

ENTRY-LEVEL ASSESSMENT COMMITTEE
September 17, 2020
Minutes

Meeting Began: 11:00 a.m.
Meeting Adjourned: 11:54 a.m.

Present: Leslie Jones, Makenna Green Garrison, Liz Largent, Lisa Buckelew, Donna Chambers, Kamille Soutee, John Helton, Don Russell, Greg Parks, Julie Rice-Rollins, Brandon Tomson, Thomas Harrison, Max Simmons, Stephanie Miller, Amanda Williams-Mize, Liz Miller

Absent: Traci Boren

Meeting began with a welcome and introductions were made by each member. Committee reviewed the previous meeting minutes and approval passed unanimously.

Stephanie Miller did a presentation on student assessment and placement. She began by informing the committee that the entry level assessment test is still offered. There is a virtual option, as well as an in-person option that is done by appointment only.

The placement chart, used by Student Success Advising, was shown. She stated students are self-reporting their high school GPAs for placement. Students whose GPA is 2.5 or less are enrolled in entry-level courses with labs. Students with a high school GPA of 2.6 and up are placed in standard college-level courses.

The next chart discussed was placement score sheets for reading, writing, and math. Various scores and GPAs are used to determine placement in college-level courses.

Next, she spoke about how Advising determines overload hours regarding if a student may take more than 8 credit hours in an 8-week session. Students need a GPA of 2.5 or better and 24 college credit hours to be able to enroll in more than 8 hours per 8-week term. Very few exceptions are made to this rule.

Sample students were presented to the committee and asked what they would enroll each student in based on the example. Discussions were had about each example, and each sample was “enrolled.” These sample students lead to a discussion regarding math placement. Stephanie discussed that each student who sees Advising is placed into courses with discussion with the student and a decision to do a placement test or place into courses with labs.

Stephanie also said if an instructor feels a student has been misplaced into a course, they are welcome to speak with her. Documentation is available on all students qualifying why a student was placed into a certain course. Students can also enroll and do not have to meet with an advisor. However, Student Success Advising encourages all students to meet with an advisor. Advisors discuss course selection, degree programs, and success plans with students.

Liz Miller was up next to show data collected on courses with labs. She asked if she might be able to present next meeting. After hearing about the labs with the math courses, she realized

she had not included the labs in the data and wanted to include all information for the next meeting. She was approved to present at the next meeting.

Meeting adjourned at 11:54 a.m.