

MEETING OF THE ENTRY-LEVEL ASSESSMENT COMMITTEE

12:30 PM, February 20, 2020

Main Building, Room 1X4

Leslie Jones called meeting to order at 12:35 PM.

Present: Max Simmons, Greg Parks, Ken Harrelson, Lisa Buckelew, Traci Boren, John Helton, Leslie Jones, Makenna Green Garrison, Stacie Warner, Liz Miller, Jerry Ludlow, Donna Chambers, Amanda Williams-Mize

Absent: Stephanie Miller, Janet Perry, Kim Jameson, Thomas Harrison, Kamille Soutee, Glenne' Whisenhunt, Liz Largent

Leslie Jones began the meeting with review of the November minutes.

Ken Harrelson provided edits to the MATH course numbers. Lisa Buckelew provided edits to the information about HLC preparation. Leslie Jones tabled the minutes for revisions until the April meeting.

Leslie Jones provided information about preparing for HLC. She is the chair of the Criterion 3 committee and discussed that the team was looking at all areas of teaching, learning, and assessment on campus. The Academic Outcomes Assessment Committee, General Education Committee, and Curriculum Committee all have forms and processes for presenting proposals and requesting changes. However, the Entry-Level Assessment Committee does not have a process for these requests and proposals.

Leslie Jones presented a draft of a form that would be used for Entry-Level Assessment Committee proposals and gave the committee time to read the document and make comments.

Greg Parks discussed PSY 2133 as a Gen Ed Math. Lisa Buckelew and Ken Harrelson provided feedback about time of proposals, needed updates on course descriptions and course names at ELAC. Ken Harrelson discussed the need to explain the data pulled for the proposal. Amanda Williams-Mize and Liz Miller discussed data and how clarifications should be made about data pulled for ELAC proposals. Max Simmons provided insights on clarifying language in the form regarding spring/fall timelines, data, signature page for deans/faculty.

Leslie Jones discussed that there is a discussion board in Moodle where committee members can share any other feedback on the form.

The revised form with corrections from the committee will be presented at the ELAC meeting in April. At the April meeting, the revised form will be presented to the committee for a vote.

Meeting adjourned at 1:06 PM.