

**General Education Committee  
April 13, 2017 Minutes**

**Meeting began: 12:30 p.m.  
Meeting Adjourned: 1:10 p.m.**

The first item of business was reviewing and approving the minutes from the March meeting. The minutes were approved unanimously.

Next, Ernest lead a brief discussion of the writing assessment teams. Two new members, Dean Reusser and Kevin Eddings, would be assessing artifacts over the summer. There would be one new member and two veteran members on each team. The two teams would need to meet and go over sample artifacts to discuss the rubric and to norm member's interpretations of the criteria. Since Mary has been on a writing assessment team since the committee began using artifacts, she agreed to arrange a meeting with the members of both teams, Ernest, and herself.

The next topic for discussion involved assessing trends within the data for each outcome. Michael M. and Ernest planned to meet to further discuss the best way to look at these.