

**General Education Committee Minutes**  
**April 11, 2013**

Meeting Began: 12:35 pm  
Meeting Adjourned: 1:10 pm

Present: Dr. Janet Perry, Mr. Jay Ramanjulu, Ms. Sherry Ray, Dr. Max Simmons, Ms. Pamela Stout, Ms. Mary Turner, Dr. Courtney Vahlberg, and Dr. Kathy Wheat.

Absent: Dr. Jennifer Allen, Mr. Greg Gardner, Mr. Doug Gregory, Mr. Yuthika Kim, Ms. Catherine Kinyon, Mr. Charles Myrick, and Dr. Glenne' Whisenhunt.

Pam Stout made a motion to accept the minutes from the March meeting. Jay Ramanjulu seconded the motion. The minutes were approved unanimously.

The committee discussed making grammatical and other corrections to the Outcomes. Max explained that the wording on the outcome that placed them at a low level on Bloom's Taxonomy is so that more assignments can qualify as artifacts. The word "demonstrate" equates to performance. Courtney proposed that the outcomes be posted to the website as they are written. Committee members could then mull things over during the summer and suggest changes when the committee meets in the fall.

Courtney made a motion to accept all six outcomes as they are written. Pam seconded the motions. It was approved unanimously.

The next item of business had to do with the General Education Assessment Plan. It was taken off the website, and Courtney rewrote it. Janet suggested that the committee add a section outlining the various uses of the information. There is currently nothing in the catalog to describe why the General Education Committee does what it does or what is done with the data once it is collected. What is written in the catalog should be modified and given to Greg Gardner for approval. Janet emphasized that this is one of very few things that the college reports to the Oklahoma State Regents for Higher Education (OSRHE). This will be the first item of business in the fall.

There was a brief discussion regarding the population of students whose work is assessed each year. Janet will get clarification about what constitutes completion of a class. Is a grade of D satisfactory, or do students need to have earned at least a grade of C? At some time in the future, the committee might also include artifacts from students who have completed fewer than 35 hours at OCCC and compare the outcomes of the two groups.

Courtney made a motion to accept the General Education Assessment Plan with corrections and put it on the website. Max seconded the motion. It was approved unanimously.

The meeting adjourned at 1:10 p.m.