

## **GENERAL EDUCATION COMMITTEE**

### **Meeting Minutes**

**03/24/2022**

The meeting began at 11:01 AM.

The committee reviewed and approved the meeting minutes from 02/10/2022.

Max updated the committee that no volunteer had stepped forward for the Gen-Ed chair position after the second round of email sent out by Academic Affairs and that Academic Affairs started to approach individual faculty about this.

The idea of a permanent co-chair position to help with the assessment process was brought up and committee members thought it was necessary with the amount of work that this committee carries out yearly, especially the data analysis portion of the assessment.

Ernest stated that the end of the semester was fast approaching, and it was time to request Academic Affairs to rotate members off of assessment teams and also to find replacement members. Ernest also mentioned that norming sessions (for assessment team members) that took place in the month of May of previous years generally went well and quickly and that the same can be expected for this year.

Ernest then talked about his email conversation with Dr. Bridges concerning how Gen-Ed artifacts had been gathered and that, going forward, the committee with approval from Academic Affairs would implement the agreement the committee approved in November of 2020, that each academic division agreed to contribute between 30 to 50 artifacts annually for each of the five Gen-Ed areas.

Max mentioned that the HLC report did not indicate any negative findings as far as how OCCC conducted its Gen-Ed assessment process.

A question was asked about the timeline of when the committee usually receives Gen-Ed data for each term from Institutional Effectiveness office and also when would be the earliest that this data could be sent out to faculty with qualified students in their classes. Ernest responded that this data is not available till around the third week into the term due to the add/drop period has passed.

The meeting adjourned at 11:46 AM.