

MINUTES OF THE CURRICULUM COMMITTEE

February 18, 2010
LIBRARY ROOM 407

John Ehrhardt called the meeting to order at 3:15pm after a quorum was reached.

Voting Members in Attendance: Ms. Barbara Gowdy, Mr. Al Heitkamper, Ms. Darby Johnsen, Mr. Steve Kamm, Ms. Janet Mitchell, Dr. Germain Pichop, Ms. Cecilia Pittman, Mr. Michael PUNCHES, and Dr. Susan Tabor.

Absent Voting Members: Ms. Leaugeay Barnes, Ms. Melinda Barr, Mr. Roger Choate, Dr. Liz Largent, Mr. Michael Machiorlatti, Ms. Karla Schenk, Dr. Jim Schwark.

Non-Voting Members in Attendance: Mr. John Ehrhardt and Ms. Catherine Kinyon.

Ex-Officio Members in Attendance: Mr. Greg Gardner

Absent Ex-Officio Members: Dr. Marion Paden

Others in Attendance: Ms. Lori Farr, Dr. Greg Holland, Ms. Kim Jameson, Dr. Peggy Jordan, Ms. Tammy Kersey (Metro Tech), Ms. Alexa Mashlan, Ms. Alana McBride (Moore Norman Tech), Mr. Mark Pierce (Francis Tuttle), Dr. Max Simmons, Dr. Cheryl Stanford, Ms. Susan VanSchuyver, Mr. David Wiggins (Francis Tuttle), Dr. Sonya Williams, Ms. Bertha Wise.

Announcements: Ms. Kinyon announced the agenda for the March 4 meeting is forthcoming. Mr. Ehrhardt announced that at the March 4 meeting nominations for the position of chair will be accepted.

Approval of Minutes: The motion to approve the minutes of the November 5, 2009, meeting was made by Mr. Kamm and seconded by Ms. Johnsen.
For: 9; Against: 0; The motion passed.

Curriculum Proposals – Arts & Humanities

1. Pre-Education Associate of Science

Ms. Wise proposed modifications to the curriculum pattern of the Pre-Education Associate of Science degree. These modifications would eliminate the need for three separate program options and would add clarification to the program information in the current catalog.

Motion to approve the above program modifications was made by Dr. Tabor and seconded by Ms. Gowdy.
For: 9; Against: 0; The motion passed

Curriculum Proposals – Health Professions

1. Medical Assistant Associate of Applied Science

Ms. Mashlan proposed the addition of the following courses:

MA 1143 MEDICAL ASSISTANT APPLICATIONS

MA 2413 MEDICAL OFFICE LABORATORY PROCEDURES

Motion to approve the above course additions was made by Mr. Kamm and seconded by Mr. PUNCHES.

For: 9; Against: 0; The motion passed.

Ms. Mashlan proposed the modification of the following courses:

MA 1021 MEDICAL LAW AND ETHICS (will become MA 1022)

MA 1033 MEDICAL INSURANCE (will become MEDICAL INSURANCE AND CODING)

MA 2212 PHARMACOLOGY FOR MEDICAL ASSISTANTS (will become MA 2213)

MA 2251 MEDICAL ASSISTANT SIMULATION (will become MA 2252)

MA 2516 MEDICAL ASSISTANT EXTERNSHIP (prerequisite hours changed from 33 hours to 26 hours)

Motion to approve the above modifications was made by Dr. Tabor and seconded by Ms. Pittman.

For: 9; Against: 0; The motion passed.

Ms. Mashlan proposed the modification of the Medical Assistant Associate of Science program to reflect the approved modifications and additions.

Motion to approve the above modification was made by Mr. Kamm and seconded by Ms. Johnsen.

For: 9; Against: 0; The motion passed.

Curriculum Proposals – Science and Mathematics

1. Pre-Engineering Associate of Science

Dr. Holland proposed the deletion of the following course:

ENGR 2003 ENGINEERING PRACTICE I

Motion to approve the above deletion was made by Mr. Kamm and seconded by Dr. Pichop.

For: 9; Against: 0; The motion passed.

Dr. Holland proposed the addition of the following courses:

ENGR 2002 PROFESSIONAL DEVELOPMENT
ENGR 2200 SPECIAL TOPICS

Motion to approve the above additions was made by Ms. Gowdy and seconded by Dr. Tabor.
For: 9; Against: 0; The motion passed.

Dr. Holland proposed the modification of the Pre-Engineering Associate of Science to reflect the approved deletion and additions.

Motion to approve the above modification was made by Ms. Johnsen and seconded by Mr. Kamm.
For: 9; Against: 0; The motion passed.

Curriculum Proposals – Social Sciences

1. Child Development Associate of Applied Science

Ms. Pittman proposed the addition of a Child Development Administrator option as a modification to the Child Development Associate of Applied Science program.

Motion to approve the above modification was made by Dr. Pichop and seconded by Mr. Kamm.
For: 9; Against: 0; The motion passed.

Adjournment: Motion to adjourn the meeting was made by Dr. Tabor and seconded by Ms. Pittman.
For: 9; Against: 0; The motion passed. The meeting was adjourned at approximately 3:55pm.

Minutes submitted by Laurie Thornton, Social Sciences Division Assistant