

GENERAL EDUCATION COMMITTEE
November 8, 2018 Minutes

Meeting began: 12:30 p.m.
Meeting adjourned: 1:20 p.m.

Present: Dr. Makenna Green, Dr. Janet Perry, Stacie Warner, Dr. Steve Shore, Ernest Gobert, Mary Turner, Teresa Luper, John Helton, Charles Myrick, Julie Rice-Rollins, Michael Boyle, and Dr. Max Simmons

Absent: Shanna Padgham, Dr. Glenne' Whisenhunt, Greg Gardner, and Jennifer Brumley

The first order of business was reviewing the minutes from the October meeting. Stacie made a motion to accept the minutes. Steve seconded the motion, which passed unanimously.

Committee members next turned their attention to outcome assessment results and recommendations. Human Heritage, Culture, and Institutions (HHCI) needs a fourth person for the assessment team, but the number of artifacts dropped from the previous year. The committee wants to stress to faculty that they can submit artifacts for more than one outcome, and some artifacts can be applied to multiple outcomes such as writing, public speaking, and HHCI. Ernest said that the number of artifacts submitted for certain outcomes is adequate, but we need to increase the diversity of sources for those artifacts. He encouraged faculty on the committee to remind their colleagues during department meetings to consider submitting artifacts. More faculty teaching a greater variety of courses need to submit artifacts.

There again was a brief discussion regarding how to address group assignments if only one member of the group is eligible. Only that person's contribution would be assessed.

One committee member suggested that the committee examine the most common classes taken by OCCC students who have 35 or more credit hours. One person asked about reducing the number of hours required for students to have completed to be eligible. It was decided that this wouldn't make a significant difference. Faculty do not have to determine which of their students are eligible. Faculty receive an email that tells them which of their students meet the criteria. A question was posed regarding how many courses have a speaking component in them. There was a brief discussion of how to capture public speaking artifacts. This would also be a relatively easy process for faculty.

Next, Makenna demonstrated how artifacts can be submitted in Moodle. Some of the faculty on the committee submitted artifacts as part of the beta testing process. Print documents can be submitted directly into Moodle. Sample artifacts and rubrics are available for faculty to review. Public speaking artifacts can be uploaded onto a shared link in One Drive.

AOAC wants to see more connection between the general education assessment outcomes and curricular refinement. Makenna explained that this already happens, but wants faculty to know that utilizing the outcomes when making curricular or program changes can help strengthen their documentation for program reviews.

Lastly, Ernest mentioned that he had contacted Chaya about serving on the committee. Her position is different from Darby's as she is faculty and does not have an administrative role. Since she is not required to attend the meetings, the committee removed her from the charter.

This was the last meeting for the 18F semester. The committee will reconvene in February, 2019.