

MEETING OF THE CURRICULUM  
COMMITTEE  
3:00 P.M., February 11, 2016  
Library 407

Jennifer Peters called meeting to order at 3:06 P.M. after a quorum was reached.

**Voting Members in Attendance:** Dr. Steven Shore, Dr. Haining Chen, Dr. Susan Tabor, Dr. Jennifer Allen, Ms. Tammy Madden, Ms. Jill Lindblad, Dr. Germain Pichop, Dr. Greg Holland, Mr. Ron Staton, Ms. Tamala Zolicoffer, Mr. Stephen Morrow Ms. Ruth Charnay, and Ms. Stephanie Wallace

**Absent Voting Members:** Ms. Carlotta Hill, Mr. Alan Stringfellow, Mr. Jeremy Fineman, Ms. Lisa Buckelew, Mr. Nate Vanden Brook, Ms. Joy Cole, and Ms. Robyn Senter

**Non-voting Members in Attendance:** Ms. Jennifer Peters, Ms. Catherine Kinyon

**Ex-Officio Members in Attendance:** Ms. Rachel Butler

**Absent Ex-Officio Members:** Mr. Greg Gardner, Dr. Lisa Fisher, Ms. Sonya Gore

**Others in Attendance:** Mr. Brad Walker, Mr. Tony Brackett, Mr. Ramachandran Vijayan, and Ms. Anita Williams

**Approval of Minutes:** Approval of January 28<sup>th</sup> meeting minutes by silent assent.

**General Education Update:** No updates

**Non-Substantive Changes:** No updates

**Curriculum Proposals:**

1. Curriculum Proposal-Associate in Applied Science in Business-General Business Option curriculum modification, course modification, and embedded certificate curriculum alignment and modification

The Business faculty propose the following modifications to the Bilingual Banking and Finance certificate to make it a clearly embedded certificate into the AAS Business - General Business option degree.

First, the faculty propose to change prerequisite of FIN 2500 (FIN 2503). This is a variable credit course. The Certificate of Bilingual Banking and Finance includes FIN 2503 (a three credit internship) and BF 1303, but does not include FIN 1013 (the prerequisite of FIN 2500 (FIN 2503)). The faculty propose to add the prerequisite of BF 1303 to FIN 2500 (FIN 2503). Students taking FIN 2500 (FIN 2503) will now have a choice of two prerequisite courses for FIN 2500 (FIN 2503), FIN 1013 or BF 1303.

Motion to approve the modification of the prerequisites to FIN 2500 was made by Dr. Germain Pichop and seconded by Ms. Jill Lindblad.

For; 13 Against; 0 Motion carried

Second, the faculty propose to reconfigure the order of courses offered within the Certificate of Mastery in Bilingual Banking and Finance.

Motion to approve the modification of the curriculum pattern of the Certificate of Mastery in Bilingual Banking and Finance was made by Dr. Jennifer Allen and seconded by Dr. Steven Shore.

For; 13 Against; 0 Motion carried

Finally, the faculty propose to specify the major elective courses and support elective courses in the AAS Business - General Business option degree.

Motion to approve the modification of the major elective courses and support elective courses in the curriculum pattern of the Associate in Applied Science in Business-General option was made by Ms. Ruth Charnay and seconded by Dr. Germain Pichop.

For; 13 Against; 0 Motion carried

2. Curriculum Proposal-Associate in Applied Science in Business-Vehicle Service Management  
Option curriculum modification and embedded certificate curriculum alignment and modification

The Business faculty propose to make changes that will align the Vehicle Service Advisor certificate with Vehicle Service Management option under the Associate in Applied Science in Business.

The faculty propose to remove BUS 1323 Mathematics for Business Careers from the certificate and replace it with BUS 1013 Introduction to Business, an appropriate course from the option.

Motion to approve the modification of the Certificate of Mastery in Vehicle Service Advisor curriculum was made by Mr. Ron Staton and seconded by Ms. Jill Lindblad.

For; 13 Against; 0 Motion carried

In addition, AT 1153 Basic Automotive Fundamentals is part of the certificate, but the course is not in the option. The option contains AT 1733, AT 1753, and AT 1773. To the list in the option, the program faculty propose to add AT 1153. The student will now have the choice to select 3 of the 4 AT courses in the option. In addition to these changes, the program faculty reviewed the option and determined the faculty support elective choice of MKT 2043 or MKT 2343 should be removed and replaced with MGMT 2453. This course gives the student an opportunity to experience an internship.

Motion to approve the modification of the Associate in Applied Science in Business-Vehicle Service Management option curriculum was made by Dr. German Pichop and seconded by Mr. Stephen Morrow.

For; 13 Against; 0 Motion carried

**Announcement:** A team of two peer reviewers and OCCC's HLC Liaison will be on campus March 8<sup>th</sup> and 9<sup>th</sup>. Committee members may be requested to attend a meeting with the peer reviewers during their visit.

Meeting adjourned at 3:34 P.M.