

**General Education Committee**  
**April 14, 2016 Minutes**

**Began: 12:30 p.m.**  
**Adjourned: 1:20 p.m.**

Present: Jeff Anderson, Michael Boyle, Ernest Gobert, Jon Inglett, Haifeng Ji, Dr. Catherine Kinyon, Michael Machiorlatti, Dana Tuley-Williams, Mary Turner, Dr. Courtney Vahlberg

Absent: Greg Gardner, Darby Johnsen, Dr. Janet Perry, Dr. Max Simmons, Dr. Kathy Wheat, Dr. Glenne' Whisenhunt

Michael Machiorlatti made a motion to approve the March minutes. Michael Boyle seconded the motion, and it passed unanimously.

The first item of business addressed was the status of the HLC March visit. The HLC assessors had responded to Janet Perry with more items they wanted to see. Catherine added clarifying statements to the documents to help them understand the college's approach to assessment.

Next, Courtney said that this is the time of year when she gets concerned about artifacts. Jeff indicated that several artifacts would be coming from his area (social sciences). The attendees briefly discussed the process for recording presentations. Courtney said that there would be math artifacts from the nursing department and that many artifacts would come in toward the end of the semester. She was concerned because too few had been submitted at this point in the semester and, in particular, math and public speaking artifacts are still in short supply. Michael Machiorlatti said that some of the faculty from business will contribute math artifacts.

Courtney mentioned that, due to attrition, some of the Gen Ed evaluation teams would get new membership. This would have to be approved by the respective academic deans. This led to a brief discussion about data mining of the FY2016 Gen Ed assessment results. Michael Machiorlatti offered to assist the committee with drilling deeper into the FY2016 assessment results when they become available.

Courtney ended the meeting by announcing that Haifeng, Kathy, Jon, and she would be ending their terms on the committee this year. Ernest Gobert has agreed to chair the committee beginning next fall.

The meeting then adjourned.