



OKLAHOMA CITY COMMUNITY COLLEGE

Occupational Therapy Assistant Student

Dear Student:

Thank you for your interest in our Occupational Therapy Assistant (OTA) Program.

The OTA courses are scheduled at convenient times to assist individuals in meeting their varied lifestyle/responsibilities external to the College.

Integral to the OTA Program are *Level I* and *Level II Fieldwork* experiences. Designed to complement classroom instruction, the fieldwork experiences are located in a wide variety of clinical settings in the Oklahoma City area and throughout the State of Oklahoma. *Level I Fieldwork* experiences occur throughout the first semesters (including summer) and are scheduled outside of the normal OTA classroom hours.

Level II Fieldwork occurs during the last two terms. Level II Fieldwork experiences (Fieldwork IIA and Fieldwork IIB) are full time, on-site clinical assignments for eight weeks each (16 weeks total) occurring during regular business hours. During these Fieldwork Level II experiences, the student will also be enrolled in OTA 2143 Professional Development and Support, a hybrid class which meets on campus as well as online.

You must formally apply to and be admitted to the Occupational Therapy Assistant Program before you can take OTA courses. You may access the Occupational Therapy Assistant Application online through the office of Admissions and Recruitment.

<https://www.occc.edu/admissions/health/>

It is strongly encouraged that prospective students for the OTA Program make an appointment to visit a Health Profession's Student Success Advisor by calling 405-682-1611 Ext. 7535. The Student Success Advising offices are located in the main building.

The deadlines for applying for admission to the OTA Programs are as follows:

Traditional Track (daytime) is the first Friday in June by 12:00 (noon) and Flex Track (evening) is the first Friday in November by 12:00 (noon).

The attached pages will provide you with specific information regarding basic application requirements along with credentialing, certification, and licensing information.

Also, feel free to visit the OTA Program's webpage content located at OCCC's website. Go to: www.occc.edu/health/ota.

If you have further questions or concerns please call the Division of Health Professions at (405) 682-7507, or the Office Student Success Advising at (405) 682-7535.

Sincerely,

Mary A White

Mary White, MOT, OTR/L
Program Director/Professor Occupational Therapy Assistant Program

OCCUPATIONAL THERAPY ASSISTANT PROGRAM
OKLAHOMA CITY COMMUNITY COLLEGE
7777 S. MAY AVENUE
OKLAHOMA CITY, OK 73159
(405) 682-7506 OR (405) 682-1611 ext. 7227

GENERAL INFORMATION

Students interested in entering the Occupational Therapy Assistant Program (OTA) must make formal application to the program in addition to enrolling at Oklahoma City Community College. New students are accepted into the Occupational Therapy Assistant program in the fall semester (traditional track) or spring semester (flex track) each year.

GRADUATION, CERTIFICATION AND LICENSURE

The Occupational Therapy Assistant Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA). Graduates of the program will sit for a national certification examination for the Occupational Therapy Assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). Most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Oklahoma requires state licensure based on successful completion of the national exam.

In the State of Oklahoma, the COTA must be licensed to practice by the Board of Medical Licensure and Supervision.

Graduation, certification and licensure are three (3) separate steps, and are the responsibility of the student.

A felony conviction may affect a graduate's ability to sit for the NBCOT Certified Occupational Therapy Assistant (COTA) Examination and/or attain state licensure. Please contact NBCOT and the Oklahoma Board of Medical Licensure and Supervision for further information.

Address information:

NBCOT (National Board for Certification in Occupational Therapy)
One Bank Street
Suite 300
Gaithersburg, MD 20878
Phone: (301) 990-7979
Fax: (301) 869-8492
www.nbcot.org

Oklahoma Board of Medical Licensure and Supervision
101 NE 51st Street or PO Box 18256
Oklahoma City, OK 73105 Oklahoma City, OK 73154-0256
(405) 962-1400
Fax: (405) 962-1400
www.okmedicalboard.org

Accreditation Council for Occupational Therapy Education (ACOTE)
ACOTE c/o AOTA
6116 Executive Boulevard, Suite 200,
North Bethesda, MD 20852-4929
Phone: (301) 652-6611
www.aota.org
www.acoteonline.org

Please note:

1. Due to clinical agency requirements, all students must obtain an extensive, nationwide Background Report which includes, but is not limited to, Oklahoma State Bureau of Investigation (OSBI) searches for sex offender, violent offender, and criminal history. The background report must occur within 3 months prior to the first day of class. The procedure and fee (\$42.50) are explained in the handout- **“SurScan Services Student Background Check Instructions”**, available at the Division of Health Professions office.

NOTE: Students who complete the Background Report process and have a subsequent break in enrollment at OCCC will be required to complete a new Background Report before participating in a clinical rotation at any facility.

2. Drug Testing is also required for all students in the Division of Health Professions. Each student will receive a random drug test prior to the first clinical assignment. The \$40.00 fee will be included with your tuition and fees. Any break in continuous enrollment will require an additional random test.
Please note – while medical marijuana is legal in the State of Oklahoma, it is not accepted in healthcare or in any of the Health Professions Programs at OCCC. A positive test for marijuana will result in the students’ loss of eligibility to remain in a HP Program.
3. The Division of Health Professions policy also stipulates that, if a student has a non-negative drug test one time, he/she may reapply to any of the Division programs. If there is a second non-negative result, there will be no additional opportunities to enroll in OCCC Division of Health Professions programs.
4. Information regarding these requirements and the procedures for accessing and submitting the required information will be forwarded to those students selected for admission. Prior to selection for admission, if you desire more information regarding the required background reports/checks or the mandatory drug testing, feel free to contact the Division of Health Professions at (405) 682-7507.

CONTINUATION IN THE OTA PROGRAM

All OTA enrollments must be approved by an OTA program faculty advisor. A student may continue in the Occupational Therapy Assistant program if the following conditions are met:

1. **Each OTA class must be passed with a grade of “C” or higher** before a student will be allowed to enroll for the following semester courses.
2. A student that does not earn a “C” in an OTA course must wait until the same course is offered again, retake and pass before taking OTA courses designated for a more advanced semester.
3. If a student is unsuccessful in an OTA course and or Fieldwork II A or B the course/Fieldwork II may be re-taken one additional time to achieve success. If the OTA class/Fieldwork II is not successfully completed the second time, the student will not be allowed to continue with OTA classes and will be dropped from the program.
4. Students must maintain 100% compliance with the health professions records management system requirements while in the OTA program.

Occupational Therapy Assistant Program Estimated Costs

Tuition and Fees (instate Residence) Fall 2021	Traditional Track	Flex Track
\$135.29/credit hour x 73 hours	\$9876.17	\$9876.17
Lab Fees	\$200.00	\$200.00
Liability and Health Insurance \$ 30/per year	\$60.00	\$90.00
Application, Records, and Processing Fees	\$25.00	\$25.00
Equipment and Supplies		
Clinical Uniform (Polo, khaki slacks, and footwear)	\$100.00	\$100.00
Program Books and resource materials	\$1000.00	\$1000.00
Student membership in AOTA and OKTA \$75/year (optional)	\$150.00	\$225.00
Health Requirements		
CPR Training \$25.00/2-years	\$25.00	\$50.00
Immunizations	Varies	Varies
MyclinicalExchange annually \$39.50	\$79.00	\$118.50
Background Checks & Drug Testing		
Nationwide Background Report	\$42.50	\$42.50
Drug Test	\$40.00	\$40.00
Graduation Expenses		
Cap and Gown	\$45.00	\$45.00
Application for NBCOT certification exam and state score report	\$580.00	\$580.00
Application for State Licensure	\$120.00	\$120.00
Total Cost for <i>Traditional Track</i> Program	\$12342.67	
Total Cost for <i>Flex Track</i> Program		\$12512.17

*****The above cost are subject to change*****

EXPLANATION OF COSTS:

Oklahoma Resident Tuition and Fees:

The approximate tuition is for students who need to take all courses required for graduation with the Associate in Applied Science Degree. If a student has previously taken general education coursework, that transfer, this amount is incorrect. Current cost for residents is \$135.29/credit hour. Non-Resident Tuition and Fees: \$326.99/credithour.

Application Fee: \$20 selective admission application fee for OTA applicants

Book costs are approximate and will vary depending on location of purchase.

Books will be an excellent resource throughout the career of the licensed COTA.

OTA student liability insurance: The est. student liability insurance fees must be paid annually each fall at the Bursar's office. The insurance will cover the student in lab and while on clinical rotation. The student will not allowed to participate without the insurance.

OTA Supplies: These supplies are provided in a kit and include lab supplies such as goniometers, gait belts, and Hip Kits. These supplies are presented to students at the beginning of the lab courses.

AOTA and OKOTA Dues: Joining the AOTA and OKOTA is voluntary but strongly encouraged. The students will gain valuable resources such as publications, full-text articles online, employment searches, networking opportunities and professional resources

**OCCUPATIONAL THERAPY ASSISTANT PROGRAM
REQUIREMENT LIST – 2021**

ITEM	EXPLANATION	COST
IMMUNIZATIONS*	<p>Tuberculosis (T.B. or PPD)</p> <ul style="list-style-type: none"> • Two negative TB's required initially and then renewed with one additional TB annually OR • Documented positive TB test with documented negative chest x-ray AND negative annual review of symptoms which will remain current the entire semester AND release for public contact signed by Health Department. <p style="text-align: center;"><u>The test must remain current the entire semester.</u></p> <p><i>Note: You must get TB before MMR or Varicella for accuracy of results</i></p>	varies
	<p>MMR - (measles, mumps, rubella)</p> <ul style="list-style-type: none"> • Two MMR vaccinations OR • A positive titer for each. <p>(exception: individuals born before 1-1-57 required to provide only one MMR or proof of immunity to Mumps only)</p>	varies
	<p>Varicella (Chicken Pox)</p> <ul style="list-style-type: none"> • A positive Varicella titer OR • 2 Varicella vaccinations 	varies
	<p>Hepatitis – B</p> <ul style="list-style-type: none"> • Complete series (three (3) shots) of vaccinations against Hepatitis – B OR • A signed letter of declination OR • A positive titer 	varies
	<p>A CURRENT Flu Vaccine</p> <ul style="list-style-type: none"> • Vaccines run Fall through Spring • Must be repeated annually <p>- a new vaccine is required every Fall.</p>	varies
	<p>TDAP Vaccine-Adult Booster</p>	varies
LIABILITY INSURANCE*	<p>All students enrolled in coursework that has a clinical component must have medical malpractice liability, professional liability, and accident health. Insurance is purchased through the OCCC Bursar office. A copy of the receipt must be included with your packet.</p>	\$30.00
BACKGROUND CHECKS *	<p>Due to clinical agency requirements, all students must obtain an extensive, nationwide Background Report which includes, but is not limited to, Oklahoma State Bureau of Investigation (OSBI) searches for sex offender, violent offender, and criminal history. The background report must occur within 3 months prior to the first day of class. The procedure and fee (\$40.00) are explained in the enclosed handout “SurScan Services Student Background Check Instructions” document.</p> <p>NOTE: Students who complete the Background Report process and have a subsequent break in enrollment at OCCC</p>	\$42.50 (SurScan)

	will be required to complete a new Background Report before participating in a clinical rotation at any facility.	
DRUG TESTING*	Drug Testing is also required for all students in the Division of Health Professions. Each student will receive a random drug test prior to the first clinical assignment. The \$40.00 fee will be included with your tuition and fees. Any break in continuous enrollment will require an additional random test. The Health Professions Division policy also stipulates that, if a student has a non-negative drug test one time, he/she may reapply to any of the Division programs. If there is a second non-negative result, there will be no additional opportunities to enroll in OCCC Division programs.	\$40.00 (Drug Test)
C.P.R. TRAINING <i>(Must be American Heart Association - Healthcare Provider)</i>	C.P.R. Training (all levels) is required and offered in a one-day format. Classes are available through the Health Professions Division Office at (405) 682-7507. Documentation of successful completion of this training must be included with your packet.	\$25.00 @ OCCC Varies elsewhere
BLOODBORNE PATHOGEN TRAINING* (MEDCOM)	Training in Bloodborne Pathogens will be given at the new student orientation or during the first two weeks of class. Documentation of successful completion of the training must be included with your packet.	
CLASSROOM AND LABORATORY SUPPLIES	1. Activities and lab supplies as directed by the instructor(s). 2. Goniometer 3. Computer supplies	\$200.00
CLINICAL UNIFORM AND SUPPLIES <i>(more information available from OTA program faculty)</i>	1. Clinical uniform consists embroidered scrub top and pants, appropriate closed toed footwear.	Varies

**** Some clinical sites may require additional vaccines, orientations, and or trainings prior to placement for Fieldwork at their facilities.**

***All requirements must be completed prior to the end of the 3rd week of class.**

Fees are subject to change

Note:

Upon successful completion of the OTA Program, graduates are eligible to apply to sit for the Certified Occupational Therapy Assistant (COTA) certification examination offered through the National Board for Certification in Occupational Therapy, Inc. Currently, the approximate cost of the examination and score report is \$580.00.

Additionally, application for licensure in the State of Oklahoma is \$125.00

CURRICULUM LISTING

MAJOR COURSES	CREDIT HOURS
OTA 1112 Application of Leisure Occupation	2
OTA 1122 Performance in Activities of Daily Living	2
OTA 1123 Historical and Contemporary Foundations in Occupational Therapy	3
OTA 1213 Movement and Therapeutic Interventions	3
OTA 1223 Human Conditions Impacting Occupation	3
OTA 1233 Occupational Performance – Birth through Adolescence	3
OTA 1242 Occupational Therapy Service Skills	2
OTA 1252 Group Dynamics	2
OTA 1263 Occupational Performance – Adult Lifespan	3
OTA 2141 Special Topics and Fieldwork	1
OTA 2143 Professional Development and Support	3
OTA 2153 Occupational Therapy for Psychosocial Conditions	3
OTA 2164 Occupational Therapy for Physical Conditions	4
OTA 2253 Fieldwork II A	3
OTA 2263 Fieldwork II B	3
TOTAL	40

Note: All OTA courses require a minimum grade of “C”.

OTA Curriculum continued

GENERAL EDUCATION COURSES	CREDIT HOURS
ENGL 1113 English Composition I	3
ENGL 1233 Technical Writing for the Workplace or ENGL 1213 English Composition II	3
PSY 1113 Introduction to Psychology	3
SOC 2143 Race and Ethnicity in the U.S.	3
HIST 1493 U.S. History Since the Civil War	3
POLSC 1113 American Federal Government	3
TOTAL	18

SUPPORT COURSES	CREDIT HOURS
BIO 1314 Human Anatomy and Physiology I	4
BIO 1414 Human Anatomy and Physiology II	4
PSY 2403 Developmental Psychology	3
MATH 1503 Contemporary Mathematics	3
SCL 1001 Success in College and Life	1
TOTAL	15

TOTAL CREDIT HOURS 73

All OTA related courses require a minimum grade of “C”.

OTA Curriculum

Traditional Track- Course Sequence

Occupational Therapy Assistant - Traditional								
	<u>Fall 1 (8 wk)</u>	<u>Spring 1 (16 wk)</u>	<u>Spring 1 (8 wk)</u>	<u>Summer 1 (8 wk)</u>	<u>Fall 2 (16 wk)</u>	<u>Fall 2 (8 wk)</u>	<u>Spring 2 (16 wk)</u>	<u>Spring 2 (8 wk)</u>
Term 1	OTA 1123 - History	OTA 1213 - Movement OTA 1233 - Peds OTA 1122 - ADL	OTA 1252 - Group	OTA 1242 - OT Service Skills	OTA 2164 - Physical Dysfunction	OTA 2153 - Psych	OTA 2143 - Prof Devel Part 1	
	OTA 1223 - Conditions			OTA 1263 - Lifespan				OTA 2253 - FWIIA
Term 2	OTA 1112 - Leisure							
						OTA 2141 - Special Topic & FW		OTA 2263 - FWIIB

Note: All OTA courses require a minimum grade of “C”.

Flex Track-Course Sequence

Occupational Therapy Assistant - Flex												
	<u>Spring 1 (8 wk)</u>	<u>Summer 1 (8 wk)</u>	<u>Fall 1 (16 wk)</u>	<u>Spring 2 (16 wk)</u>	<u>Spring 2 (8 wk)</u>	<u>Summer 2 (8 wk)</u>	<u>Fall 2 (8 wk)</u>	<u>Spring 3 (16 wk)</u>	<u>Spring 3 (8 wk)</u>	<u>Summer 3 (8 wk)</u>	<u>Fall 3 (16 wk)</u>	<u>Fall 3 (8 wk)</u>
Term 1	OTA 1123 - History	OTA 1112 - Leisure	OTA 1213 - Movement OTA 1233 - Peds OTA 1122 - ADL	OTA 1233 - Peds		OTA 1242 - Service Skills	OTA 1263 - Lifespan	OTA 2164 - Phys Dsy Part 1		OTA 2253 - FWIIA	OTA 2143 - Prof Devel	OTA 2263 - FWIIB
Term 2	OTA 1223 - Conditions					OTA 1252 - Group			OTA 2153 - Psych			
										OTA 2141 - Special Topic		

Note: All OTA courses require a minimum grade of “C”.