

**General Education Committee
Meeting Minutes for October 10, 2013**

Began: 12:35 p.m.
Adjourned: 1:20 p.m.

Present: Dr. Courtney Vahlberg, Dr. Kathy Wheat, Dr. Max Simmons, Mary Turner, Ernest Gobert, Catherine Kinyon, Jay Ramanjulu, Anita Williams, Doug Gregory, Julie Rice-Rollins, Brent Noel, and Pam Stout

Absent: Dr. Glenne' Whisenhunt, Dr. Janet Perry, Greg Gardner, and Dr. Jennifer Allen

Courtney made a motion to accept the minutes from the previous meeting. Max seconded the motion. The motion passed unanimously.

The meeting began with a brief update regarding the General Education Charter. Courtney indicated that Dr. Aquino had approved the charter and that Catherine put it on the website.

The next item of business was a discussion of GEOG 1103, Cultural Geography, as a general education elective. Julie Rice-Rollins developed the course and teaches it. She presented her rationale for why the course meets general education guidelines and should be considered. She explained how the course meets the criteria for all four general education core areas. The course is currently listed on the Oklahoma State Regents for Higher Education (OSRHE) transfer matrix, often with the same course name and number. One bit of discussion involved whether the course met the requirements to be a humanities elective, the category under which it was submitted, or simply as an "other". After some discussion, Julie decided that she wanted to get the course approved as an "other" elective.

Courtney made a motion to accept GEOG 1103 as a general education Other elective. Kathy seconded the motion. The motion passed unanimously.

The next item of business was to look at the FY13 Assessment Recommendations. There was extensive discussion of Recommendation #1 which involves encouraging faculty to evaluate their course assignments to meet higher level critical thinking skills. A session addressing this will be held during the Spring 2014 Planning and Prep Week.

It was suggested that more people do not submit artifacts because they don't know what is being assessed. Many people still believe in the "ownership" of certain outcomes by division, department, or by class. Catherine pointed out that program reviews now require artifacts. It is possible that artifacts generated for that purpose could also serve as general education artifacts.

A question was posed regarding the necessity of the word "really" in the second recommendation. The committee agreed that the word "really" should be removed. Courtney made a motion that the committee accept the FY13 Assessment Recommendations with the word "really" removed from the second recommendation (see Attachment). Kathy seconded the motion. The motion passed unanimously.

The meeting then adjourned.

Attachment
General Education
FY13 Assessment Recommendations

1. Encourage faculty to evaluate their course assignments to meet higher-level critical thinking skills. (A session addressing this will be available to all faculty in the Spring 2014 Planning and Prep Week.)
2. Encourage faculty from across OCCC to provide artifacts in learning outcomes areas that are not necessarily the focus of their courses. Examples are writing artifacts that come from a science course, public speaking artifacts that come from an engineering course, and critical thinking artifacts from all courses.
3. Encourage faculty to submit more artifacts from online courses, so that the effectiveness of this aspect of the education experience can be assessed.
4. Consolidate the General Education Outcome areas of Social Institutions and of Human Heritage, Culture, Values and Beliefs into a single outcome: Human Heritage, Culture, Values, Institutions and Beliefs.