

AOAC Meeting Minutes

October 25, 2018

I. Call to order

Dr. Makenna Green called to order the regular meeting of the AOAC at 12:35 pm on October 25, 2018, at SEM 2F1.

II. Attendance

Present: John Claybon, Sara Mathew, Dr. Janet Perry, Kamille Soutee, Dr. Makenna Green, Stacie Warner, Dr. Thomas Harrison, Dr. Glenne Whisenhunt, Stephanie Wallace, Randa Pospisil, Dr. Susan Tabor, Chris Oehrlein, Dr. Jennifer Allen, Dana Glencross, Alexa Mashlan

Absent: Brent Noel, Changjiang Zhu, Ann Raia (Maternity Leave), Dr. Vincent Bridges, Kim Jameson

III. Approval of minutes from last meeting

Meeting opened with a review of the September meeting minutes. Alexa Mashlan made a motion to accept the minutes. Dr. Jennifer Allen seconded the motion. Motion passed unanimously.

IV. Open issues

- a) Dr. Green thanked all attendees for providing feedback on Section III of the program reviews.
- b) In regards to reviewing Section III in the future, Chris Oehrlein suggested that it would be beneficial to have programs also have summary of five years of assessment completed to assist with giving feedback on Section III.

V. New business

- a) Committee discussed how Gen. Ed. Outcomes and expectations are handled, particularly about artifacts. Some questions of discussion included whether or not all programs have to contribute to all Gen. Ed. Outcomes, how many artifacts are collected on average, and what kinds of artifacts are collected for the various programs.
- b) Dr. Perry discussed the significance of program reviews reflecting what OCCC is doing based on assessment results. Program reviews should reflect what changes

the institution is implementing based on artifact assessments. Noted initiatives includes curricular refinement and 2x2 development.

- c) Faculty are still working on program reviews. The next part to be submitted is Section IV of the form; it is due Nov 19. AOAC members will review and provide feedback on Part III in the next meeting on November 29, 2018. Provide feedback in the “Documents for Committee Review” section on the Blackboard Open course. When responding, please use the name of the program (i.e., Music, Sociology) as the header information. Dr. Green will send out reminders about due dates.
- d) Dr. Green provided an overview of Section IV of the program review form.
- e) Committee discussed the impending math pathways and the need to talk to all divisions about the forthcoming changes. The math pathways will impact evaluation and Gen. Ed.
- f) The next AOAC meeting will be on the fifth Thursday of the month: Thursday, November 29, 2018.

VI. Adjournment

Dr. Makenna Green adjourned the meeting at 1:04 p.m.