

Minutes of Academic Outcomes Assessment Committee Meeting

November 6, 2012

Library 407A

AOAC Co-chair Bertha Wise called the meeting to order at 3:00 p.m.

**Voting Members in Attendance:** Susan VanSchuyver, Mendy Barr, Dr. Stephanie Hayes, Gyanendra Baral, George Risinger, Dr. Michael Snyder, Dr. James Bothwell, Beverly Schaeffer, Dr. Haining Chen, Kim Jameson, Chris Oehrlein

**Absent Voting Members:** Karen Jordan

**Non-voting Members in Attendance:** Dr. Janet Perry, Greg Gardner, Catherine Kinyon

**Absent Non-voting Members:** Tom Ashby, Courtney Vahlberg, Barbara King, Joyce Morgan-Dees, Jim Schwark, Max Simmons

- I. Minutes from the last meeting, October 2, 2012, were accepted.
- II. Bertha Wise passed a sign-in sheet to record attendance.  
Announcement that additional copies of the resource book *Assessing Student Learning: A Common Sense Approach* by Linda Suskie have arrived. Voting members who do not have a copy should notify Bertha Wise.
- III. Program Reviews, Assessment Reports, and Feedback: It was reported that November 1 is the date for all Assessment Reports to be submitted to the Director of Curriculum and Assessment. At this time, there are still some reports to be submitted. Assessment Plans, if revised, are also due and those relevant to providing feedback for the FY2014 program reviews will be distributed at the December meeting of the AOAC.
- IV. Other/New Business: Dr. Janet Perry reported that the Assessment Report to the Oklahoma State Regents for Higher Education is available (?). It contains the following parts: online, cut scores, and assessment reports as one document and surveys (Graduate and Student Opinion). Also reported is the amount of money received from students for assessment and how much is spent. General Education Assessment Report is due at the end of November.
- V. Learning about Assessment: At each meeting, we will try to have a “learning opportunity” to learn something more about assessment. At this meeting, the group collaborated first in small sub-groups and then as a large group on word choices and ways to provide positive feedback and constructive criticism in order to avoid negative perceptions.
- VI. Meeting was adjourned at 4:00 p.m.

Respectfully submitted by  
Bertha Wise  
Catherine Kinyon