

## MINUTES OF THE CURRICULUM COMMITTEE

March 5, 2009  
LIBRARY ROOM 402

John Ehrhardt called the meeting to order at 3:04pm after a quorum was reached.

**Voting Members in Attendance:** Ms. Leaugeay Barnes, Ms. Melinda Barr, Ms. Trish Bilcik, Mr. Doug Blake, Ms. Barbara Gowdy, Mr. Al Heitkamper, Ms. Darby Johnsen, Mr. Steve Kamm, Mr. Michael Machiorlatti, Dr. Germain Pichop, Dr. Jim Schwark, Dr. Susan Tabor.

**Absent Voting Members:** Ms. Jacqueline Frock, Ms. Liz Largent, Ms. Janet Mitchell, Mr. Raul Ramirez, Ms. Beverly Schaeffer.

**Non-Voting Members in Attendance:** Mr. John Ehrhardt and Ms. Catherine Kinyon

**Ex-Officio Members in Attendance:** Greg Gardner

**Absent Ex-Officio Members:** Dr. Marion Paden

**Others in Attendance:** Mr. Tom Ashby, Ms. Mary Ann Bodine, Ms. Kathy Cupp, Mr. Gary Dominguez, Mr. Jon Helton, Dr. Molly Henderson, Mr. Haifeng Ji, Ms. Sara Mathew, Mr. Michael Punches, Dr. Cheryl Stanford, Mr. Richard Steere, Ms. Akram Taghavi-Burris, Ms. Mary Williams, Ms. Bertha Wise.

**Announcements:** Mr. Ehrhardt noted this would be the last meeting of the semester, that summaries would be provided before the end of the term, and that the committee schedule and members list for the fall semester would be forthcoming.

**Approval of Minutes:** The motion to approve the minutes of the February 19, 2009 meeting was made by Mr. Kamm and seconded by Dr. Pichop.  
For: 10; Against: 0; The motion passed.

### Curriculum Proposals – Business

#### 1. A.S. Business/A.S. Business Management – New Support Course

Dr. Pichop proposed adding the new course ECON 2023 Economic Analysis.

Motion to approve the above addition was made by Mr. Kamm and seconded by Dr. Tabor.  
For: 10; Against: 0; The motion passed.

### Curriculum Proposals – Arts & Humanities

#### 1. A.A. Humanities/Literature Emphasis - Modification

Ms. Wise proposed the following title modifications along with course description modifications:

ENGL 2423 Survey of World Literature I  
ENGL 2433 Survey of World Literature II

Motion to approve the above modifications was made by Dr. Schwark and seconded by Ms. Johnsen.

For: 10; Against: 0; The motion passed.

#### Curriculum Proposals – Information Technology

1. A.S. Computer Science – Computer Science Emphasis Transferring to OU and Colleges with Similar Patterns

Ms. Williams and Ms. Cupp proposed the following modification to the above program:

“Require a minimum grade of “C” in all classes that apply to this degree.

After discussion, the Information Technology division withdrew the proposal.

At the request of Dr. Schwark, Mr. Steere was allowed by the Committee to present his proposal out of sequence, due to time constraints.

#### Curriculum Proposals – Business – Cooperative Alliances

1. A.A.S. Business – Automotive Service Management

Mr. Steere proposed changes to the course description of MGMT 1533 Introduction to Automotive Management and AT 1753 Under-Car Service and the following course and option name changes:

MGMT 1533 Introduction to Service Management

AT 1753 Under-Vehicle Service

A.A.S. Business – Vehicle Service Management

Motion to approve the modification of the above course descriptions was made by Mr. Kamm and seconded by Dr. Tabor.

For: 10; Against: 0; The motion passed.

Motion to approve the modification of the option name was made by Ms. Barr and seconded by Ms. Bilcik.

For: 10; Against: 0; The motion passed.

Due to changes in the handout, Ms. Taghavi-Burris elected to allow Dr. Henderson to present her proposal first.

2. A.A.S. Manufacturing Technology – Precision Machining

Dr. Henderson proposed modifications to the following three courses and the curriculum pattern of the above program, moving them from the list of required major courses to the list of support courses.

MET 1443 Introduction to Precision Surface Grinding  
MET 1444 Precision Surface Grinding  
MET 2203 Machine Tools: Production Applications

Motion to approve the above course changes was made by Ms. Bilcik and seconded by Dr. Schwark.

For: 9; Against: 0; The motion passed.

Motion to approve the curricular changes to the above program was made by Dr. Schwark and seconded by Mr. Kamm.

For: 9; Against: 0; The motion passed.

### Curriculum Proposals – Information Technology

#### 2. A.A.S – Computer-Aided Technology

Ms. Taghavi-Burris proposed the addition of **Computer Animation as a new option to the AAS in Computer–Aided Technology degree and a new Certificate of Mastery in Computer Animation. In order to offer the option and certificate, two new courses will be added:**

CAT 1033 Principles of Animation  
CAT 1233 2D Animation

Ms. Taghavi-Burris further proposed the modification of a course already under the Multimedia option. The modified course will support the Multimedia and Computer Animation options and the Certificate of Mastery in Computer Animation. The course to be modified is:

CS 1363 Multimedia

Motion to approve the modification to CS 1363 was made by Dr. Schwark and seconded by Dr. Tabor.

For: 7; Against: 0; Abstained: 1; The motion passed.

Motion to approve the addition of CAT 1033 and CAT 1233 was made by Ms. Gowdy and seconded by Dr. Pichop.

For: 7; Against: 0; Abstained: 1; The motion passed.

Motion to add the new Computer Animation option to the A.A.S. was made by Mr. Blake and seconded by Ms. Gowdy.

For: 7; Against: 0; Abstained: 1; The motion passed.

Motion to add the new Certificate of Mastery in Computer Animation was made by Ms. Gowdy and seconded by Mr. Blake.

For: 7; Against: 0; Abstained: 1; The motion passed.

Final Note – Mr. Ehrhardt suggested the Committee go back to a three week review plan for proposals.

**Adjournment:** Motion to adjourn the meeting was made by Dr. Schwark and seconded by Ms. Johnsen.

For: 8; Against: 0; The motion passed. Meeting was adjourned at approximately 4:45pm.

Minutes submitted by Laurie Thornton, Social Sciences Division Assistant