Minutes of the Academic Outcomes Assessment Committee Meeting Tuesday, November 9, 2010
Library 401

Dr. Steve Shore called the meeting to order at 3:35 p.m. with a quorum.

Voting Members in Attendance: Kristy Bailey, James Bothwell, Haining Chen, Kim Jameson, Yuthika Kim, Chris Oehrlein, Julie Rice-Rollins, Beverly Schaeffer, Rebecca Whitson (student member), Bertha Wise, Susan VanSchuyver

Absent Voting Members: Germain Pichop

Non-voting Members in Attendance: Tom Ashby, Greg Gardner, Barbara King, Janet Perry, Susan Tabor

Absent Non-voting Members: Jon Inglett, Alexa Mashlan, Joyce Morgan-Dees, Jim Schwark, Max Simmons, Catherine Kinyon

Agenda:

1. Member training

The committee watched the second half of the video webinar entitled "Understanding Assessment Results" by Dr. Linda Suskie.

2. Feedback on new report and plan forms.

> Co-Chair Steve Shore asked members, especially academic deans, for feedback on the new
> pdf documents used to submit assessment plans and reports. Several concerns were raised: ·
> Faculty felt restricted since the boxes in the pdf documents could not accept tables or graphs.
> · No instructions accompanied the new forms – this was especially a problem since you had to do
>   a "Save As" of the form before starting to fill it in, otherwise you would lose data.
> · Old forms were still available under the "Forms" link on the employee home page so not
>   everyone used the new forms.
> · Faculty had to submit more than one form for multiple outcomes since the report form was
>   designed to report just one outcome.   The same was true of the plan – only one outcome
>   field was available.
> · Some faculty had trouble distinguishing outcomes for current versus future years. · The
> plan forms had boxes for presenting data, but plans aren't for presenting data.

The co-chair asked if new forms were in order.   Members responded that new forms should not be radically different.   Forms should just be fixed, including a way to expand the forms to accommodate multiple outcomes.

3. Institutional Mission or Ends Statement References.

Co-Chair Steve Shore shared some "Mission or Ends Statements References" that faculty had submitted in response to one of the new fields on the plan form.   There was discussion about reasonable responses.

4. Old business There was no old business.

5. New business

Co-Chair Steve Shore reminded members about the timeline for the upcoming program review feedback and pre-review feedback processes. Subgroups of the AOAC should be receiving their copies of the program reviews and instructions in mid-January.

No formal votes were taken at the meeting.