

MEETING OF THE CURRICULUM COMMITTEE
3:00 P.M., September 14th, 2017
Library 407

Ms. Jennifer Peters called meeting to order at 3:07 P.M. after a quorum was reached.

Voting Members in Attendance: Beverly Schaeffer, Makenna Green, Yuthika Kim, Debbie Meyers, Bruce Cook, Ron Feller, Scott Carter, Haifeng Ji, Greg Holland, Liz Largent, Michelle Cole, Julie Rice-Rollins, Jill Hibblen, Lisa Buckelew

Absent Voting Members: Michael Machiorlatti, John Claybon, Stephanie Miller

Non-voting Members in Attendance: Jennifer Peters, Kim Jameson, Sonya Gore, Ann Raia

Absent Ex-Officio Members: Greg Gardner, Rachel Butler

Others in Attendance: Lezli Heyland

Approval of Minutes: The minutes were approved by silent assent.

General Education Update: None.

Non-Substantive Changes: None.

Curriculum Proposals:

1. Curriculum Proposal-Associate in Applied Science in Respiratory Care Therapist

The Respiratory Care Therapist program underwent significant revision in 2015 in response to new guidelines from the Higher Learning Commission and the Oklahoma State Regents for Higher Education for contractual programs. The majority of curriculum was revised and new courses were created to provide for a logical sequence of didactic, laboratory and clinical instruction. After having taught the curriculum for two years and subsequently evaluated its effectiveness, it is recommended by the faculty that credit hours be modified for two of the courses.

The content of RC 1133 Introduction to Respiratory Care is more appropriately suited to a two (2) credit hour course. The learning objectives outlined within the course syllabus could be adequately mastered by students within a two credit hour course.

The content of RC 1342 Cardiopulmonary Anatomy and Physiology has been found to be difficulty to cover within the current allotted class periods. The course focuses on complex physiologic concepts of the respiratory and cardiac system which are the foundation of their upcoming professional courses. This course requires more time for discussion, demonstrations, small group activities and the answering of questions which will assist students in mastering the complex information. Discussion by course faculty indicates that the current class period for RC 1342 limits the amount of time available for answering questions and reinforcement activities. The extra time available in the RC 1133 Intro to Respiratory Care would be of greater benefit being used in RC 1342.

Students in the class have recommended that additional class time be added to the RC 1342 course. Written course evaluations from students indicate they would recommend these changes in credit hours.

Motion to approve the curriculum pattern modification to the Associate in Applied Science in Respiratory care was made by Greg Holland and seconded by Ron Feller.

For; 13 Abstention; 1 Motion carried

Motion to approve the deletion of RC 1133, RC 1342 was made by Ron Feller and seconded by Jill Hibblen.

For; 13 Abstention; 1 Motion carried

Motion to approve the addition of RC 1132, RC 1343 was made by Greg Holland and seconded by Bev Schaeffer.

For; 13 Abstention; 1 Motion carried

What to expect on OCCC Curriculum Committee AY18:

1. Position Updates: Kim Jameson interim Director of Curriculum
2. Website and Schedule: Meeting schedule and forms on website/portal
3. Assisting Divisions: Changes to submission process-all division throughout the year. Submit when ready. Expect to be more involved in division paperwork and what comes to the committee. Paperwork deadline is 2 weeks before next meeting.
4. Meeting Minutes: Minutes assigned for each meeting to a faculty from proposing division. Assignments will be made when portfolios emailed to committee. Chair's notes will be available after the meeting.
5. Reviewing Portfolios: Portfolios should be emailed one week before meeting. Please review as soon as possible. Considerations for changes (questions, comments, grammar, etc.) should be emailed to Chair, Interim Director, and document originators before the meeting. If large changes are made the portfolio may be resent to committee.
6. Attendance and flow of meetings: Quorum is needed, so please plan to attend all meetings. Meeting discussion will be limited to substantive changes. 90 minutes are scheduled for meetings. Care will be given to give committee as much notice as possible if meeting will be canceled.

Next meeting scheduled September 28th

Meeting adjourned at 3:26 P.M.