

MINUTES OF THE CURRICULUM COMMITTEE

March 4, 2010

LIBRARY ROOM 407

John Ehrhardt called the meeting to order at 3:05pm after a quorum was reached.

Voting Members in Attendance: Ms. Barbara Gowdy, Mr. Al Heitkamper, Ms. Darby Johnsen, Mr. Steve Kamm, Dr. Liz Largent, Mr. Michael Machiorlatti, Ms. Janet Mitchell, Dr. Germain Pichop, Mr. Michael Punches, Dr. Jim Schwark, Dr. Susan Tabor.

Absent Voting Members: Ms. Leaugeay Barnes, Ms. Melinda Barr, Mr. Roger Choate, Ms. Cecilia Pittman, Ms. Karla Schenk.

Non-Voting Members in Attendance: Mr. John Ehrhardt and Ms. Catherine Kinyon.

Absent Ex-Officio Members: Mr. Greg Gardner, Dr. Marion Paden.

Others in Attendance: Mr. Tom Ashby, Ms. Alexa Mashlan, Ms. Marian Milican, Dr. Steve Shore, Dr. Max Simmons, Ms. Anita Williams, Dr. Sonja Williams.

Announcements: Mr. Ehrhardt announced the Biology proposal had been withdrawn and the Chemistry proposal had been scaled back. He also noted this would be the last scheduled meeting of the semester.

Approval of Minutes: The motion to approve the amended minutes of the November 5, 2009, meeting was made by Mr. Kamm and seconded by Dr. Schwark.
For: 10; Against: 0; The motion passed.

Approval of Minutes: The motion to approve the minutes of the February 18, 2010 meeting was made by Mr. Kamm and seconded by Dr. Tabor.
For: 10; Against: 0; The motion passed.

Curriculum Proposals – Information Technology

1. Network Technology Associate of Applied Science

Ms. Mashlan proposed the modification of the following course:

NT 2154 DIRECTORY SERVICES (prerequisite changed from NT 2114 MS Windows Server Installation and Support to NT 1164 MS Windows Professional Installation and Support)

Motion to approve the above course modification was made by Dr. Tabor and seconded by Mr. Punches.

For: 11; Against: 0; The motion passed.

Ms. Mashlan proposed a modification to the Network Technology Associate of Applied Science reflecting the addition of NT 2154 DIRECTORY SERVICES to the major course options.

Motion to approve the above modification was made by Ms. Gowdy and seconded by Ms. Johnsen.

For: 11; Against: 0; The motion passed.

Curriculum Proposals – Business

1. Business Associate of Applied Science – Finance/Banking Option

Ms. Williams proposed the deletion of the following courses:

BF 1333 CONSUMER LENDING
BF 1413 DEPOSIT OPERATIONS
BF 2113 LAW AND BANKING I
BF 2123 ANALYZING FINANCIAL STATEMENTS
BF 2213 LAW AND BANKING II
BF 2383 BANK MANAGEMENT
BF 2483 INTRODUCTION TO COMMERCIAL LENDING

Motion to approve the above deletions was made by Dr. Tabor and seconded by Mr. Kamm.
For: 11; Against: 0; The motion passed.

Ms. Williams proposed a modification to the Business Associate of Applied Science – Finance/Banking Option reflecting the deletion of the above courses.

Motion to approve the modification was made by Dr. Pichop and seconded by Dr. Tabor.
For: 11; Against: 0; The motion passed.

2. Business Associate of Applied Science – Finance/General Option

Ms. Williams proposed the deletion of the following courses:

INS 1123 INTRODUCTION TO LIFE AND HEALTH INSURANCE
INS 1133 INTRODUCTION TO PROPERTY AND CASUALTY INSURANCE

Motion to approve the above deletions was made by Mr. Kamm and seconded by Ms. Johnsen.
For: 11; Against: 0; The motion passed.

Ms. Williams proposed a modification to the Business Associate of Applied Science – Finance/General Option reflecting the deletion of the above courses.

Motion to approve the modification was made by Dr. Pichop and seconded by Dr. Tabor.
For: 11; Against: 0; The motion passed.

3. Business - Insurance Certificate of Mastery

Ms. Williams proposed modifications to the Insurance Certificate of Mastery, adding CS 1103 Introduction to Computers and Applications or Faculty Guided Elective to the Support Courses and removing INS 1133 Introduction to Property and Casualty Insurance.

Motion to approve the above modifications was made by Mr. Kamm and seconded by Dr. Pichop.

For: 11; Against: 0; The motion passed.

4. Business - Banking and Finance Certificate of Mastery

Ms. Williams proposed modifications to the Bank and Finance Certificate of Mastery, adding CS 1103 Introduction to Computers and Application or Faculty Guided Elective to the Support Courses and making the following replacements:

MKT PRINCIPLES OF MARKETING replaced by BUS 2033 BUSINESS COMMUNICATIONS

ONE MAJOR ELECTIVE replaced by FIN 1013 PERSONAL FINANCE

BF 2113 LAW AND BANKING I replaced by BUS 2073 LEGAL ENVIRONMENT OF THE WORKPLACE

ONE MAJOR ELECTIVE replaced by POLSC 1113 AMERICAN FEDERAL GOVERNMENT

Motion to approve the above modifications was made by Mr. Panches and seconded by Ms. Johnsen.

For: 11; Against: 0; The motion passed.

Curriculum Proposals – Science and Mathematics

1. Science Associate of Science – Science with Chemistry Concentration

Dr. Shore proposed the deletion of the following course:

CHEM 0123 FUNDAMENTAL CHEMICAL PRINCIPLES

Motion to approve the above deletion was made by Dr. Schwark and seconded by Dr. Pichop.

For: 11; Against: 0; The motion passed.

Dr. Shore proposed modifying CHEM 1115 GENERAL CHEMISTRY I and CHEM 1215 GENERAL CHEMISTRY II to require a grade of “C” or better in prerequisite courses. In addition, Dr. Shore proposed modifying the course descriptions for each to more closely match suggestions provided by the Regents.

Motion to approve the above modifications was made by Dr. Schwark and seconded by Mr. Kamm.

For: 11; Against: 0; The motion passed.

Dr. Shore proposed modifying the following courses:

CHEM 1123 PRINCIPLES OF CHEMISTRY changed to SURVEY OF GENERAL,
ORGANIC, AND BIOCHEMISTRY

CHEM 1131 PRINCIPLES OF LABORATORY CHEMISTRY changed to LABORATORY
FOR SURVEY OF GENERAL, ORGANIC, AND BIOCHEMISTRY

Dr. Shore also proposed that MATH 0403 College Prep Math IV and writing assessment be added as prerequisites to CHEM 1131.

Motion to approve the above modifications was made by Dr. Schwark and seconded by Dr. Tabor.

For: 11; Against: 0; The motion passed.

Adjournment: Motion to adjourn the meeting was made by Ms. Gowdy and seconded by Dr. Pichop.

For: 11; Against: 0; The motion passed. The meeting was adjourned at approximately 3:50pm.

Minutes submitted by Laurie Thornton, Social Sciences Division Assistant