

Gen Ed Minutes 3/09/23

The meeting was called to order at 11:00 am.

Dean Earl-Wilcox made the motion to approve the minutes from 02/09/2023 after a small typo was corrected, Sara seconded, and the committee voted to approve the minutes.

Ernest then explained that the meeting in March usually is the time for the committee to hash out all the big details of the coming Gen-Ed assessment in June. The meeting in April is when the committee finalizes and confirms the overall process with Academic Affairs.

Ernest then asked members on the committee who also serve on Deans and Directors meeting if information about Gen-Ed co-chair search or this year's assessment team member selection were brought up during their last meeting. Mickey responded that there was a discussion about the co-chair search but did not recall talking about assessment team selection, which was confirmed by Dean Simmons. Ernest then asked if that information could be brought up in their next meeting, since it's a good idea to ask faculty to serve on assessment teams before they make plans for their summer.

Ernest then asked if the selection process of assessment teams would go back to how it was done up to the last few years, that Deans would nominate assessment team members from their own division, that each assessment team would be made up of five team members who would be content experts in that Gen-Ed area. All that information Ernest put forth was confirmed by multiple meeting members. Dean Simmons also elaborated that prior to the last few years the typical makeup of an assessment team was 2-3 subject-matter experts from one or two divisions and then at least one or two other members from other divisions.

Ernest also volunteered to serve as non-voting resource member on the Gen-Ed committee in the next school year and the committee agreed to that.

Dean Earl-Wilcox then asked if this year's assessment would still use the same current process as last year and Ernest confirmed that. Ernest explained that possible changes to the current assessment process had not been formally presented to the committee, so no changes were planned for the rest of this school year. Dean Earl-Wilcox then asked if those changes would then be proposed in Fall 2023 and Mickey confirmed that the plan to revamp the assessment process was for the academic year of 2023-2024.

The committee then talked about the upcoming norming session (of assessment team members this year) in May and the CLT representative and Ernest agreed that the format used last year for the norming session worked well and would be used again this year.

Sara then asked what she could do to make sure students' programming assignments submitted by faculty from Computer Science would be included as artifacts for assessment. Ernest responded that most of those should automatically qualify as Critical Thinking artifacts and

possibly for other Gen-Ed areas. The plan was for Jen, Ernest, and Sara to get together and go over those artifacts to confirm what Gen-Ed areas are appropriate.

The committee then discussed possible candidates for the new co-chair (to replace Ernest in the next school year) and it was agreed that the committee should be faculty driven and ideally a co-chair should be someone who teaches.

The meeting adjourned at 11:34 AM.