

**April 15, 2010**  
**General Education Committee Minutes**  
**Jon Inglett, Chair**

**Meeting began: 12:30 p.m.**

**Meeting adjourned 1:20 p.m.**

**Members Present:** Jon Inglett, Mary Turner, Tamala Zolicoffer, Jeff Cleek, Dr. Max Simmons, Dr. Glenne Whisenhunt, Catherine Kinyon, Lori Farr, Dr. Janet Perry, Doug Gregory, and Robin McMurry

**Members Absent:** Dr. Jeff Carlisle, Ernest Gobert, Greg Gardner, Randy Hopkins, and Jay Ramanjulu

Max Simmons made a motion to approve the minutes of the previous meeting.

Lori Farr seconded the motion.

The motion was approved unanimously.

The committee discussed lining up evaluations for the summer. More artifacts are needed from social institutions. The fact that there is a capstone class for Political Science was discussed. This should be a good source of artifacts as would be capstone classes for other programs.

More contributions are needed for math.

There is also a limited number of volunteers for Public Speaking (Jane Carney—Sociology of Religion; nursing; public speaking; Akram Taghavi-Burris's CAT class).

It was brought up that the committee needs to decide how to follow up with recommendations. The Office of Student Life (Stephanie Baird) keeps track of who attends Brown Bag presentations; each learning lab also keeps track of who attends their special presentations.

Next semester, General Education assessment data will be reported to the Board. Methodology will be reported on. Information will go into the Dash Board and the President's report (he will be evaluated on this data).

Dr. Perry reported that one box containing the most ACT Student Satisfaction Surveys was lost in transit. Only 300 of the 1000 completed and returned were delivered safely.

A question was posed regarding how many faculty are truly participating in assessment, and what is the administrative responsibility to get faculty to participate.

There was some discussion about the fact that general education is not the sole responsibility of faculty who teach general education classes. Every person contributes to the global idea of general education.

The committee looked at some criteria that other institutions have established as a requirement for course inclusion on the general education list. There was considerable discussion. It was

agreed that the course should be on the Oklahoma State Regents for Higher Education (OSRHE) equivalency matrix. It was decided that the committee should ask if the course meets this discipline specific general education requirement at other state institutions, but that it not be a necessary criteria for inclusion on OCCC's list. It was noted that the committee is vested with the responsibility to insure the quality and transferability of OCCC's general education courses.

There will be no meeting in May 2010. The committee will reconvene in Fall 2010.