

MEETING OF THE CURRICULUM COMMITTEE

3:20 PM, October 8, 2020

Zoom

Sara Mathew called meeting to order at 3:20 PM.

Voting Members in Attendance: Haining Chen, John Claybon, Abbie Figueroa, Jeff Provine, Ann Raia, Markus Smith, Courtney Vahlberg, Joyce Geb, Daniel Bakewell, Dawn Ladiski, Stephanie Miller, Tamala Zolicoffer, Sonya Gore, Amanda Williams-Mize

Absent Voting Members: Cheryl Bristol, Vince Bridges

Non-voting Members in Attendance: Makenna Green Garrison, Sara Mathew

Absent Ex-Officio Members: Kim Jameson

Others in Attendance: Thomas Harrison, VJ Ramachandran, Ginnett Rollins, Mary White, Crystal Reynolds

Approval of Minutes: Abbie Figueroa made a motion to approve the minutes of the October 1 meeting, and Joyce Geb seconded the motion. The minutes were approved, with corrections, by committee vote.

General Education Update: None

Non-Substantive Changes: None

Makenna Green Garrison provided some updates on the proposals from the previous meetings:

Curriculum Updates – October 8, 2020

1. Vehicle Service Advisor Certificate: Certificate of Mastery

During the Curriculum Committee meeting held on 9/24, there were discussions about keeping a minimum of 'C' on the courses of the Vehicle Service Advisor (VSA) Certificate because the current VSA Certificate had a minimum requirement. Now that VSA Certificate has been moved under the AAS-Automotive Technician Internship Program, since the new parent program does not have the 'C' requirement on any of its course, it was decided that we do not have to include a 'C' requirement for courses in the VSA Cert of Mastery

2. Workplace Writing: Certificate of Mastery

Currently, the paperwork included 9 hours of Gen Ed and 9 hours of Support with 12 hours of Major. Because of OSRHE guidelines and emphasis that not more than 50% of an embedded certificate should have courses labeled as "Gen Ed" or "Support Electives.", it was decided with the support of the presenter, Liz Largent to show COM 2213 OR COM 1123 as a Major course.

This would leave 15 hours with 6 hours of Gen Ed (Comp I and Comp II) and 9 hours of Support Courses and then 15 hours of Major courses.

3. Online Delivery Request - Psychology: Associate in Arts

It looked like the last question “Provide productivity goals related to the cost and funding of the proposed program” had not been answered and so the form has been updated. Professor Allen had emailed the Chairs with the original document which was used to update the document before it was sent forward to Academic Affairs.

The updated paragraph reads as below:

“Moving the Psychology Program 100% online will aid in recruitment and advertisement opportunities to reach additional student populations. Perhaps most importantly, an online designation will allow for increased flexibility for our local diverse student population and has the potential to attract additional students from across the state and beyond.

According to Bastrikin (2020) in 2017, of the 5.5 million undergraduate students, 3.2 million (19.5%) took at least one course online and another 2.2 million (13.3%) were exclusively distance or online learners. Bastrikin further noted, in 2018 47% of students chose online degree programs due to other commitments making it difficult to attend class on campus and 21% did so as that was their only means of obtaining a degree in their field of interest.

As a Psychology degree is one of the most popular choices for students, coupled with increased need and demand for online learning opportunities, adding an option for an all online degree completion is a necessary benefit for students and the college.”

4. Paramedic and OTA Application Forms – Updated Forms

Forms were updated because we got input from other College members who will be helping students and working with the logistics of the application. Updates were made as per their advice. More details on updates while presentations to be made.

New Business:

AA Modern Languages-French and Spanish Options: Presented by Abbie Figueroa

Program Modification: Raise the minimum grade requirement to “C” in the AA so that it aligns with the Certificate and ensures the same requirements for the degree program as are already established in the Certificate.

Motion to accept modification made by Courtney Vahlberg and seconded by Joyce Geb. Motion passed unanimously.

AAS Business – Business Management Option: Presented by VJ Ramachandran

Program Modifications: Add a new course MGMT 2033 Introduction to Supply Chain Management to the course inventory of the AAS-Business Management option. This course is created to help students who may wish to work in or own/operate logistics and warehousing companies. The course will also prepare students for industry recognized credentials or certifications.

Replace MGMT 2956 Supervisory Training with MGMT 2033 Introduction to Supply Chain Management in the Associate in Applied Science in Business.

Motion made to accept the program modifications by Abbie Figueroa and seconded by Courtney Vahlberg. Motion passed unanimously.

Certificate of Mastery – Geographic Information Systems: Presented by John Claybon
Parent Degree – AAS Computer Aided Technology

Program Deletion: The Geographic Information Systems Certificate of Mastery has failed to attract enrollment and produce graduates. Current jobs generally require graduates to have an associate degree in Geographic Information Systems or a graduate degree. AAS Degree remains active.

Ann Raia made a motion to accept the program deletion, and Courtney Vahlberg seconded. Motion passed unanimously.

AAS Occupational Therapy Assistant – Traditional and Flex Track Options: Presented by Mary White

Course Requirement Change: Add the option for ENGL 1213 – English Composition II as an alternative to ENGL 1233 – Technical Writing for the Workplace. Program would include the following: ENGL 1233 OR ENGL 1213.

Update the Occupational Therapy Assistant application to provide clarifications on GED scores and to reflect the test scores from COMPASS or CPT Accuplacer to Next Gen Accuplacer and to update MATH listings on the application.

Motion made to accept requirement change by Amanda Williams-Mize and seconded by John Claybon. Motion passed unanimously.

AAS Emergency Medical Sciences, Certificate of Mastery in Emergency Medical Technician, Certificate of Mastery in Advanced Emergency Technician, Certificate of Mastery in Emergency Medical Paramedic: Presented by Crystal Reynolds

Requests for Change in Course Offerings for the following courses to update names, course descriptions, prerequisites, and to delete EMS 1019 and EMS 1314:

- EMS 1014: Addition

- EMS 1015: Addition
- EMS 1019: Deletion
- EMS 1314: Deletion
- EMS: 1324: Updated name and course description
- EMS 1334: Updated name and course description
- EMS 2044: Updated name and course description
- EMS 2054: Updated name and course description
- EMS 2064: Updated name and course description
- EMS 2274: Updated course description
- EMS 2284: Updated course description

AAS EMS:

- Change 1: Trauma Emergencies was originally broken into two courses EMS 1314 and EMS 1324. There were redundancies in the courses, so the content has been streamlined to be incorporated into one course – EMS 1324. It will be renamed Paramedic Care I (Trauma Emergencies).
- Change 2: The current Emergency Medical Technology Course (EMS 1019) is offered in a 16-week format with nine credit hours. To be congruent with the college direction on offering 8-week terms for our students, it is necessary to change this course to two separate courses offered in two 8-week sessions. Courses created are EMS 1014 and EMS 1015.

Emergency Medical Technician:

- The current Emergency Medical Technology Course (EMS 1019) is offered in a 16-week format with nine credit hours. To be congruent with the college direction on offering 8-week terms for our students, it is necessary to change this course to two separate courses offered in two 8 week sessions. Courses created are EMS 1014 and EMS 1015.

Advanced Emergency Technician:

- Change 1: Trauma Emergencies was originally broken into two courses EMS 1314 and EMS 1324. There were redundancies in the courses, so the content has been streamlined to be incorporated into one course – EMS 1324. It will be renamed Paramedic Care I (Trauma Emergencies).
- Change 2: The current Emergency Medical Technology Course (EMS 1019) is offered in a 16-week format with nine credit hours. To be congruent with the college direction on offering 8-week terms for our students, it is necessary to change this course to two separate courses offered in two 8-week sessions. Courses created are EMS 1014 and EMS 1015.

Emergency Medical Paramedic:

- Change 1: Trauma Emergencies was originally broken into two courses EMS 1314 and EMS 1324. There were redundancies in the courses, so the content has been streamlined to be incorporated into one course – EMS 1324. It will be renamed Paramedic Care I (Trauma Emergencies).
- Change 2: The current Emergency Medical Technology Course (EMS 1019) is offered in a 16-week format with nine credit hours. To be congruent with the college direction on offering 8-week terms for our students, it is necessary to change this course to two separate courses offered in two 8-week sessions. Courses created are EMS 1014 and EMS 1015.
- Change 3: The Emergency Medical Paramedic program requires an application for admission. The application currently lists EMS 1018 or 1019 Emergency Medical Technology but will reflect the new course listings of EMS 1014 and 1015. Also, the application is updating the test scores from COMPASS or CPT Accuplacer to Next Gen Accuplacer and clarifying the point ranges for GED scores to account for the preference points for different scores. EMS 2013 EMS Operations was removed from the courses for preference points and replaced with EMS 1014 Emergency Medical Technology I and EMS 1015 Emergency Medical Technology II or EMS 1019 Emergency Medical Technology.

Amanda Williams-Mize made a motion to accept the requirement changes, and Courtney Vahlberg seconded the motion. Proposal passed unanimously.