

**General Education Committee  
November 9, 2017, Minutes**

Meeting Began: 12:30 p.m.  
Meeting Adjourned: 1:00 p.m.

Present: Dr. Janet Perry, Dr. Makenna Green, Stacie Warner, Mary Turner, Ernest Gobert, Jennifer Brumley, Dr. Courtney Vahlberg, Dr. Jeff Anderson, Brent Stafford, and Charles Myrick

Absent: Dr. Max Simmons, Michael Boyle, John Helton, Dana Tuley-Williams, Dr. Shanna Padgham, Greg Gardner, and Dr. Glenne' Whisenhunt

Dr. Green was introduced as the new Director of Curriculum and Assessment and welcomed to the committee. There were brief discussions throughout the meeting regarding the handling of documents and getting those uploaded to the college website.

Next, a motion was made by Stacie Warner to approve the minutes from the October meeting. Courtney seconded the motion. The motion passed with no dissention.

The second agenda item was to discuss the recommendations that were introduced in the October meeting. Those recommendations are:

1. The committee encourages faculty to emphasize the importance of quantitative reasoning, especially in drawing of logical conclusions from numerical answers.
2. The committee encourages faculty with classes that require oral presentations, no matter what the length, to consider submitting one of those assignments as Public Speaking artifacts.
3. Due to the growth in the number of artifacts collected, especially for writing and math method categories, the committee recommends increasing the number of faculty who serve on these artifact evaluation teams:
  - That we add 3 more faculty to the current 6 faculty who are tasked to assess writing for a total of 9 faculty assessors for writing. (revised)
  - That we add 2 more faculty to the current 4 faculty who are tasked to assess math methods artifacts for a total of 6 faculty assessors for math methods. (revised)

Last year, a few of the writing artifacts were presented to both writing assessment teams for the purpose of comparing how each team of assessors ranked them. Ernest will pull together those comparisons and share with the committee. The faculty for the writing assessments met with Ernest prior to receiving artifacts to discuss the process and to standardize the interpretation of what constitutes a successful artifact.

Jeff indicated that more writing artifacts would be contributed from the 2000 level psychology classes. Psychology faculty have been in the process of redesigning these classes so that they align more closely with the general education outcomes, so more of them will require written

assignments. Faculty are more inclined to take steps to help the institution (create assignments that match up with general education competencies, for example) if they can see how that alignment helps them later during program reviews.

Courtney made a motion to accept the recommendations with the revisions.

Jeff seconded the motion.

It passed unanimously.

The process is that the recommendations will be forwarded to Kim Jameson, Associate Vice President for Academic Affairs. She will then pass them on to Greg Gardner, Vice President for Academic Affairs.

Because one of the recommendations is to add 5 more faculty to assessment teams, the cost of that addition should be justified. Ernest will create a table that shows increases in the numbers of artifacts collected in those two assessment areas and discuss the need for additional members.

Lastly, faculty were encouraged to discuss artifacts in their department meetings next week and encourage their colleagues to contribute. This is the last committee meeting for the fall semester. The committee will meet next in February of 2018.

The committee adjourned at 1 p.m.