

General Education Committee Meeting Minutes
September 13, 2012

Meeting began: 12:30 p.m.
Meeting adjourned: 1:20 p.m.

Present: Dr. Courtney Vahlberg, Dr. Max Simmons, Doug Gregory, Mary Turner, Dr. Jennifer Allen, Catherine Kinyon, Charles Myrick, Yuthika Kim, Pam Stout, Dr. Kathy Wheat, and Sherry Ray

Absent: Jay Ramanjulu, Greg Gardner, Dr. Janet Perry, and Dr. Glenne' Whisenhunt

The meeting began with a brief discussion of membership and the fact that some divisions still had to identify people to replace those who had rotated off the committee. A few minutes were allowed for members to review the minutes from the March 8, 2012 meeting.

Pam: Motion to approve minutes with corrections

Sherry: Seconded motion

Unanimous approval

The General Education website is up, but it is not completely populated. It is located on the Academic Affairs website (<http://www.occc.edu/academicaffairs/index.html>). From this page, one would select Institutional Committees and then General Education. The direct link is <http://www.occc.edu/institutionalcommittees/general/index.html>.

Courtney and Max reviewed the General Education Charter over the summer. They found that some items in the Charter were outdated and not procedurally correct. They made those updates and corrections. Max explained the two additions which describe two of the three functions that had previously been omitted. Members were given the opportunity to offer comments, corrections, and/or additions to the Charter.

Doug: Motion to accept updated Charter as is and move it forward to Dr. Aquino

Pam: Seconded motion

Unanimous approval

Dr. Aquino presented the assessment results during Prep and Planning week. Courtney brought copies to the meeting so that everyone could review them again. Next year, the math assessment team will be asked to generate an overall average instead of averages in multiple areas. The goal is still to collect a minimum of 100 artifacts per assessment category. Trends in Social Institutions and Scientific Methodology show declines in the number of artifacts submitted as well as in the percentage of students meeting the competency requirements. There was also discussion of separating artifacts from traditional and online sections to meet HLC requests.

After a brief discussion, it was determined that more communication with faculty is needed. Members were asked to discuss the need for artifacts and what constitutes an appropriate artifact at the first division meeting of the semester.

One of the discussion points from the spring semester was to possibly change the outcome called Scientific Methodology to Critical Thinking. Courtney moved that the committee make that change and invite disciplines from across OCCC to submit artifacts for this outcome. Catherine mentioned that the college would be moving to Open Pathways. When this change is made, the college will upload an initiative and assess it annually. She also indicated that the number one way to do assessments is by using artifacts. With time running short, this discussion of a Critical Thinking outcome was tabled until the next meeting.

Pam: Motion to adjourn

Max: Seconded motion

Unanimous approval