence be added to the course prerequisites – Mr. Jon Inglett, Professor of English – Presenter**

- Mr. Buckelew made the motion to approve adding the suggested course guidelines to the College materials.

Dr. Yoder seconded the motion. The motion was approved unanimously.

#### Vote

In favor:	15
Opposed:	0
Abstain:	0

**Proposal to add the Life Skills requirement, which would add one credit hour to every course of study, requiring all students to complete a minimum of one credit hour of an approved Life Skills course. The primary fulfillment of this requirement will be through *Success in College and Life*. If exempt from the Success in College and Life, students may select from BIO 1023 Introductory Nutrition, PSY 1103 Human Relations, PSY 1123 Stress Management, FIN 1013 Personal Finance, or (pending approval) Wellness Courses including Volleyball, Swim Techniques, Basketball, Weight Training, Total Wellness, or Care and Prevention of Athletic Injuries. Programs with flexible hours that plan to incorporate the Life Skills requirement within existing curricula are encouraged to bring proposals to the Curriculum Committee – Dr. Thomas Jones, Professor of Psychology – Presenter**

- Mr. Morrow made the motion to approve adding the Life Skills requirement to all courses of study.

Dr. Dodd seconded the motion. The motion was approved unanimously

Vote

In favor:	15
Opposed:	0
Abstain:	0

**Proposal to add a one-credit General Education course, *Success in College and Life (SCL 1001)*, required for all entering degree-seeking freshmen and would be added to all degree programs. Exceptions to the requirement will include students transferring in 9 hours of successful (2.0 average) college credit (post high school) and students who are non-degree seeking. Other exceptions will be made through Advising and Career Services – Ms. Anita Williams, Professor of Business – Presenter**

- Ms. Largent made the motion to approve adding the course SCL 1001 (Success in College and Life) with the recommended exceptions.

Ms. Jameson seconded the motion. The motion was approved unanimously

Vote

In favor:	15
Opposed:	0
Abstain:	0

### **Adjournment**

Dr. Schwark made the motion to adjourn the meeting. Mr. Tucker seconded the motion. The motion was approved unanimously. Meeting adjourned at approximately 3:55 PM.