From: OCCC HR
To: Nix, Kathy R.
Subject: January HR Newsletter
Date: Tuesday, January 3, 2023 4:58:49 PM

January 2023

"Never underestimate the power you have to take your life in a new direction."

-Germany Kent

Monday January 16th is Martin Luther King Day.

The campus will be closed in observance.

Campus Closed

45 years

Betty Coleman

15 years

Chiaki Troutman

10 years

Michael J. Martinez

5 years

Dr. James Murray

1 year

Jamie Herron
Callie Craig
Paul Rose
Mickey Jack
Shannon Cook
Parker Lepley
Rachael Farve
David Price

NEW EMPLOYEES

Larry Blackmon - Maintenance Mechanic

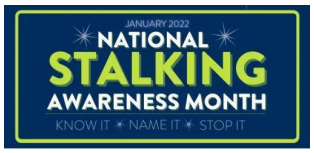
David Trujillo - Electrician

Sydney McCollough - HEPR Division Secretary

Rebecca (Becky) Wilson - Administrative Coordinator - Human Resources

Colin Layne - TRiO Program Coordinator - EOC/GRIT

Equity Compliance and Employee Relations



***Stalking** is a serious, prevalent, and dangerous crime that impacts every community in the United States. While awareness and public discussion of intimate partner violence and sexual assault have increased in recent years, stalking remains frequently misunderstood and rarely discussed. It is important that victims identify and seek appropriate resources to enable them to make sense of what they are going through and help them identify and seek appropriate help and resources. It takes everyone to understand and identify stalking in order to support victims and help keep them safe.*

Wear yellow on Wednesdays this month to create awareness.

Only 25% of victims were stalked by strangers.

Reminder: Staff Performance Appraisal

Phase 2: Mid-Year Check-In Meeting

1. Supervisor and staff member meet to review core competencies and goal progress. Discuss and implement adjustments, if needed, to achieve goals.

2. Submit information in the system.

Due Before January 31, 2023

Reminder: Faculty Performance Appraisal

Phase 3: Mid-Year Review

Supervisors will schedule Mid-Year Review meetings with Faculty members to discuss requirement progress established in Phases 1 and 2.

Due Before January 31, 2023

Click here for how-to

Reminder: Self Service gives Supervisors the ability to add a proxy to approve Leave or Time on their behalf. This can be used when a Supervisor is out of the office.

PROFESSIONAL DEVELOPMENT

Current Workshops

Effective Communication

Civility

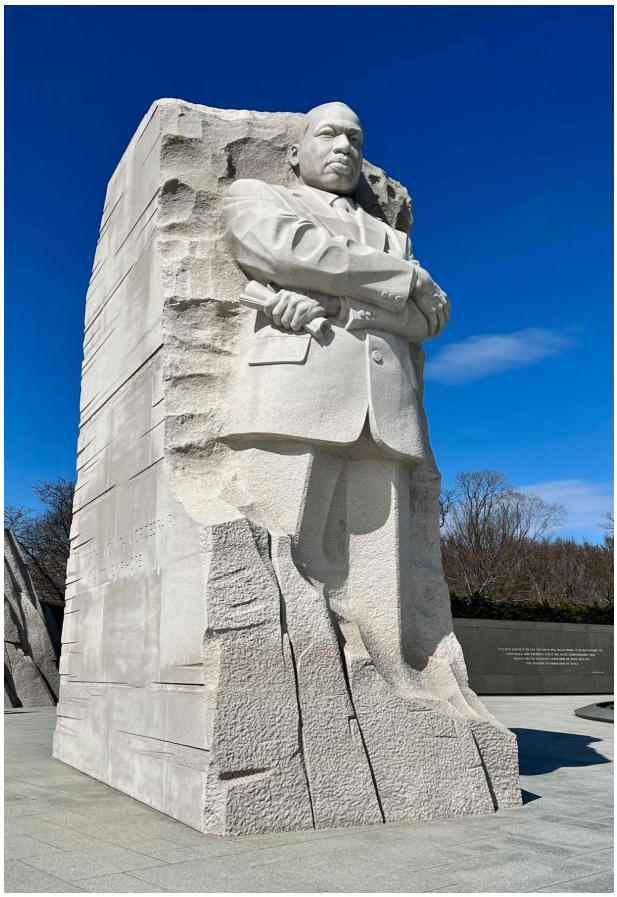
Civility: Stop the Gossip

Multiple options to fit your schedule.

Visit HR Professional Development for more details.

Limited Space Enroll Now

Cultivate Inclusion



"If we are to have peace on earth, our loyalties must become ecumenical rather than sectional. Our loyalties must transcend our race, our tribe, our class, and our nation; and this means we must develop a world perspective."

Martin Luther King, Jr.

Georgia, 1967

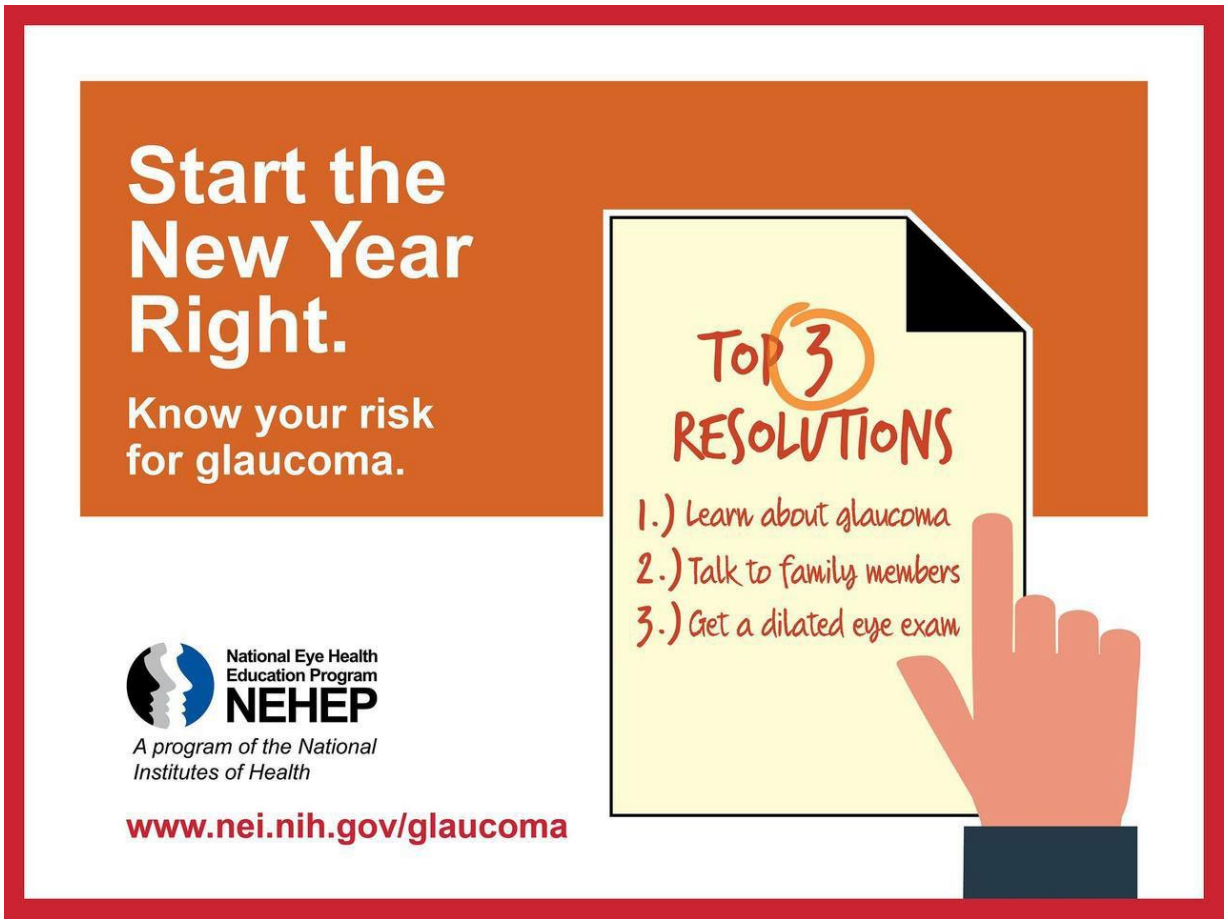
Adjunct Positions

Accounting Specialist for Cultural Programs

Physical Science Lab Assistant

Student Computer Center Lab Assistant

OCCC Jobs Board



BlueCross BlueShield of Oklahoma

BlueResource℠ – Healthy Lifestyle – Staying Active

Walk Your Way to Fitness

Lace up your tennis shoes and walk your way to a healthier body and life! Walk during lunch breaks, after work and weekends. The more often you walk, the greater the benefits.

Source: *Walking: Trim Your Waistline, Improve Your Health.* Mayo Clinic. 2019.

Blue Cross and Blue Shield of Oklahoma, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

Oklahoma City Community College 9100355.0920

EMPLOYEE ASSISTANCE PROGRAM

Six free, confidential face-to-face sessions or unlimited phone counseling - for you and your family!

OCCC EAP provider: SupportLinc
Supportlinc@curalinc.com
www.supportlinc.com
Access Code: occc
1-888-881-5462

Manage your preferences | Opt Out using TrueRemove™
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